



## I Semester

| S. No.  | Subject Code | Category | Subject Name                                 | Maximum Marks Allotted |                | Total Marks | Contact Hours per Week |   |   | Total Credit |
|---------|--------------|----------|--|------------------------|----------------|-------------|------------------------|---|---|--------------|
|         |              |          |  | Theory                 |                |             | L                      | T | P |              |
|         |              |          |  | External Marks         | Internal Marks |             |                        |   |   |              |
| 1.      | MBT 101      |          | Principles and Practices of Management       | 70                     | 30             | 100         | 3                      | 0 | 0 | 3            |
| 2.      | MBT 102      |          | Financial Accounting                         | 70                     | 30             | 100         | 3                      | 0 | 0 | 3            |
| 3.      | MBT 103      |          | Quantitative Techniques & Operation Research | 70                     | 30             | 100         | 3                      | 2 | 0 | 4            |
| 4.      | MBT 104      |          | Managerial Economics                         | 70                     | 30             | 100         | 3                      | 0 | 0 | 3            |
| 5.      | MBT 105      |          | Business Environment                         | 70                     | 30             | 100         | 3                      | 0 | 0 | 3            |
| 6.      | MBT 106      |          | Business Laws                                | 70                     | 30             | 100         | 3                      | 0 | 0 | 3            |
| 7.      | MBT 107      |          | Professional Business Communication          | 70                     | 30             | 100         | 3                      | 0 | 0 | 3            |
| 8.      | MBT 108      |          | Information System for Managers              | 70                     | 30             | 100         | 3                      | 0 | 2 | 4            |
| Total   |              |          |  | 560                    | 240            | 800         | 24                     | 2 | 2 | 26           |
| NSS/NCC |              |          |  | Non Credit             |                |             |                        |   |   |              |

## II Semester

| S. No.  | Subject Code | Category | Subject Name                        | Maximum Marks Allotted |                | Total Marks | Contact Hours per Week |   |    | Total Credit |
|---------|--------------|----------|-------------------------------------|------------------------|----------------|-------------|------------------------|---|----|--------------|
|         |              |          |                                     | Theory                 |                |             | L                      | T | P  |              |
|         |              |          |                                     | External Marks         | Internal Marks |             |                        |   |    |              |
| 1.      | MBT 201      |          | Organisational Behaviour            | 70                     | 30             | 100         | 3                      | 0 | 0  | 3            |
| 2.      | MBT 202      |          | Management Accounting               | 70                     | 30             | 100         | 3                      | 0 | 0  | 3            |
| 3.      | MBT 203      |          | Marketing Management                | 70                     | 30             | 100         | 3                      | 0 | 0  | 3            |
| 4.      | MBT 204      |          | Financial Management                | 70                     | 30             | 100         | 3                      | 0 | 0  | 3            |
| 5.      | MBT 205      |          | Human Resource Management           | 70                     | 30             | 100         | 3                      | 0 | 0  | 3            |
| 6.      | MBT 206      |          | Production and Operation Management | 70                     | 30             | 100         | 3                      | 0 | 0  | 3            |
| 7.      | MBT 207      |          | Business Research Methods           | 70                     | 30             | 100         | 3                      | 0 | 0  | 3            |
| 8.      | MBT 208      |          | State of Art Seminar                | 70                     | 30             | 100         | 0                      | 0 | 10 | 5            |
| Total   |              |          |                                     | 560                    | 240            | 800         | 21                     | 0 | 10 | 26           |
| NSS/NCC |              |          |                                     | Non Credit             |                |             |                        |   |    |              |



## SEMESTER-I

### MBT 101 PRINCIPLES AND PRACTICES OF MANAGEMENT

#### **Unit1 Introduction**

Nature and Purpose, Managing: Science or Art? The Evolution of Management Thoughts, The Function of Manager: Planning, Organising, Staffing, Leading and controlling: an overview. Coordination: The Essence of Management, System approach to Management Process.

#### **Unit2 Planning**

Types of Plans: Missions or Purpose, Objective or Goals, Strategies, Policies, Procedure, Rules Programmes and Budgets. Steps in Planning, Objectives. Management by Objectives. Strategies, Policies and Planning Premises, Strategic Planning Process, Presuming and Forecasting, Decision Making.

#### **Unit3 Organising**

Nature of Organising, Formal and Informal Organisation, Organisation Levels and the Span of Management. Structure and Process of Organisation. Principles of Organising, Line and Staff Authority. Empowerment, Decentralisation of Authority, Delegation of Authority, Organisation Charts.

#### **Unit4 Staffing**

Definition of Staffing, an overview of Staffing Function, The System Approach to Human Resource Management, Recruitment, Selection, Placement, Promotion, Separation, Performance Appraisal, The Peter's Principle.

#### **Unit5 Leading and Controlling**

- (a) **Motivation:** McGregor Theory of X and Y, Maslow Hierarchy of Needs Theory, Herzberg's Motivation- Hygiene Theory, Expectancy Theory, Equity Theory, Goal Setting Theory. Leadership: Definition, Ingredients, Styles, Committees and Group Decision Making.
- (b) **Controlling:** Concepts and Process, Controlling as a Feed Back System, Requirements for Effective Control, Major Controlling Techniques: Budgetary and Non Budgetary Control Devices, Statistical Data, Time-Event Network Analysis.

#### **Suggested Readings**

1. Heinz Wehrich, Mark V. Cannice and Harold Koontz, (2009). Management: A Global and Entrepreneurial Perspective, 13<sup>th</sup>ed., TMH. New Delhi
2. Robbins, Management, 15e, 2022, Pearson Education, India
3. Harald Koontz and Heinz Weigh rich, Elements of Management. 9 ed., TMH. New Delhi 2012
4. Stoner James A. F. ,R. Edward Freeman and Daniel R, Gilbert Jr. Management,
5. Newman, Summer, Gilbert Management; PHI
6. J S Chandan, Management-Concepts and Strategies- Vikas Publication-NOIDA
7. Pravin Durai, Principal of Management, 2e, 2018 Pearson Education, India



| S. No. | Course Outcomes (CO's)  |
|--------|---|
| 1      | To illustrate understanding of basic management concepts, principles and practices. |
| 2      | To develop strategic planning and decision making strategies in an organization.    |
| 3      | To summarize the concept and process of organizing                                  |
| 4      | To develop an understanding of staffing, leadership, motivation in an organization. |
| 5      | To predict the dynamics of controlling and its emerging issues in management.       |

## ***MBT 102 FINANCIAL ACCOUNTING***

### **Unit1**

#### **Introduction to Financial Accounting**

Concepts and Conventions and Postulates of Accounting- Accounting as a Language; Accounting as an Information System, Users of Accounting information, Role of Accounting in Economic Development.

### **Unit2**

#### **Accounting System and Process**

Accounting Equation, Transactions and their effects on Accounting and Equation, Classification of Accounts: Owner's Equity, Revenues and Expenses.

### **Unit3**

#### **The Accounting Process**

The Journal and its Sub-division, The Ledger, The Trial Balance, The Financial Statements, Computerized Accounting, Introduction to Tally Package, Rectification of Errors.

### **Unit4**

#### **Financial Statement Analysis**

The Tools of Analysis, Horizontal Analysis, Vertical Analysis, Trend Analysis, Ratio Analysis, Funds Flow and Cash Flow Analysis, AS-3(Revised).

### **Unit5**

- (a) **Corporate Accounting:** Financial Statement of Companies and Adjustment Entries (An overview of Corporate Finance)
- (b) **Accounting: Assets and Liabilities:** Depreciation and Amortisation Inventory Valuation and Accounting, Recent Trends in Corporate Reporting and Introduction to Indian Accounting Standards. International Financial Reporting Standards: An overview.



### ***Suggested Readings***

1. Dhamija, Financial Accounting for Managers, 3e, 2018, Pearson Education
2. Robert n Anthony, Hawkins and Merchant, Accounting TMH
3. Ambrish Gupta, Financial Accounting for Managers, 7e, 2022 Pearson Education
4. Ashish Bhattacharyya, Essentials of Financial Accounting, PHI
5. Maheshwari, S Nand Sunil "Financial Accounting: Sultan chand and Sons, New Delhi

| <b>S.No.</b> | <b>Course Outcomes (CO's)</b>   |
|--------------|---|
| 1            | To demonstrate the various concepts & steps that organization follow in Financial Accounting so that the organization can deliver the fair position of business to the interested parties and the measures that can be taken for economic development too.            |
| 2            | To breakdown the accounting process and system through accounting equations so as to analyse the classifications of revenues and expenses.  |
| 3            | To demonstrate and compare the various steps that we follow in chronological order in which the accounting entries are recorded in books of accounts & the steps to rectify the errors made while recording using the technology as a tool.                           |
| 4            | To synthesize the performance of the organization and analysing the financial position in the market using various analysis models. And further summarise the actual results of the business so as to know how business has performed in the previous financial year. |



## **MBT 103 QUANTITATIVE TECHNIQUES AND OPERATION RESEARCH**

### **Unit 1: Introduction to Statistics**

Definition of Statistics, Types of Data, Functions, Importance and Limitations of Statistics, Uses of Statistics in Functional Areas of Management, Types of Measurement Scale, Diagrammatic and Graphical Representation of Data-Line, Bar, Rectangle and Pie Diagram, Histograms, Frequency Polygon, Cumulative Frequency Curves or Ogives.

### **Unit2: Measures of Central Tendency and Dispersion**

Mathematical Averages: Arithmetic, Geometric, and Harmonic mean. Positional and Locational Averages: Median, Mode, Quartiles. Measures of Dispersion: Range, Quartile Deviation, Mean and Standard Deviation, Variance, Coefficient of Variance. Comparison of various measures of Dispersion. Skewness: Relative Measures of Skewness- Karl Pearson, Bowley, Kelly-Coefficient of Skewness. Kurtosis: Relative measures of Kurtosis.

### **Unit3: Regression Analysis and Forecasting**

Correlation: Scatter Diagram, Karl Pearson's Coefficient of Correlation, Properties of Correlation Coefficient, Spearman's Coefficient of Rank Correlation. Concurrent Deviation. Regression: Method of Least Squares, Method of Regression Coefficient, Properties of Regression Coefficients. Partial and Multiple Correlation. Time Series Forecasting- Introduction, Objectives of time Series, Identification of Trend, Variation in Time Series, Secular Variation, Cyclical Variation, Seasonal Variation, and Irregular Variation, Methods of Estimating Trend, Choosing Appropriate Forecasting Model.

### **Unit4: Probability and Probability Distributions**

Classical and Axiomatic Approach of Probability, Applications of Addition, Multiplication, Conditional and Bayes Theorems, Random variables and Concept of Probability Distributions. Theoretical Probability Distributions and their Applications. Discrete Distributions: Binomial and Poisson Distribution. Continuous Distribution: Normal and Exponential Distribution.

### **Unit 5: Introduction to Operation Research**

Importance, Scope, Techniques and Characteristics, Concept of Optimization, Different Types of Models, Linear Programming Problem (LPP), Formulation of LPP: Structure of linear programming model. Advantage of using linear programming, Limitations of linear programming, The Graphical Method: Graphical solution methods of LPP. The Simplex Method: Introduction, Standard form of an LPP, Simplex algorithm (Maximization and Minimization Case), Types of linear programming solutions. Transportation Problem: Introduction, Mathematical model of transportation problem, Methods of finding initial solution. Assignment Problem: Introduction, Mathematical model of statement assignment problem, Solution methods of assignment problem (Hungarian Method).



### TEXT BOOKS

- E. Narayanan Nadar, Statistics, PHI.
- J. K. Sharma, Operation Research - Theory and Applications, Macmillan.
- Naval bajbai, Business Statistics, 3e, 2020, Pearson Education
- Hamdy A Taha, Operation Research : An Intro, 10e, 2018, Pearson Education

### REFERENCE BOOKS

- P. N. Arora, S. Arora, Statistics, S. Chand.
- Richard A. Johnson & Gouri K. Bhattavharyya, Statistics - Principles and Methods, Wiley.
- S. C. Gupta, V. K. Kapoor, Fundamentals of Mathematical Statistics, S. Chand & Sons.
- S. C. Gupta, V. K. Kapoor, Fundamentals of Applied Statistics, S. Chand & Sons.
- Ken Black, Applied Business Statistics, Wiley.
- Ravindran, Phillips & Solberg, Operation Research - Principles & Practice, Wiley.
- R. Panneerselvam, Operations Research, PHI.
- Prem Kumar Gupta, D. S. Hira, Operations Research, S. Chand.

### COURSE OUTCOMES

- To develop the student's ability to deal with numerical and quantitative issues in business.
- To enable the use of statistical, graphical, and algebraic techniques wherever relevant.
- To understand the importance of correlation and regression analysis and application of non-parametric tests in hypothesis testing.
- To comprehend the decision-making process under uncertainty using statistical tools and linear programming.
- To have a proper understanding of Statistical applications in Management.

## ***MBT 104 MANAGERIALECONOMICS***

### **Unit1 Introduction**

Introduction to Managerial Economics, Evolution, Nature, Scope and Significance, Circular Flow in an Economy, Principles, Production Possibility Frontier, Managerial Economics: Micro and Macro Economics.



## ***Unit2 Market Forces: Demand and Supply***

- (a) **Demand Analysis:** Theory of demand; Objectives of demand analysis and determinants of demand; theory of consumer behavior; Elasticity of demand and its measurement methods; importance in decision-making.
- (b) **Supply Analysis:** Objective of supply analysis; Determinants of supply, Elasticity of Supply.

## ***Unit3***

### **Production Function and Cost Analysis**

Theory of Production and Cost Analysis; Production Functions and its Managerial Uses; Cobb Douglas Production Function, Laws of Production and analysis :Empirical Estimates of Production and Cost; short run and Long run average cost curves and their analysis ;Economies and Diseconomies of scale.

## ***Unit4***

### **Organization of the Firm**

Pricing Decision: Pricing under different Market Structures: Perfect and Imperfect (Monopoly, Duopoly, Monopolistic Competition, Oligopoly Markets), Pricing Policies and Strategies; Collusive and Non-Collusive Oligopoly ; Baumol's Marries' and O. Williamsons Model.

## ***Unit5***

### **Introduction to Macro Economics**

Introduction : Difference in Micro Macro Economics, Macro Economics environment, Monetary policy, uses and applications, fiscal policy uses and applications, changes in macro environment.

#### **Text Books**

- 1- Keat, Managerial Economics, 7e, 2017, Pearson Education
- 2- Salvatore Managerial Economics, 9e OUP
- 3- Vanita Agarwal, Managerial Economics, 1e Pearson Education

## ***MBT 105 BUSINESS ENVIRONMENT***

### **Unit1Introduction**

Concept, Significance and Nature of Business Environment. Types of environment, Interaction between Internal and External environments, Nature and Structure of



Economy, Techniques for Environment Analysis, Approaches and Significance of Environment Forecasting.

## **Unit2**

### **Economic Environment**

History of Economic Systems, Market, Planned and Mixed Economy, Planning in India: Emergence and Objective; Planning Monetary Policy, Fiscal Policy. Union Budget as instrument of growth and its Impact on Business, Industrial Policy: Meaning Objective and Recent Development in economy and its Impact on Business.

## **Unit3**

### **Politico-Legal Environment**

Relationship between Business and Government, Economics, Planning, Regulatory, Promotional and Entrepreneurial Roles of Government, Constitutional Provisions affecting Business. An overview of major laws affecting business, Consumerism, Social Responsibility of Business.

## **Unit4**

(a) **Technological Environment:** Factors Influencing Technological Environment, Role and Impact of Technology on Business. Transfer of Technology -Channels, Methods and Limitations.

(b) **Demographic and Socio-Cultural Environment:** Population Size, Falling Birth Rate, Changing age structure and its impact on business, Business and Society, Business and Culture, Culture and Organisational Behaviour.

## **Unit5**

### **Foreign Investment and Trade Regulation**

Foreign Direct Investment, Foreign Institutional Investment, WTO and India: an overview, Regulation of Foreign Trade ,Disinvestment in Public Sector Units.

## **Suggested Readings**

1. Cherunilam, Francis –Business Environment, Himalaya Publishing House
2. Fernandez, Fernando's Business Environment, 2e, 2021, Pearson Education
3. Paul,Justin-BusinessEnvironment,Tata Mc GrawHill, New Delhi
4. Aswathappa, K., Business Environment and Strategic Management, HP
5. I.C. Dhingra, Indian Economics: Environment and Policy,25 ed., Sultan Chand& Sons, New Delhi,2012
6. SKMishra and V K puri, 4<sup>th</sup> ed., Economic Environment of Business, Himalaya Publishing House,Mumbai,2011.
7. H.L. Ahuja,EconomicEnvironmentofBusiness-MacroeconomicAnalysis,S.Chand

|             |                               |
|-------------|-------------------------------|
| <b>S.NO</b> | <b>Course Outcomes (CO's)</b> |
|-------------|-------------------------------|





|   |   |
|---|---|
| 1 | To analyze various categories that are constituting the business environment and apply various approaches that are helpful to manage both internal and the external business environment.                                   |
| 2 | To apply the various types of policies in economic environment, by applying these policies change the structure of economy and the transition thereof from the past to the present scenario.                                |
| 3 | To apply various constitution provisions & how government play different roles for smooth functioning of an organization & evaluate the importance of CSR in an economy   |
| 4 | To develop the understanding of technological, demographic social and cultural factors that play an important part for an organization functioning and to evaluate the recent trends in business environment.               |
| 5 | To demonstrate the various policies of foreign institutions like world bank. Summarize the basics of foreign investments that are helpful for economy and interpret the terms that is related with trade and its regulation |



## MBT 106 BUSINESS LAWS

### Unit1

#### **Laws of Contract (The Indian Contract Act,1872)**

Concept of Contract, Offer and Acceptance; valid contracts and its essential elements; void agreements; classification of contracts; Quasi contract; performance of contract; discharge of contract; remedies for breach of contract., Guarantee, Bailment, Pledge, and agency amendments made in Indian Contract Act 1872.

### Unit2

#### **The Sale of Goods Act,1930**

Nature of Contract of Sale; Formation of Contract of Sale, Agreement to Sell, Conditions and Warranties, Transfer of Property in Goods, Performance of the Contract of Sale, Remedies for Breach, Unpaid Seller and his rights ,rights of buyers, Sale by Auction.

### Unit3

#### **The Negotiable Instruments Act, 1881**

Definition, Features and types of negotiable instruments; Methods of negotiation of Instruments ; holder and holder-in-due Course ;Endorsement and delivery of a negotiable instrument; Presentation of Negotiable Instrument. Banker and Customer: An introduction; Crossing of a cheque; Types of crossing; Bouncing of cheques ;Obligations of Banker and Customer ;Dishonour and discharge of negotiable instruments.

### Unit4

- (a) **The Consumer Protection Act, 1986:** Basic Concepts: Complaint, Complainant, Consumer, Rights of Consumer, Right to information Act (RTI) and Right to Education Act (RTE) Consumer Forums: Their Role, Powers and Functions, Procedure for Consumer Grievance Redressal ,Major Decided Cases.
- (b) **Information Technology Act 2000:** Overview of Cyber Crimes and Cyber Law, types of Cyber Crimes, prevention of cyber crimes, cyber crime and security, cyber security strategies- Eco system, Frame work, open standards, IT mechanism, e-governance, infrastructure, different between cyber crime and cyber security. IPC-1860, Sections related to cyber crime and cyber security, information technology rules,

### Unit5

#### **The Companies Act**

An Overview; Nature and kinds of Companies; Formation of a company, Memorandum of Association and Articles of Association, Company Management; Company Meetings, Duties and obligations of Directors, rights of directors, overview of portfolio management and overview of shares and issue of shares under companies Act, winding up of company .

### **Suggested Readings**

1. Tejpal Sheth, Business Law, 3e, 2017, Pearson Education
2. M.C.Kuchhal –Business Law, Vikas Publishing House, Delhi



3. RavindraKumar, Legal Aspects of Business, Cengage learning, New Delhi, 2011
4. S.S. Gulsan, Mercantile Law, Excel Books.
5. N.D. Kapoor- Elements of Mercantile Law, Sultan Chand and Sons Publication
6. MC Kuchhal, Indian Company Law, Shri Mahavir Book Depot, Delhi, 2011
7. V.K. Agrawal, Consumer Protection: Law and Practice, Bharat Law House, New Delhi, 2012.

| S. No | Course Outcomes (CO's)  |
|-------|---|
| 1     | To Assess and apply the fundamental legal rules regarding contractual agreements pertaining to the business world to manage businesses effectively.       |
| 2     | To interpret and apply the law relating to the sale of goods as a legal advisor in an organisation.   |
| 3     | To analyse and apply the fundamental legal principles behind negotiable Instruments.  |
| 4     | To interpret and apply the law relating to consumer protection and competition Act 2000.  |
| 5     | To demonstrate and apply the various legal matters related to the establishment, running and winding up of a company as legal advisor in an organisation. |

## ***MBT 107 PROFESSIONAL BUSINESS COMMUNICATION***

### **Unit1**

Importance of communication skills in Business Management. Types of communication :the media and tools of communication, Cross cultural communication, public speaking and presentation. The Communication Process. Barriers and Gateways to communication, cross cultural communication.

### ***Unit2***

#### **Verbal and Non-verbal Communication**

Para language and body language. Types of managerial speeches: occasional speech; thematic speech. Group Communication in: group discussions, meetings, seminars and conferences. Art of facing interviews in: selection or placement, appraisal, public speaking and presentation, disciplinary committees and exit interviews.

### ***Unit3***

#### **Written Communication Skills**

Formats for business letters and memos: routine type; sales promotion, bill collection, disciplinary action; persuasive messages; negative messages; job applications



.Preparing a professional resume and cover letter, follow-up messages and letters. Internal communication through: memos, minutes, notices, circulars. Writing effective Business Reports; Digital Communication. Power point preparation; Using Web as a source of knowledge Sharing.

## **Unit4**

### **Recruitment and Employment Correspondence**

Drafting the Employment Notice, Job Application Letter; Curriculum Vitae/ Resumes; Joining Interview; Offer of Employment; Job Description; Letter of Acceptance, Letter of Resignation and Promotion, Testimonials and References.

## **Unit5**

### **Business and Social Etiquette**

Professional conduct in a business setting: workplace hierarchy; proper way to make introductions; Use of courteous phrases and language in the workplace. Professional Image: appropriate business attire; Telephone Etiquette; Table etiquette.

Language lab class for practical in business communication.

## **Suggested Readings**

1. Kitty O. Locker and Stephen Kyo Kaczmarck, (2007). Business Communication: Building Critical Skills,3/e, TMH. New Delhi.
2. Chaturvedi and Chaturvedi, Business Communication, 4e, 2018, Pearson Education
3. Raymond V. Lesikar, Marie E. Flatley, Kathryn Rentz and Neeaja Pande(2009). Business Communication: Making Connections in a Digital World,11/e. TMH. New Delhi.
4. Booher, Dianna(2001). E Writing: 21<sup>st</sup> Century Tools for Effective Communication. New York: Pocket Books, Division of Simon & Schuster, Inc.
5. Randolph H. Hudson and Benard J. Selzler, (2006). Business Communication: Concepts and Applications in an Electronic Age,5/e., Jaico Reprint, Jaico, New Delhi.
6. Bovee, Thill and Schatzman, 'Business Communication Today', 15<sup>th</sup>, 2021, Pearson Education 2007(4ed.)

| <b>S. No</b> | <b>Course Outcomes (CO's)</b>   |
|--------------|---|
| 1            | Student applies the knowledge by speaking confidently and communicating effectively in different business situations. |
| 2            | Student creates correct business letters for both Internal and External business environment.                         |



|   |   |
|---|---|
| 3 | The student creates and designs different letter formats effectively in a realistic way with reference to organizational goals.       |
| 4 | The student analyses the situation shows professionalism and displays a good Code of conduct at the work place according to the need. |

## ***MBT 108 INFORMATION SYSTEM FOR MANAGERS***

### **Unit1 Introduction to MIS :**

Overview, Importance and functions. Difference between data and information, concept of system, concept of information system, business process design, Role of IT in Business, Influencing parameters for use of IT in Business and Retailing, components of information technology advantages of information systems in business,

### ***Unit 2 Information System in the Enterprise***

Types of information system in the organization – TPS, DSS, MIS, ESS, Functional perspective of information systems – Sales and Marketing System, Manufacturing and Production System , Finance and Accounting Systems, HR Systems, Benefits of challenges of enterprise systems, strategic uses of information systems and information technology at Firm level and industry level.

### ***Unit3 Office Tools for Business***

Overview and Practical application of MS Windows, MSOffice - MS Word ,PowerPoint, Excel, Access and Outlook. **This unit should be done in the computer lab on the systems with practice questions and case studies.**

### ***Unit4***

#### **Information Systems in Global Business Today**

The Role of Information Systems in Business Today, Concepts of MIS; Components of MIS, Role of Managers, Business and technology Trends; Management and Decision Levels; Foundation of information Technology: Information Systems as a Competitive Advantage, Managerial Challenges of information Technology, overview of DBMS.

### ***Unit5***

- (a) **Business Application of MIS** :e-commerce, Electronic Payments Systems, Enterprise Resource Planning(ERP), Advantages of ERP, Challenges of ERP, ERP and Related Technologies :Customer Relationship Management(CRM), Supply Chain Management(SCM), Data Warehousing, Data Mining, Business Information System.
- (b) **Business Expert Systems:** Role of Expert Systems in Complex Decision, Building of Expert Systems, Management of Expert Systems.



### ***Suggested Readings***

1. Lucas Jr. H C, Information Technology for Management, McGraw Hill, New York,1997
2. Kenneth C. Loudon and Jane P. Loudon, Management Information Systems,16/E, 2022, Pearson Education
3. James A.O. Brien (200),Management Information Systems.5/E, Tata Mcgraw -Hill.
4. Saxena S, First Course in Computers; Vikas Publication, New Delhi, 2003
5. Sahil Raj, Management Information System, 2e, 2017, Pearson Education
6. Leanon, Alexis & Mathews- Information Technology, Vikas Publications, 2006. 6. Sinha, P K-Fundamentals of Computers, BPB Publications, New Delhi, 2011.



| S.No. | Course Outcomes(COs)  |
|-------|---|
| 1.    | To apply various terminologies used in the operation of computer systems in a business environment. |
| 2.    | To apply various terminologies used in the operation of computer systems in a business environment. |
| 3.    | To apply various terminologies used in the operation of computer systems in a business environment. |
| 4.    | To develop or provide support for MIS according to business organizational needs                    |
| 5.    | To provide support for MIS according to business organizational needs                               |



## SEMESTER-II

### MBT 201 ORGANISATIONAL BEHAVIOUR

#### UNIT 1 Introduction

Conceptual Foundation of Organisational Behaviour; Nature and Characteristics; Determinants; Contributing Disciplines; Challenges and Opportunities for Organisational Behaviour, Models and Approaches of Organizational Behaviour, OB and Emotional Intelligence.

#### *Unit2*

- (a) **Perception, Attitude, and Values:** Nature, Process, Importance, Factors Influencing Perception; Attribution Theory of Perception; Issues Involved in Perception: Selective Perception, Halo Effect, Contrast Effect, Projection, Stereotyping; Concept of Pygmalion Effect; an overview of Emotions, Values, Beliefs and Attitudes with Managerial Implications.
- (b) **Learning:** Concept; Theories of Learning: Conditioning, Social Learning, Managerial Implication of Learning Theories.

#### *Unit3*

- a) **Personality:** Concept and Determinates; Types and Traits; Major Personality Attributes Influencing Organizational Behavior; Locus of Control; Machiavellianism;
- b) **Self-Esteem:** Self-Monitoring; Risk-Taking; Personality; Proactive Personality' Personality and National Culture; Holland's Typology of Personality and Congruent Occupations.
- c) **Leadership:** Concept and Functions; Style and Theories of Leadership: Traits, Behavioural and Situational/ Contingency Groups of Theories; Inspirational approaches to Leadership; Charismatic Leadership, Transformational Leadership, and Transactional Leadership, Contemporary Leadership Roles; Challenges to the Leadership Construct; Substitutes and Neutralizers to Leadership.
- d) **Stress:** Concept; Consequences and sources; Stress Management: Approaches towards stress management.

#### *Unit4*

- (a) **Group Behaviour:** Groups: Concept and Classification; Stages of Group Development; Group Structure; Roles and Norms; Premise and Issues; Group Decision-Making: Group vs Individual; Groupthink and Groups Shift; Group Decision Making Techniques and Process.





- (b) **Interpersonal Relationships:** Understanding Self and Others; Developing Interpersonal Relationships; Transactional Analysis; Johari Window.
- (c) **Conflict Management:** Concept; Causes; Types; Stages; Effects; Management of Conflicts.

### Unit5

- (a) **Organisation Power and Politics:** Concept; Sources and Classification; Power Tactics; Coalitions; Organisational Politics: Concept and People's Response to Organisational Politics, The Concept of Impressing Management.
- (b) **Organisational Culture:** Concept; Dominant Culture; Strong vs Weak Cultures ; Creating and Sustaining Culture; Employees Learning of The Culture; Creating a Customer-Responsive Culture, introduction to industrial psychology.
- (c) **Organisational Changes:** Concept and Forces for Change; Managing Planned Changes; Resistance to Change; Approaches to Manage Organisational Change; Organisational Development; Culture-Boundedness of Managing the Change.

### **Suggested Readings**

1. Robbins, Stephen P., Timothy Judge Organisational Behaviour, (Updated) 18/e. 2022, Pearson Education
2. Fred Luthans, Organisational Behaviour, 11 ed., Mc Graw Hill, 2009.
3. W. Newstrom, John, Organisational Behaviour, 10 ed., Tata Mc Graw –Hill 2009.
4. Heresy, Paul, Kenneth H. Blanchard, and Dewey E. Johnson, Management of Organisational Behaviour, 8 India, Eastern Economy Edition, 2006.
5. SS Khanka, Organisational Behaviour, S. Chand & Co., New Delhi, 2008.
6. Sanghi Seema, Organisational Behaviour, Pearson, 2011.

| S. No. | Course Outcomes(COs)   |
|--------|--|
| 1.     | To apply the conceptual foundation of organisation behaviour.                                      |
| 2.     | To develop the working environment for individual for the smooth running of Organization           |
| 3.     | To analyse inefficiency in individual and apply various measures to improve it in the organization |
| 4.     | To analyze how to develop the team work in the organisation.                                       |
| 5.     | To apply how to use organisation power and politics for efficient working                          |

## **MBT 202 MANAGEMENT ACCOUNTING**

### **Unit 1 Introduction**

Nature, Scope and Importance of Management Accounting; Difference between Financial Accounting and Management Accounting; Difference between Cost Accounting and Management Accounting; Cost Control, Cost Reduction, and Cost Management.



## **Unit2**

### **Budgeting and Budgetary Control**

Concept of Budget and Budgetary Control; Objectives, Merits and Limitations of Budget Administration; Types of Budget: Fixed and Flexible Budgets, Zero-Base Budget, Programme and Performance Budget.

## **Unit3**

### **Standard Costing**

Concept of Standard Cost and Standard Costing; Advantages, Limitations, and Application; Variance Analysis: Calculation of Material Variances, Labour Variances, and overhead Variances, Disposition of Variances.

## **Unit4**

### **Marginal Costing and Decision-Making**

Concept of Marginal Costing, Differential Costing and Absorption Costing, Break-Even Analysis, Use of above Costs in Decision-Making; Make or Buy, Change of Product-Mix, Pricing and Determination of Shut-Down Point.

## **Unit5**

### **Responsibility Accounting**

Concept and Approaches to Responsibility Accounting. Different Responsibility Centres Significance; Divisional Performance Measurement – Financial Measures.

## **Suggest Readings**

1. Charles T. Horngren, Gray L. Sundem, and William O. Stratton, Introduction to Management Accounting, 16e, 2022, Pearson Education,
2. Khan, M.Y., and P.K. Jain, Management Accounting, 6 ed., Tata McGraw-Hill, New Delhi, 2009
3. Richard M. Lynch and Robert W. Williams, Accounting and Management: Planning and Control, Tata McGraw-Hill, New Delhi, 2005
4. Anthony, Robert N., David f. Hawkins, and Kenneth A. Merchant, Accounting: Text and Cases, 13ed., Tata McGraw-Hill, New Delhi, 2010

| <b>S. No.</b> | <b>Course Outcomes(CO's)</b>   |
|---------------|--|
| <b>1</b>      | To demonstrate the differences between management accounting, financial accounting and cost accounting |
| <b>2</b>      | To develop and apply standards to various types of budget for planning and controlling                 |
| <b>3</b>      | To understand standard costing and analysis of deviations  |



|   |   |
|---|---|
| 4 | To apply the concept of marginal costing, and break even concept in various decision making process   |
| 5 | To analyze cost-volume profit techniques for optimizing managerial decisions, responsibility accounting and importance of responsibility centres. |

## ***MBT 203 MARKETING MANAGEMENT***

### **Unit 1**

#### **Marketing Concept**

- (a) Marketing Management; Nature and Scope; Evolution of Marketing; Selling vs Marketing; CRM; Emerging trends in marketing; Marketing Mix and its applications.
- (b) **Marketing Environment:** Concept; Need for Study; Major Elements and their Impact on Marketing Decisions.

### **Unit 2**

- (a) **Consumer Behaviour:** Consumer vs. Organizational/Industrial Buyer; Their Characteristics; Importance of understanding Consumer Behaviour; Determinants of Consumer Behaviour; Theories of Consumer Behaviour; Various Buying Roles in Family; Types of Buying Behaviour; Consumer Decision-Making Process in Buying.
- (b) **Market Segmentation:** Nature and Importance of Segmentation; Pre-requisites for Effective Segmentation; Bases of Segmenting Consumer Markets; Market targeting Strategies; Positioning, Consumer and Industrial Market.

### **Unit 3**

#### **Product Decisions**

Concept of Product; Classification of Products; Product Line and Product Mix; Branding, Product Support Packaging and Labeling; Customer Services; Development of New Product; Product Life Cycle; The New Product (Consumer); Adoption Process.

### **Unit 4**

- (a) **Price Decisions:** Pricing as a Marketing Variable-its Role and Importance; Price vs. Non-Price Competition; Factors Influencing Price Determination; Price Setting in Practice; Price Policies and Strategies.
- (b) **Distribution Channels and Physical Distribution Decisions:** Why are Marketing Intermediaries Used? Marketing Channel Functions; Selecting Channels Distribution; Determining The Intensity of Distribution; Channel Management Decisions- Selection, Motivation and Evaluation of Individual Middlemen; Manufacturer-Distribution Relationship; Retailing and Wholesaling; Logistics of Distribution.



## Unit 5

- (a) **Promotion Decisions:** Nature; Objectives and Importance of Promotion; Communication Process; Promotion Mix and Methods; Advertising; Personal Selling; Public Relations and Sales Promotion.
- (b) **Legal, Ethical and Social Aspects of Marketing:** Consumerism; Consumer Protection Measure in India; Recent Developments in Consumer Protection in India.

## Suggested Readings

1. Kotler Philip, Principles of Marketing, 17e, 2018, Pearson Education
2. Kotler Philip: Marketing Management, 16e, 2022, Pearson Education
3. Ramaswami, V.S and Namakumari, S: Marketing Management Mac Millan India New Delhi
4. Stanton, Shallian J. and Charles Futrell: Fundamentals of Marketing Mc Graw hill New York
5. Rajan Saxena, Marketing Management, 3 ed, Tata MCGraw Hill, New Delhi, 2009

| S. No. | Course Outcomes (CO's)  |
|--------|---|
| 1      | To evaluate marketing environment concepts and its evolution  |
| 2      | Compare and contrast among market segmentation and consumer behaviour concepts  |
| 3      | To critically analyze the role and concepts of product decisions – Product life cycle, new product development, product pricing |
| 4      | To develop the ability of pricing decisions, channel of distribution and physical distribution                                  |
| 5      | Helps the students to analyze and develop the understanding of Legal, Ethical and Social Aspects of Marketing                   |

## MBT 204 FINANCIAL MANAGEMENT

### Unit 1 Introduction

Nature, Objectives and Scope, Modern Concept of Finance, Financial Decision- Types of Financial Decisions, Role of Finance Manager, Risk Return Framework for Financial Decision Making, Time Value of Money.

### Unit 2

- (a) **Cost of capital:** Concept of Value, Present Value, Basic Valuation Models.
- (b) **Capital Structure:** Concept, Financial Leverage and its Impact on the Valuation of Firm, Theories of Capital Structure- Net Income Approach, Operating Income Approach, Miller – Modigliani Approach, Determinants of Capital Structure.

### Unit 3

#### Investment Decisions



Nature and kinds of Capital Budgeting, Techniques of Evaluating Capital Budgeting Decisions, Capital Budgeting under Risk and Uncertainty, Analysis of Real Life Capital Budgeting Decisions  
- Some Case Studies.

### Unit 4

- (a) **Dividend Decisions:** Dividend and its Form, Theories of Dividend Policy and their Impact on the Value of a Firm, Determinants of Dividend Policy.
- (b) **Working Capital Management:** Meaning and Concepts of Working Capital. Estimating Working Capital Requirements. Management of Cash Receivables and Inventory.

### Unit 5

#### Corporate Restructuring

Merger and Acquisitions -Types, Sources of Takeover Gains, Valuation and Financing of Acquisitions, Analysis of some Case Studies. The Empirical Evidences on Theories and the Case Studies relevant for above Topics are required be Discussed.

#### Suggested Readings

1. Van Horne James C.: Financial Management and Policy, 12e, 2011, Pearson Education
2. Prashna Chandra: Financial Management. McGraw Hill
3. Pandey, I.M: Financial Management, 12e, 2022 Pearson Education
4. Khan and Jain: Financial Management. McGraw Hill.
5. Ross S.A., R.W: Westerfield and J. Jaffe, Corporate Finance, 7 Ed. McGraw Hill.
6. Brealey R.A. and S.C. Myers: Principles of Corporate Finance, McGraw Hill, 6
7. V.Saran, Financial Management, PHI.

| S.No | Course Outcomes (CO's)  |
|------|---|
| 1    | To students analyze the basic concept, conventions and postulates as a important tools for decision making for manager. |
| 2    | To students apply various accounting equation by the Manager.   |
| 3    | To students Develop various accounting statement in organisation by the manager.  |
| 4    | To students analyze the various accounting statement by the manager.  |
| 5    | To students apply the knowledge of Indian accounting standards by the managers in corporate.                            |

## MBT 205 HUMAN RESOURCE MANAGEMENT

### Unit 1

#### Introduction to Human Resource Management

- (a) Evolution of HRM (b) Objectives and Function of HRM (c) Role and Responsibilities of HR Manager (d) Relevance of HRM (e) Systems approach to HRM.



## **Unit 2**

### **Acquisition of Human Resource Management**

- (a) Human Resource Planning: Purpose and Process (b) Recruitment and Selection: Source of Recruitment, Stages in Selection Process (c) Placement, Goals Analysis: Job Description and Job Specification.

## **Unit3**

### **Developing Human Resources**

- (a) Training and Development: Training Needs, Training Methods, Application of Computers in Training, Developing Effective Training Programmes (b) Concept of HRD (c) Management Development Programmes.

## **Unit 4**

### **Performance Appraisal**

- (a) Concept and Objectives of Performance Appraisal (b) Process of Performance Appraisal (c) Criteria for Performance Appraisal (d) Benefits of Performance Appraisal (e) Limitation and Constraints (f) 360 Degree Performance Appraisal (g) Promotion-Degree, Transfer Air Separation: Promotion, Purpose, Principles and Types; Transfer: Reasons, Principles and Types; Separation: Lay-Off, Resignation, Dismissal, Retrenchment, Voluntary, Retirement Scheme.

## **Unit5**

### **Motivating Human Resources**

- (a) Motivation at Work, Major Motivation Theory: An overview (b) Participative Management (c) Compensation Management, Major Elements of Compensation Management (d) Incentives: Concepts, Types of Incentives; Incentives schemes in Indian Industries; Fringe Benefits (e) Discipline and Employees' Grievance Redressal.

## **Suggested Readings**

1. Dessler, Gray, and Biju Varkkey, Human Resource Management, 16e, 2020, Pearson Education
2. David S . Decenzo and Stephen P. Robbins, Personal/Human Resource Management, 3edition, Prentice-Hall of India, New Delhi, 2006
3. K. Aswathappa, Human Resource and Personnel Management, Tata McGraw-Hill
4. RS Dwivedi, Managing Human Resources in Indian Enterprises, Galgotia Publishing Co., New Delhi, Latest ed.
5. Biswajeet Pattanayak, Human Resource Management, 3rd ed., Prentice-Hall of India, New Delhi
6. Gomez-Mejia, et al., Managing Human Resources, 8e,2015, Pearson Education
7. Ivancevich, Human Resource Management, Tata McGraw-Hill

| <b>S. No</b> | <b>Course Outcomes(CO's)</b>                                  |
|--------------|---|
| 1            | Examine and apply human resource planning in an organization. |



|   |   |
|---|---|
| 2 | Understand and develop career planning & development related activities in the organization   |
| 3 | Apply the basic concepts of HRD, different approaches to HRD, HRD styles, Structure and competencies for the growth of an organization. |
| 4 | Examine the impact of HRD in an organization with the help of various data collecting techniques.                                       |
| 5 | Develop organization culture by implementing HRD techniques in Organizations  |

## ***MBT 206 PRODUCTION AND OPERATIONS MANAGEMENT***

### **Unit 1 Introduction**

Nature and Scope of Production and Operations Management, its Relationship with other Systems in the Organisation, Factors Affecting System and Concept of Production and Operation Management. Facility Location, Types of Manufacturing Systems, Lean Manufacturing, Lastudentt Planning and A n a l y s i s .

### ***Unit 2***

#### **Production System and Related Concepts**

Functions of Production and Material Management, Types of Production Systems, Productivity Variables, and Productivity Measurement, Production Planning and Control in Mass Production, Batch Production, Job Order Production, Selection, Product Design and Development, Process Selection, Capacity Design, Determination of Material Required, Procedure for Purchasing, Stocking and Distribution of Materials.

### ***Unit3***

#### **Scheduling and measuring Production Activities**

Scheduling, Maintenance Management Concepts, TPM, Work Study, Method Study, Work Measurement, Work Sampling, Work Environment and Safety, Material Management.

### ***Unit4***

#### **Material and Inventory Management**

An overview of Material Management, Material Planning and Inventory Control, Inventory Models, (Classical EOQ, Model with Shortages ), JIT, Budgeting and Material Planning, Purchase Management, Store Management, Safety Management.

### ***Unit5***

#### **Quality in Production and Operations Management**

Quality Assurance, Accepting Sampling, Statistical Process Control, Total Quality Management, QMS and ISO Standards.

### ***Suggested Readings***



1. Adamand Ebert, Ronald J, Production and Operation Management- Concepts, Models & Behaviour, PHI New Delhi
2. Charry SN, Production and Operation Management-Concepts Methods and Strategy, PHI New Delhi 2005
3. Baff .ES, Modern Production Management; John Willey,NewYork1993
4. Garg, Ajay-Production and Operations Management, TMH, Delhi
5. Chase, B Richard, Shankar, R .,Jacobs, F.R., Aquilano, N.J.-Operations and Supply Management TMH, Delhi
6. Pannesseluam, R., Production and Operations Management, PHT, Delhi
7. Martinich, J.S. ,Production and Operations Management, TMH, Delhi
8. Aswathappa, K, Production and Operations Management, TMH, Delhi
9. Madan, Pankaj; Production and Operation Management; New Delhi; Global Vision Publishing2010
10. 10.William J Stvenson, Operation Management, TMH, NewDelhi2009

| S.NO | Course Outcomes(CO's)   |
|------|---|
| 1    | Analyze the basics of production management and the relevant and responsible factors  |
| 2    | Demonstrate & apply the various types of production processes, the essentialities of a product such as its selection, various procedures and its stocking |
| 3    | Create the various activities relating to scheduling and measuring of production take place and how control can be obtained on both product and quality   |
| 4    | Develop various models that deal with inventory, its control, safety and security management in production process.                                       |
| 5    | Create supply and logistics, distribution networks and its management   |

## ***MBT 207 BUSINESS RESEARCH METHODS***

### **Unit 1 Introduction**

Concept, Nature, Scope, Need and Role of Business Research, Characteristic of Research, Types of Research, the Research Process: An overview.

### ***Unit 2***

#### **Research Design**

Concept, Types of Research Design, Including Exploratory, Descriptive and Experimental, Research Design Process.

### ***Unit 3***

#### **Questionnaire Design and Schedule**

Concept of Questionnaire and Schedule, Principles of Designing Questionnaire and Schedule, Limitations of Questionnaire, Reliability Validity of Questionnaire.





## Unit 4

### Sampling Theory

Concept, Need and Importance of Sampling, Types of Sampling Methods, Sampling and Non Sampling Errors, Sample Design, Determinants of Sample Size, Steps in Designing the Sample.

## Unit5

### Data Analysis

Tabulation and Processing of Data, Basic Aspects of Statistical Inference Theory including Hypothesis Testing, Type I and Type II Errors, Applications of T-Test, Z-Test, F-Test, Chi-square Test and ANOVA, Introduction to Computerized Statistical Packages.

### Suggested Readings

1. Zikmund: Business Research Methods, Cengage Learning 2011-12
2. Naval Bajpai, Business Research Methods, 2e, 2017, Pearson Education
3. Cooper and Schindler :Business Research Methods, Tata Mc GrawHill,2011
4. Saunders: Research Methods for Business,5e, 2011, Pearson Education
5. Cooper and Schindler (2010).Business Research Methods, 10<sup>th</sup> edition. Tata McGraw Hill, New Delhi.
6. Kothari, C.R. (2004).Research Methodology – Methods, 2<sup>nd</sup> edition. New Age Publications, New Delhi.
7. Mishra, Anil K. (2012).A Hand Book of Research in SPSS, 1<sup>st</sup> edition. Himalayan Publishing House, Mumbai.
8. Field, A. (2013). Discovering Statistics using IBM SPSS. 4<sup>th</sup> edition. Sage Publications London.
9. Naresh Malhotra, Marketing Research, 7e, 2019, Pearson Education

| S. No. | Course Outcomes(COs)  |
|--------|---|
| 1.     | To understand the purpose of research.  |
| 2.     | To identify and understand potential ethical, empirical and analytical problems plaguing the research process and ways to overcome them.    |
| 3.     | To identify a business problem/ need, translate it into a research question, and design an appropriate way.                                 |
| 4.     | To develop an understanding on various kinds of research, objectives of doing research, research process, research designs and sampling.    |
| 5.     | To have adequate knowledge on measurement & scaling techniques as well as the quantitative data analysis and hypothesis testing procedures. |



### **MBT 208 State of Art Seminar :**

#### **Practical/Presentation Sessions for Conducting the Seminar on Various Topics Related To Business Management.**

Note : MBT 208 will be an internal assessment exam for colleges. They are required to make the students aware about seminars and presentations. Form a committee from the faculty members and conduct live seminars for 30 marks which will be followed by viva of 70 marks by external examination including presentation on any topic by individual students.



### III - Semester

| S. No.  | Subject Code | Category | Subject Name  | Maximum Marks Allotted |                | Total Marks | Contact Hours per Week |   |   | Total Credit |
|---------|--------------|----------|---|------------------------|----------------|-------------|------------------------|---|---|--------------|
|         |              |          |   | Theory                 |                |             | L                      | T | P |              |
|         |              |          |   | External Marks         | Internal Marks |             |                        |   |   |              |
| 1.      | MBT 301      |          | Strategic Management  | 70                     | 30             | 100         | 3                      | 0 | 0 | 3            |
| 2.      | MBT 302      |          | International Business  | 70                     | 30             | 100         | 3                      | 0 | 0 | 3            |
| 3.      | MBT 303      |          | Universal Human Values and Professional Ethics  | 70                     | 30             | 100         | 3                      | 0 | 0 | 3            |
| 4.      | MBT 304      |          | Total Quality Management  | 70                     | 30             | 100         | 3                      | 0 | 0 | 3            |
| 5.      | MBT 305      |          | Major 1   | 70                     | 30             | 100         | 2                      | 0 | 0 | 2            |
| 6.      |              |          | Major 2   | 70                     | 30             | 100         | 2                      | 0 | 0 | 2            |
| 7.      |              |          | Minor 1   | 70                     | 30             | 100         | 2                      | 0 | 0 | 2            |
| 8.      | MBT 306      |          | Summer Internship Project Report and Viva- Voce (Training Report and Presentation* followed by viva voce**) | 70**                   | 30*            | 100         | 0                      | 0 | 6 | 3            |
| Total   |              |          |   | 560                    | 240            | 800         | 18                     | 0 | 6 | 21           |
| NSS/NCC |              |          |   |                        |                |             |                        |   |   |              |

*Select any two subjects as major from any one group and minor from another group.*



## List of Electives

| FINANCE      |   |   |   |   |   |
|--------------|---|---|---|---|---|
| Subject Code | Elective  | L | T | P | C |
| MBT 305 F1   | Security Analysis and Portfolio Management          | 2 | 0 | 0 | 2 |
| MBT 305 F2   | Working capital Management                          | 2 | 0 | 0 | 2 |
| MBT 305 F3   | Corporate Tax Planning                              | 2 | 0 | 0 | 2 |
| MBT 305 F4   | Financial Markets and Institutions ( <b>MINOR</b> ) | 2 | 0 | 0 | 2 |

| MARKETING    |                                    |   |   |   |   |
|--------------|------------------------------------|---|---|---|---|
| Subject Code | Elective                           | L | T | P | C |
| MBT 305 M1   | Integrated Marketing Communication | 2 | 0 | 0 | 2 |
| MBT 305 M2   | Marketing Research                 | 2 | 0 | 0 | 2 |
| MBT 305 M3   | Digital Marketing                  | 2 | 0 | 0 | 2 |
| MBT 305 M4   | Consumer Behavior ( <b>MINOR</b> ) | 2 | 0 | 0 | 2 |

| HUMAN RESOURCE MANAGEMENT |  |   |   |   |   |
|---------------------------|--|---|---|---|---|
| Subject Code              | Elective   | L | T | P | C |
| MBT 305 HR1               | Industrial Relations and Labour Laws             | 2 | 0 | 0 | 2 |
| MBT 305 HR2               | Training & Development                           | 2 | 0 | 0 | 2 |
| MBT 305 HR3               | HR Analytics                                     | 2 | 0 | 0 | 2 |
| MBT 305 HR4               | Counselling Skills for Managers ( <b>MINOR</b> ) | 2 | 0 | 0 | 2 |

| AGRIBUSINESS MANAGEMENT |  |   |   |   |   |
|-------------------------|--|---|---|---|---|
| Subject Code            | Elective                               | L | T | P | C |
| MBT 305 AM1             | Agribusiness and Rural Environment     | 2 | 0 | 0 | 2 |
| MBT 305 AM2             | Farm Business Management               | 2 | 0 | 0 | 2 |
| MBT 305 AM3             | Agribusiness Financial Management      | 2 | 0 | 0 | 2 |
| MBT 305 AM4             | Agriculture Economics ( <b>MINOR</b> ) | 2 | 0 | 0 | 2 |



| <b>BUSINESS ANALYTICS</b> |                                     |   |   |   |   |
|---------------------------|-------------------------------------|---|---|---|---|
| Subject Code              | Elective                            | L | T | P | C |
| MBT 305 BA1               | Business Intelligence               | 2 | 0 | 0 | 2 |
| MBT 305 BA2               | Block Chain Technology              | 2 | 0 | 0 | 2 |
| MBT 305 BA3               | Data Visualization                  | 2 | 0 | 0 | 2 |
| MBT 305 BA4               | Business Analytics ( <b>MINOR</b> ) | 2 | 0 | 0 | 2 |

| <b>RURAL DEVELOPMENT</b> |   |   |   |   |   |
|--------------------------|---|---|---|---|---|
| Subject Code             | Elective                                | L | T | P | C |
| MBT 305 RD1              | Principles and Practice in Cooperatives | 2 | 0 | 0 | 2 |
| MBT 305 RD2              | Cooperative laws                        | 2 | 0 | 0 | 2 |
| MBT 305 RD3              | Cooperative credit and banking          | 2 | 0 | 0 | 2 |
| MBT 305 RD4              | Rural Development ( <b>MINOR</b> )      | 2 | 0 | 0 | 2 |

| <b>INTERNATIONAL BUSINESS</b> |  |   |   |   |   |
|-------------------------------|--|---|---|---|---|
| Subject Code                  | Elective   | L | T | P | C |
| MBT 305 IB1                   | Import Export Management                           | 2 | 0 | 0 | 2 |
| MBT 305 IB2                   | International Business Laws and Treaties           | 2 | 0 | 0 | 2 |
| MBT 305 IB3                   | Management of Multinational corporation            | 2 | 0 | 0 | 2 |
| MBT 305 IB4                   | Cross Cultural Business Management( <b>MINOR</b> ) | 2 | 0 | 0 | 2 |

| <b>SUPPLY CHAIN MANAGEMENT</b> |  |   |   |   |   |
|--------------------------------|--|---|---|---|---|
| Subject Code                   | Elective   | L | T | P | C |
| MBT 305 SC1                    | Fundamentals of Logistics & Supply Chain           | 2 | 0 | 0 | 2 |
| MBT 305 SC2                    | International Logistics                            | 2 | 0 | 0 | 2 |
| MBT 305 SC3                    | Lean Six Sigma                                     | 2 | 0 | 0 | 2 |
| MBT 305 SC4                    | Designing & Managing Supply Chain ( <b>MINOR</b> ) | 2 | 0 | 0 | 2 |



| <b>HEALTH CARE AND HOSPITAL MANAGEMENT</b> |                                      |   |   |   |   |
|--|--------------------------------------|---|---|---|---|
| Subject Code                               | Elective                             | L | T | P | C |
| MBT 305 HCHM 1                             | Healthcare Environment Management    | 3 | 0 | 0 | 3 |
| MBT 305 HCHM 2                             | Operations Management in Healthcare  | 3 | 0 | 0 | 3 |
| MBT 305 HCHM 3                             | Patient Care Management              | 3 | 0 | 0 | 3 |
| MBT 305 HCHM 4                             | International Health Systems (MINOR) | 3 | 0 | 0 | 3 |

| <b>DATA SCIENCE</b> |                                     |   |   |   |   |
|---------------------|-------------------------------------|---|---|---|---|
| Subject Code        | Elective                            | L | T | P | C |
| MBT 305 DS 1        | Introduction to Data Science with R | 3 | 0 | 0 | 3 |
| MBT 305 DS 2        | Data Mining and Data Analysis       | 3 | 0 | 0 | 3 |
| MBT 305 DS 3        | Regression Methods                  | 3 | 0 | 0 | 3 |
| MBT 305 DS 4        | Inferential Statistics (MINOR)      | 3 | 0 | 0 | 3 |

| <b>Fin-Tech</b> |                            |   |   |   |   |
|-----------------|----------------------------|---|---|---|---|
| Subject Code    | Elective                   | L | T | P | C |
| MBT 305 FT 1    | Introduction to Fin-Tech   | 3 | 0 | 0 | 3 |
| MBT 305 FT 2    | Financial Modelling        | 3 | 0 | 0 | 3 |
| MBT 305 FT 3    | Financial Derivatives      | 3 | 0 | 0 | 3 |
| MBT 305 FT 4    | Trading Strategies (MINOR) | 3 | 0 | 0 | 3 |

| <b>ENTREPRENEURSHIP &amp; VENTURE DEVELOPMENT</b> |                                       |   |   |   |   |
|---|---------------------------------------|---|---|---|---|
| Subject Code                                      | Elective                              | L | T | P | C |
| MBT 305 EVD1                                      | New Venture Creation                  | 2 | 0 | 0 | 2 |
| MBT 305 EVD2                                      | Creativity, Incubation and Innovation | 2 | 0 | 0 | 2 |
| MBT 305 EVD3                                      | Leading Change in Family Business     | 2 | 0 | 0 | 2 |
| MBT 305 EVD4                                      | MSME &Startup (MINOR)                 | 2 | 0 | 0 | 2 |



## **MBT 301 STRATEGIC MANAGEMENT**

### **Unit1 Introduction**

#### **Meaning, Scope and Importance of Strategic Management**

Nature of Strategic Management, Characteristics, Strategic Management Process, Strategic Management Model. Dimension and Levels of Strategy. Role of strategists in business Policy

### **Unit2**

#### **Strategy Formulation**

Corporate Planning, Concept of Planning, Planning Process, Types of Planning, Strategic Planning, Strategic Decision Making, Vision, mission and purpose, objectives and goals of a business organisation-Types of strategies –Guidelines for crafting successful business strategies.

### **Unit3**

#### **Environmental Appraisal**

External Analysis: Industry analysis, remote environment analysis, competitive analysis, global environment analysis. Internal Analysis: Resource based view of the firm, Capabilities, core competence, value chain analysis, VRHN analysis, distinctive competency, sustainable competitive advantage and profitability. SWOT Analysis. , **Synergy**.

### **Unit4**

**Strategic Analysis and Choice** Environmental Threat and Opportunity Profile (ETOP); BCG, **TOWS, GE, Directional Policy** Matrix- Organizational Capability Profile -Strategic Advantage Profile Corporate Level strategies-growth, stability, renewal, corporate portfolio analysis, grand strategies, McKinsey's 7s Frame work. Business Level Strategies- Michael Porter's Generic strategies. Functional level strategies.

### **Unit5**

#### **Strategy Implementation and Evaluation**

Strategy Implementation: Structure, Systems and People, issues in implementation, **Model of Strategic Implementation**, Project implementation, Procedural implementation, Resource Allocation, Budgets, Organization Structure, Strategy and Organisation Structure, Different Types of Organisational Structure, Social responsibilities and Ethics-Building a capable organization-Functional issues. Symptoms of malfunctioning of strategy-Operations Control and Strategic Control, An overview of Strategic Evaluation and Control- Measurement of performance- Analyzing variances- Role of organizational systems in evaluation. Strategic Management for non-profit organizations.

### **Suggested Readings**

1. Thomas L. Wheelen Strategic Management and Business Policy, 15e 2018 Pearson Education India
2. Michael A. Hitt, R. Duane Ireland, Robert E. Hoskisson Management of Strategy-Concepts and Cases, 4/e, Cengage Learning, New Delhi.
3. John. A. Pearce II, Richard B. Robinson Jr, Amita Mital, Strategic Management – Formulation, Implementation and Control, 1/e, Tata McGraw-Hill, New Delhi.



4. Charles.W.L Hill,Gareth R Jones Strategic Management-An Integrated Approach,6/e, Biztantra, New Delhi.
5. Thompson A Jr, A. J. Strickland,Strategic Management, Tata McGraw-Hill Publishing,New Delhi.
6. Upendra Kachru, Strategic Management-Concepts and Case. Excel Books,New Delhi.
7. Adrian Haberberg, Alison Rieple . Strategic Management–Theory and Application, Oxford University Press, New Delhi.
8. David & David Strategic Management Concepts: A Competitive Advantage Approach, 16e, 2018 Pearson Education India

| S.No. | Course Outcomes(COs)  |
|-------|---|
| 1.    | To apply strategies and analyze the role of strategist in business policy of an Organization                  |
| 2.    | To formulate strategic policies, plans to take decisions in business related problems                         |
| 3.    | To analyse the internal and external environment of business for the purpose of effective strategic planning. |
| 4.    | To evaluate various strategies to develop effective strategies for an organization.                           |
| 5.    | To devise and implement strategic approaches to manage a business successfully in a global context            |





## **MBT 302 INTERNATIONAL BUSINESS**

### **Unit I**

Introduction: Meaning, Nature and Scope of International Management, Driving and Restraining Forces, Domestic to Transnational Business, Modes of Entry. Globalization– Forces, Meaning, dimensions and stages in Globalization, Characteristics and role of MNCs. International Business Environment – The economic environment; social and cultural environment, political, legal and regulatory environment, natural environment, technological environment.

### **Unit 2**

International Trade Theories: Mercantilism; Absolute Cost theory, Comparative Cost theory, Factor endowment theory, International Product life Cycles Theory, International Investment Theories: Theory of Capital Movements, Market Imperfections theory; Internationalization Theory; Location Specific Advantage Theory; Eclectic Theory Free Trade: Advantages and Disadvantages, Forms of Protection: Tariffs, Subsidies, Import Quotas, Voluntary Export Restraints, Administrative Policy, Anti-dumping Policy

### **Unit 3**

International Marketing: Nature & significance, International Marketing Orientations, International Segmentation, International Product Life Cycle International HRM: International Staffing Approaches, Expatriate Management, International Labor Relations.

### **Unit 4**

Foreign Exchange Determination Systems: Basic Concepts Relating to Foreign Exchange, Various types of Exchange Rate Regimes, Factors Affecting Exchange Rates, Brief History of Indian Rupee

### **Unit 5**

International Institutions: Objectives and Functions of WTO, IMF, IBRD, UNCTAD, Regional Economic Integration: Introduction, Levels of Economic Integration, Objectives and Functions of EU, NAFTA, ASEAN, SAARC, BRICS

### **SUGGESTED READINGS**

1. Joshi, R M : International Business, OUP
2. Ricky W. Griffin and Michael W. Pustay : International Business , 8e, 2017, Pearson Education India
3. Sumati Verma : International Business Updated 2e, 2021, Pearson Education India
4. Hill - International Business, McGraw-Hill2.Cherunilam F- International Business: Text and Cases, PHI Reference Books1.Aswathappa- International Business, McGraw-Hill
5. Cherunilam, F - International Trade and Export Management, Himalaya
6. Daniels - International Business, 16e, 2018 Pearson Education India
7. Albaum Duerr - International Marketing and Export management (Pearson, 7th Ed.)
8. Cavusgil – International Business, 4e, 2017 Pearson Education India

Websites: [www.ibef.org](http://www.ibef.org)[www.cia.gov.in](http://www.cia.gov.in)Course

### Course Outcome

| S.N | Course Outcome   |
|-----|--|
| CO1 | To give the student an exposure to the dynamic environment of International Business         |
| CO2 | To understand the impact of environment on the International Business Operations of the firm |
| CO3 | To explain the functions and form of the global monetary system                              |
| CO4 | To explain the role of International organizations and Regional Trade                        |



## **MBT 303 UNIVERSAL HUMAN VALUES AND PROFESSIONAL ETHICS**

### **UNIT-1**

#### **Course Introduction - Need, Basic Guidelines, Content and Process for Value Education**

Understanding the need, basic guidelines, content and process for Value Education, Self- Exploration–what is it? - its content and process; ‘Natural Acceptance’ and Experiential

Validation- as the mechanism for self exploration, Continuous Happiness and Prosperity- A look at basic Human Aspirations, Right understanding, Relationship and Physical Facilities- the basic requirements for fulfillment of aspirations of every human being with their correct priority, Understanding Happiness and Prosperity correctly- A critical appraisal of the current scenario, Method to fulfill the above human aspirations: understanding and living in harmony at various levels.

### **UNIT-2**

Understanding Harmony in the Human Being - Harmony in Myself Understanding human being as a co-existence of the sentient ‘I’ and the material ‘Body’, Understanding the needs of Self (‘I’) and ‘Body’ - Sukh and Suvidha, Understanding the Body as an instrument of ‘I’ (I being the doer, seer and enjoyer), Understanding the characteristics and activities of ‘I’ and harmony in ‘I’, Understanding the harmony of I with the Body: Sanyam and Swasthya; correct appraisal of Physical needs, meaning of Prosperity in detail, Programs to ensure Sanyam and Swasthya.

### **UNIT-3**

Understanding Harmony in the Family and Society- Harmony in Human-Human Relationship Understanding harmony in the Family- the basic unit of human interaction , Understanding values in human-human relationship; meaning of Nyaya and program for its fulfillment to ensure Ubhay- tripti; Trust (Vishwas) and Respect (Samman) as the foundational values of relationship, Understanding the meaning of Vishwas; Difference between intention and competence, Understanding the meaning of Samman, Difference between respect and differentiation; the other salient values in relationship, Understanding the harmony in the society (society being an extension of family): Samadhan, Samridhi, Abhay, Sah-astitva as comprehensive Human Goals, Visualizing a universal harmonious order in society- Undivided Society (Akhand Samaj), Universal Order (Sarvabhaum Vyawastha )- from family to world family!.

### **UNIT-4**

Understanding Harmony in the Nature and Existence - Whole existence as Co-existence Understanding the harmony in the Nature, Interconnectedness and mutual fulfillment among the four orders of nature- recyclability and self-regulation in nature, Understanding Existence as Co- existence (Sah-astitva) of mutually interacting units in all-pervasive space, Holistic perception of harmony at all levels of existence.

### **UNIT-5**

Implications of the above Holistic Understanding of Harmony on Professional Ethics Natural acceptance of human values, Definitiveness of Ethical Human Conduct, Basis for Humanistic Education, Humanistic Constitution and Humanistic Universal Order, Competence in Professional Ethics: a) Ability to utilize the professional competence for augmenting universal human order, b) Ability to identify the scope and characteristics of people-friendly and eco- friendly production systems, technologies and management



models, Case studies of typical holistic technologies, management models and production systems, Strategy for transition from the present state of Universal Human Order: a) At the level of individual: as socially and ecologically responsible engineers, technologists and managers, b) At the level of society: as mutually enriching institutions and organizations.

**Suggested Readings: :**

1. RR Gaur, R Sangal, G P Bagaria, 2009, A Foundation Course in Human Values and Professional Ethics.
2. Ivan Illich, 1974, Energy & Equity, The Trinity Press, Worcester, and Harper Collins, USA
3. A Nagraj, 1998, Jeevan Vidya Ek Parichay, Divya Path Sansthan, Amarkantak. P L Dhar, RR Gaur, 1990, Science and Humanism, Commonwealth Publishers.
4. A N Tripathy, 2003, Human Values, New Age International Publishers.
5. E G Seebauer & Robert L. Berry, 2000, Fundamentals of Ethics for Scientists & Engineers, Oxford University Press
6. M Govindrajran, S Natrajan & V. S. Senthil Kumar, Engineering Ethics (including Human Values), Eastern Economy Edition, Prentice Hall of India Ltd.
7. B P Banerjee, 2005, Foundations of Ethics and Management, Excel Books.

| S.No | Course Outcomes (CO's)  |
|------|---|
| 1    | To understand the significance of value inputs in a classroom, distinguish between values and skills, understand the need.                        |
| 2    | To understand the meaning of Harmony in the Self the Co-existence of Self and Body and distinguish between the Self and the Body,                 |
| 3    | Understand the harmony in nature and existence, and work out their mutually fulfilling participation in the nature.                               |
| 4    | Distinguish between ethical and unethical practices, and start working out the strategy to actualize a harmonious environment wherever they work. |
| 5    | To understand the universal human values and morals for social harmony and holistic understanding of harmony on Professional Ethics.              |



## **MBT 304 TOTAL QUALITY MANAGEMENT**

### **Unit 1**

Total Quality Management (TQM) Concept and Fundamentals

Approaches to Quality Management, TQM Framework and Features, Principle of TQM, Philosophies of Quality Gurus: Deming's 14 Points, Crosby's Four Absolutes, Juran's Trilogy, Feigenbaum's Total Quality Control, The Total Quality Triad, Evolution of TQM.

### **Unit 2**

Human Aspect of Total Quality Management (TQM)

TQM Human Elements, Motivating People for Total Quality, Resistance to Change, Characteristics of Quality Leaders, Role of Quality Leaders, Teams for TQM, On-the-Job satisfaction and quality, Participative Management, Compensation System, Ergonomics.

### **Unit 3**

Quality Management System

Strategic Quality management, Quality Statement, Culture, Product Quality cycle, TQM Planning Environment, Role of Quality Control Department, Planning for Productivity, Quality and re-engineering, Introduction to Business Process Re-engineering (BPR), The Cost of Quality (Direct and Indirect Cost), Evaluating the cost of TQM, Quality Index, The Total Quality Cost Curve, Standardization.

### **Unit 4**

Total Quality Management (TQM) Practices

TQM Technologies and TQM Practices: Policy Deployment, Benchmarking, Backtracking, CrossFunctional Teams, QFD, Taguchi Method, Failure-Mode and Effect Analysis, The Poka-Yoke Concept, Concurrent Engineering, Malcolm Baldrige Award Model, TQM Implementation Process, Introduction to World Class Manufacturing.

### **Unit 5**

Quality Management Standards

Concept and need of Quality Standards, National Quality Standard Organisations: Bureau of Indian Standards (BIS), Agmark Grading of Agriculture and Allied Commodities, Quality Council of India; International Organisation for Standardisation (ISO), ISO Standards: ISO 9000 and 14000 Series, Integration of ISO 14000 with ISO 9000, Process of ISO Certification, Implementing the System, Post Certification.

### **Suggested Readings**

1. Dale H Besterfield, Carol Besterfield, Glen, Mary, Total Quality Management, 5e, 2018 Pearson Education
2. Charantimath Total Quality Management, 4e, 2022 Pearson Education India
3. Ross, Total Quality Management: Text, Cases, and Readings, 2nd ed. St. Lucie Press.
4. H Lal, Total Quality Management: A Practical Approach, New Age International, New Delhi.
5. Hand Book for ISO certification.



## **SYLLABUS OF ELECTIVE PAPERS SEMESTER 3**

### **FINANCE (MAJOR) SUBJECTS**

#### **MBT305 F1**

### **SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT**

#### **Unit1**

##### **Introduction of Investment**

Meaning and Objective of Investment, Investment Decision Process, Categories of Investment, Steps of Security Analysis, Investment Avenues, Speculation and Gambling.

#### **Unit2**

##### **Capital Market**

Meaning and Nature of Capital Market, Types, Functions and limitations of Capital Market, Trading of Securities, (Including BOLT), SEBI guidelines IPO, Book Building and Qualified Institutional Placement.

#### **Unit3**

##### **Security Analysis**

Fundamental & Technical Analysis and Efficient Market Hypothesis, Economic, Industrial and Company Analysis.

#### **Unit4**

##### **Portfolio Analysis**

Portfolio Analysis and Selection, Risk and Return Analysis, Beta, Markowitz and Sharpe Model, Capital Asset Pricing Model, Arbitrage Pricing Theory.

#### **Unit5**

##### **Portfolio Revision and Evaluations**

Portfolio Revision and Portfolio Evaluation, Constant Rupee Value Plan, Constant Ratio Plan, Sharpe and Treynor Measures, Mutual Fund Industry.

### ***Suggested Readings***

1. Fischer, Donald, E. And Ronald J. Jordan, Security Analysis and Portfolio Management, 7e. 2018 Pearson Education India.
2. Ale Chandra, Prasanna, *Investment Management*, Tata McGraw Hill, New Delhi
3. Sharpe, William Kevin, S. *Portfolio Management*, Prentice Hall India, New Delhi.
4. Avadhani, V. A., *Investment and Security Market in India*, Himalaya Publishing House,
5. Pandey, I. M. *Financial Management, 12e 2021*, Pearson Education India



| S.no | Course Outcomes (CO's)   |
|------|--|
| 1    | To develop the understanding of the concept of investment and security analysis.   |
| 2    | To demonstrate various securities and the market they trade in and to observe the investment regulations and related ethics and professional conduct.  |
| 3    | To apply fundamental, technical, economical ,industrial and company analysis in the real world and the theories and evidence for and against the efficient market hypothesis.                    |
| 4    | To develop the ability to understand the concept of portfolio management, models and risk-return relationship for better investment and for interpreting various portfolio performance measures. |
| 5    | To analyze various models of portfolio evaluation.   |



## MBT 305 F2 WORKING CAPITAL MANAGEMENT

### Unit 1

Concept and meaning of working capital – Liquidity and profitability – identification of factors affecting working capital requirements – theories of working capital

### Unit 2

Approaches to estimation of working capital – operating cycle approach.

Management of inventories – determination of optimum inventory – lead time – Safety stock – EOQ approach

### Unit 3

Management of receivables – credit and Collection policy – Credit standards – Credit terms – Credit analysis – management of payables – Maturity matching.

### Unit 4

Management of cash – Accelerating cash inflows – Managing collections – Concentration banking – lock box system – Control of disbursements – models for determining optimum level of cash – inventory model, stochastic – Cash budgeting – Investment of surplus cash.

### Unit 5

Sources of working capital finance – Approaches to optimum mix of funds – trade credit, accrual accounts – money market instruments, commercial paper, Certificate of deposits – Bill discounting and factoring – Inter corporate loans – short term bank loans.

### **SUGGESTED READING MATERIALS:**

1. Working Capital Management by Hrishikes Bhattacharya, PHI publication.
2. Financial Management by I.M. Pandey, 12e, 2021 Pearson Education India
3. Working Capital Management by R.P. Rustagi, Taxman Publication.
4. Financial Management by Prasanna Chandra, McGraw Publications.

| SN | Course Outcome   |
|----|--|
| 1  | Identify working capital management considerations for permanent components, the impact of sales/production schedules and liquidity versus risk. |
| 2  | Solve financial ratios that measure profitability, asset utilization, liquidity, and debt utilization.   |
| 3  | Prepare a cash budget and explain its various uses by a firm   |
| 4  | Identify the cash flow cycle of the firm   |
| 5  | Differentiate the risks and profitability of financing assets in terms of hedging  |
| 6  | Analyze the major elements of cash management  |



## **MBT 305 F3 CORPORATE TAX PLANNING**

### ***Unit1***

#### **Basic Concepts**

Tax Planning; Tax Evasion: and Avoidance; Money Laundering; An overview of Taxation in India: Direct and Indirect Taxes; Customs Act; Central Excise Act; Service Tax; Sales Tax; VAT and Goods and Services Tax (GST); Income Tax; Wealth Tax; Gift Tax; and Central Gain Tax; GAAR.

### ***Unit2***

#### **Corporate Tax in India**

Residential status of companies and tax incidence; Tax liability; Taxation of Not-for profit organisations; Tax on distributed profits.

### ***Unit3***

#### **Tax Planning**

Tax Planning with Reference to Setting Up of a New Business: Location Aspect, Nature of Business, Form of organization; Tax Planning with Reference to Financial Management Decision- Capital Structure, Divided Including Deemed Dividend and Bonus Shares; Tax Planning with Reference to Specific Management Decisions-Make or Buy, Owner Lease, Repair or Replace; Tax Planning with Reference to Employees' Remunerations; Tax Planning with Reference to Sale of Scientific Research Assets; Tax Planning with Reference to Receipt of Insurance Compensation; Tax Planning with reference to Distribution of Assets at the time of Liquidation.

### ***Unit4***

#### **Special Provisions Relating to Non-Residents**

Double Taxation Relief; Provisions Regulating Transfer Pricing; Advance Ruling Direct Tax Code 2009 and Tax Planning.

### ***Unit5***

#### **Tax Planning with Reference to Business Restructuring**

Merger, Amalgamation, Acquisition, Demerger, Slump sale, Conversion of sole proprietary concern/partnership firm into company, Transfer of assets between holding and subsidiary companies.

### ***Suggested Readings***

- 1.Ahuja,Grish,and Ravi Gupta,*Corporate Tax Planning and Management*,BharatLawHouse,Delhi.
- 2.Singhania,Vinod K., Kapil Singhania,and Monica Singhania, *Direct Taxes Planning and Management*,Taxmann Publications Pvt.Ltd.,New Delhi.
- 3.Pagare,Dinkar,*DirectTaxPlanningandManagement*,SultanChandandSons,NewDelhi.
- 4.S P Goyal, *Direct Tax Planning*, Sahitya Bhawan,Agra
- 5.Bare Acts of Relevant Enactments





| S.N | Course Outcome  |
|-----|---|
| 1   | Identify the relevant provisions of the Income Tax Act as it applies to the taxation of corporations            |
| 2   | Prepare a reconciliation of accounting income and income for tax purposes                                       |
| 3   | Apply the relevant sections of the Income Tax Act to compute taxable income and tax payable for a corporation   |
| 4   | Prepare computerized Corporate income tax returns for a wide variety of situations                              |
| 5   | Describe the issues and apply the appropriate provisions related to the taxation of corporate investment income |
| 6   | Identify tax planning opportunities and challenges for corporations   |

## FINANCE (MINOR) SUBJECT

### MBT 305 F4 FINANCIAL MARKETS AND INSTITUTIONS

#### **Unit1**

**Financial System** Nature and Role of Financial System; Structure/organization of financial system; Functions of financial sector; Indian Financial System- an overview; Globalisation of Financial Markets. Regulatory Framework for Non-banking Financial Institutions; Primary markets; Secondary markets; Money Markets.

#### **Unit2**

**Management of Commercial Banks** An overview, Management of Banking Institutions; Negotiable Instruments; Working Capital Management; Project Financing, including Infrastructure Projects; Prudential Norms Prescribed by Regulators; Non-Performing Assets; Capital Adequacy Norms; Basel III Framework and Basel-III; Risk- Rating Agencies; Regulatory framework for Banks.

#### **Unit3**

##### **Risk of Financial Inter-Mediation**

Introduction; Interest Rate Risk; Re-financing Risk; Re-investment Risk; Market Risk; Credit Risk; Operational Risk; Liquidity Risk.

#### **Unit4**

##### **Risk Management in Financial Institutions**

Managing Credit Risk; Liability and Liquidity Management; Managing Interest Risk; Managing Operational Risk; Managing Risk through Sale of Assets and Securitisation, Derivatives.

#### **Unit5**

##### **Management of Non-Banking Financial Institutions and Depositories**

Securitisation: Concept, nature, scope, and the implications; DFIs in India: NABARD, State Level Institutions- PCF,



IDFC, REC, IFCI, IDBI, SIDBI, Functions and objectives of Depository.

### **Suggested Readings**

1. Mishkin, Eakins, *Financial Markets and Institutions*, 8e, 2017 (Indian Adaptions) Pearson Education India
2. K Sasidharan, *Financial Services and System* (2008), McGraw-Hill Publishing Company New Delhi.
3. Clifford Gomez, *Financial Markets Institutions and Financial Services*, Prentice-Hall of India, 2008.
4. Anthony Saunders, *Financial Markets and Institutions*, 4ed., Mc Graw-Hill Publishing Company, New Delhi.
5. Bharti Pathak, *Indian Financial System*, 5e, 2017, Pearson Education India
6. M.Y. Khan, *Financial Services*, 4th ed., McGraw-Hill Publishing Company, New Delhi 2008.
5. Anthony Saunders, *Financial Institutions Management-A Risk Management Approach*, 6 ed., McGraw-Hill Publishing Company, New Delhi.
7. M.Y. Khan, *Indian Financial System*, 6 ed., McGraw-Hill Publishing Company, New Delhi, 2008.
8. Sharma, *Management of Financial Institutions: With Emphasis on Bank and Risk Management*, Prentice-Hall of India, New Delhi.
9. L.M. Bhole, *Financial Institutions and Markets*, 4 ed., Mc Graw-Hill Co., New Delhi, 2008.
9. Economic-Surveys, Govt. Of India.
10. RBI Bulletins

| <b>S.No</b> | <b>Course Outcome</b>   |
|-------------|---|
| 1           | Defines the functions of financial markets and intermediary institutions. |
| 2           | Explains why interest rates changes.                                      |
| 3           | Explains Efficient Market Hypothesis.                                     |
| 4           | Explains effects of asymmetric information on financial markets           |
| 5           | Explains the reasons of financial crisis.                                 |
| 6           | Explains functions of Banks.  |
| 7           | Distinguishes effects of money market tools on the financial system.      |
| 8           | Explains the structure of banking industry.                               |
| 9           | Explains functions of investment banks.                                   |



## MARKETING (MAJOR) SUBJECTS

### MBT 305 M1 INTEGRATED MARKETING COMMUNICATIONS

**Course Objective:** This course introduces students to the basic concepts of marketing communication which includes advertising and sales promotion and how business organisations and other institutions carry out such activities.

#### UNIT I

INTRODUCTION TO ADVERTISEMENT -Concept and definition of advertisement – Social, Economic and Legal Implications of advertisements – setting advertisement objectives – Ad. Agencies

- Selection and remuneration – Advertisement campaigns.

#### UNIT II

ADVERTISEMENT MEDIA - Media plan – Type and choice criteria – Reach and frequency of advertisements – Cost of advertisements - related to sales – Media strategy and scheduling.

#### UNIT III

DESIGN AND EXECUTION OF ADVERTISEMENTS - Message development – Different types of advertisements – Layout – Design appeal – Copy structure – Advertisement production – Print – Radio. T.V. and Web advertisements – Media Research – Concept Testing– Measuring impact of advertisements.

#### UNIT IV

INTRODUCTION TO SALES PROMOTION - Scope and role of sale promotion – Definition – Objectives of sales promotion - sales promotion techniques – Trade oriented and consumer oriented.

#### UNIT V

SALES PROMOTION CAMPAIGN - Sales promotion – Requirement identification – Designing of sales promotion campaign – Involvement of salesmen and dealers – Out sourcing sales promotion national and international promotion strategies – Integrated promotion – Coordination within the various promotion techniques – Online sales promotions

#### TEXT BOOKS:

1. Kenneth Clow. Donald Baack, Integrated Advertisements, Promotion and Marketing Communication, Pearson Education India, 6th edition, 2013.
2. Semenile, Allen, O’Guinn, Kaufman Advertising and Sales Promotions – An Integrated Brand Approach -6 th Bedition, Cengage Learning. (2012).
3. Wells and Moriarity, Advertising & IMC: Principles and Practice, 11/e, 2021 Pearson Education
4. Rajeev Batra, Myers, Advertising Management, 5e, 2022, Pearson Education
5. S. H. H. Kazmi and Satish K Batra, Advertising & Sales Promotion, Excel Books, New Delhi, ,2nd edition, 2008.
6. George E Belch and Michel A Belch, Advertising & Promotion, McGraw Hill, Singapore, 7 th edition, 2011.
7. Julian Cummings, Sales Promotion, Kogan Page, London 2003.
8. Jaishri Jefhwaney, Advertising Management, Oxford, 2013.
9. V.S.Padmanabhan, H.S.Murthy. Advertising and Sales Promotion (An Indian Perspective) Anes Books Pvt.Ltd -2011.



**Course Outcome:**

1. This course introduces students to the basic concepts of marketing communication which includes advertising and sales promotion and how business organisations and other institutions carry out such activities.
2. Insight into the importance of marketing communications planning and objective setting in relation to consumer decision making processes.
3. Insight into the importance of marketing communications planning and objective setting in relation to consumer decision making processes.

**MBT 305 M2**  
**MARKETING RESEARCH**

***Unit 1 Introduction***

Importance and Role of research in Marketing; the marketing research industry; Approaches to Marketing intelligence. Types of Market research; research approaches; significance of Market research, Market research process, criteria of good marketing research, problems encountered by marketing research in India.

***Unit 2***

**Marketing Research Design**

Research design- Pre-test, Post-test, Control group and Solomon four group design, Causal Research; observation techniques, experiments and test markets.

***Unit 3***

**Data Collection**

Primary and secondary data; Questionnaire Design and issues; Interviews; Comparative and non-comparative attitude measurement scaling techniques, sampling design: Sampling procedure, types of sampling, sample size determination.

***Unit 4***

**Data Analysis and Interpretation**

Analyzing qualitative data collected through interviews and open ended questions – salient features of different methods. Non-parametric tests: One Sample tests ( Kolmogorov-Smirnov One Sample Test; Runs test for Randomness; One Sample Sign Test; chi-square test); Two Sample tests (Sign test; Median test; Mann-Whitney U test; Wilcoxon Matched-Pairs Signed Rank test); K Sample tests (Median test; Kruskal-Wallis Test); Multidimensional Scaling, Discriminant analysis.

***Unit 5***

**Reporting the Results and Ethical Issues in Marketing Research**

Preparing Marketing research report and presentation: written report, format of report, common problems in preparing report, the critical nature of report, Graphical presentation of reports. Ethical Issues: Ethical issues related clients, respondents, sampling, questionnaire design, reporting.



## ***Suggested Readings***

1. Naresh K Malhotra, Satyabhushan Dash, *Marketing Research-An Applied Orientation*, 7/e, Revised Edition, 2019 Pearson Education, New Delhi.
2. Naval Bajpai, *Business Research Methods*, 2e, 2017, Pearson Education India
3. Donald S. Tull, Del I. Hawkins, (2009). *Marketing research – Measurement & Method*, PHI Private Limited, New Delhi.
4. Donald R. Cooper, Pamela S Schindler, (2007). *Marketing Research-Concepts and Cases*. Tata McGraw-Hill Publishing Company Limited, New Delhi.
5. Hair, Bush, Ortinau, (2006). *Marketing Research*, 3/e, Tata McGraw-Hill Publishing Company Limited, New Delhi.
6. Nigel Bradley, (2007). *Marketing research – Tools and Techniques*. Oxford University Press, New Delhi.
7. Burns, *Marketing Research*, 8e, 2017, Pearson Education India

### **Course Outcome:**



## **MBT 305 M3** **Digital Marketing**

### ***Unit 1***

Introduction to Digital Marketing: The new digital world - trends that are driving shifts from traditional marketing practices to digital marketing practices, the modern digital consumer and new consumer's digital journey. Marketing strategies for the digital world - latest practices.

### ***Unit 2***

Social Media Marketing -Introduction to Blogging, Create a blog post for your project. Include headline, imagery, links and post, Content Planning and writing. Introduction to Face book, Twitter, Google +, LinkedIn, YouTube, Instagram and Pinterest; their channel advertising and campaigns.

### ***Unit 3***

Acquiring & Engaging Users through Digital Channels: Understanding the relationship between content and branding and its impact on sales, search engine marketing, mobile marketing, video marketing, and social-media marketing. Marketing gamification, Online campaign management; using marketing analytic tools to segment, target and position; overview of search engine optimization (SEO).

### ***Unit 4***

Designing Organization for Digital Success: Digital transformation, digital leadership principles, online P.R. and reputation management. ROI of digital strategies, how digital marketing is adding value to business, and evaluating cost effectiveness of digital strategies Unit 5

Digital Innovation and Trends: The contemporary digital revolution, digital transformation framework; security and privatization issues with digital marketing Understanding trends in digital marketing – Indian and global context, online communities and co-creation,

### ***Suggested Readings***

- 1- Mouty Maiti: Internet Marketing, Oxford University Press India
- 2- Puneet Bhatia: Fundamental of Digital Marketing, 2e, 2019, Pearson Education India
- 3- Liana Li Evans; Social Media Marketing, 1/e, 2011, Pearson Education India
- 4- Vandana, Ahuja; Digital Marketing, Oxford University Press India (November, 2015).
- 5- Eric Greenberg, and Kates, Alexander; Strategic Digital Marketing: Top Digital Experts Share the Formula for Tangible Returns on Your Marketing Investment; McGraw-Hill Professional (October, 2013).
- 6- Ryan, Damian; Understanding Digital Marketing: marketing strategies for engaging the digital generation; Kogan Page (3rd Edition, 2014).
- 7- Tracy L. Tuten & Michael R. Solomon : Social Media Marketing (Sage Publication)



### **Course Outcome**

- a. Students will develop an understanding of digital and social media marketing practices.
- b. Students will develop understanding of the social media platforms
3. Students will acquire the skill to acquire and engage consumers online.
4. Students will develop understanding of building organizational competency by way of digital marketing practices and cost considerations.
5. Students will develop understanding of the latest digital practices for marketing and promotion.



## MARKETING (MINOR)

### MBT 305 M4 CONSUMER BEHAVIOUR

#### Unit 1

##### Introduction

Defining Consumer Behaviour; Reasons for Studying Behaviour, Applying Consumer Behaviour Knowledge; Scope of Consumer Behaviour; Market Segmentation; Bases of Segmentation, Criteria for Effective Targeting of Market Segments.

#### Unit 2

##### Consumer as an Individual

Consumer Motivation; Consumer Involvement, Personality and Self- Concept; Perception, Consumer Learning and Memory, Attitudes and Changing Attitudes, information Processing.

#### Unit 3

##### Consumer in Social and Cultural Settings

Reference groups and family influences; Social class, cultural; sub cultural and cross cultural influences on consumer behaviour; personal influences and diffusion of innovation; Impact of Media and Globalisation.

#### Unit 4

##### Consumer Decision Process

Problem recognition; search and evaluating; purchasing processes; post purchase behaviour; consumer behaviour models; consumerism; organizational buying behaviour.

#### Unit 5

##### Consumer Satisfaction

Measurement of consumer satisfaction and dis-satisfaction, repeat buying, brand switching and loyalty, opinion leadership, complaining behaviour.

#### Suggested Readings

1. Schiffman and Kumar : *Consumer Behavior*,12e, 2019 Pearson Education India
2. Varsha Jain; *Consumer Behavior : A Digital Native*,1e, 2019, Pearson Education India
3. Engle, Blackwell and Miniard: *Consumer Behaviour*
4. Zaltman and Wallendorf: *Consumer Behaviour*
5. Mellot, Douglas W. Tr. : *Consumer Behaviour*
6. Loudon and Della Bitta: *Consumer Behaviour*
7. Benneton: *Consumer Behaviour*

#### Course Outcome:-





## **HUMAN RESOURCE MANAGEMENT (MAJOR)**

### **MBT 305 HR-1 INDUSTRIAL RELATION AND LABOUR LAWS**

#### **UNIT 1**

##### **Introduction**

Overview of Industrial Relations: Concept of Industrial Relations; Nature of Industrial Relations; Objectives of IR; Role of State; Trade Unions; Employers' Organization; ILO in IR; ILO its Role, Functioning and Contributions, Industrial Relations machinery in India

#### **UNIT 2**

**Trade Unionism:** Trade Union: origin and growth, unions after independence, unions in the era of Liberalization ; Concept, objectives, functions and role of Trade Unions in collective bargaining; Problems of Trade Unions

#### **UNIT 3**

**Labour problems:** Discipline and misconduct; Grievance handling procedure; Labourturnover; Absenteeism; Workers' participation in management; Industrial accidents and Industrial Unrest, Strikes and Lock-Out, Settlement of Industrial Dispute, Consultative Bodies (Bipartite, Tripartite) and IR Strategies, Worker Development and Worker participation in management (WPM), Conciliation, Arbitration , Adjudication ,Collective Bargaining.

#### **UNIT 4**

**Labour legislations:** Historical perspective; Impact of ILO; Indian constitution Abolition of Bonded and Child Labor, Important provisions of: Payment of Wages Act, Workmen's Compensation Act, Employees' State Insurance Act, Payment of Gratuity Act, Employees Provident Fund Act, Important Provisions of Industrial Dispute Act and Factories Act.

#### **SUGGESTED READINGS:**

- 1) P.R.N. Sinha Industrial Relations, Trade Unions and Labour Legislations, 3e, 2017, Pearson Education
- 2) Monappa A- Industrial Relations (Tata McGraw-Hill, 2002)
- 3) C.S. VenkataRatnam- Industrial Relations (OxfordPub., 2008)
- 4) Srivastava S C- Industrial Relations and Labour Laws (Vikas, 4th edition) 2000.
- 5) Mamoria CB, Mamoria, Gankar- Dynamics of Industrial Relations (Himalayan Publication, 2003)
- 6) Bare Acts

#### **Course Outcome:-**



## MBT 305 HR 2 TRAINING & DEVELOPMENT

Unit I: Training and Learning Training: Concept, Need and Importance of Training in Modern Organizations, Training Vs Development Learning: Principles of Learning, Conditions for Effective Learning, Learning Cycle, Learning Process, Learning Curve Training Process: Training Needs Assessment- Components of Training Needs Analysis, Sources of Data for Training Needs Analysis.

Unit II: Design of Training Programme Principles of Training Design, Training Design Process, Outlining Programme Sequences and Themes, Approaches to Programme Design

Unit III: Implementation of Training Programme Training Delivery Competencies, Trainers and Training Styles, Trainers Role, Trainers Skills, Post Training Support for Improved Performance at Work; Training Methods, Training Aids

Unit IV: Training Evaluation Stages of Evaluation, Different Evaluation Models, Donald Kirkpatrick's Evaluation Model; Recent Trends in Training and Development

### Suggested Readings:

1. Lynton, R.P. & Udai Pareek (2011). Training for Development. New Delhi: Vistaar Publications.
2. Raymond, A. N. (2010). Employee Training and Development. New Delhi: Tata McGrawHill Publications.
3. Rao, P.L. (2008). Enriching Human Capital through Training and Development. New Delhi: Excel publications.
4. Naik, G.P. (2008). Training and Development: Text, Research and Cases. New Delhi: Excel Books.
5. Sahu, R. K. (2010). Training for Development. New Delhi: Excel Books.

### Course Outcome:

- c. The objective of the course is to make the students understand the importance of training and development of individuals in modern organizations and familiarize with the process involved in training and development.

## MBT 305 HR-3 HR ANALYTICS

### **UNIT I**

#### **Introduction to HR Analytics:**

Basics of HR Analytics: Concept and Evolution of HR Analytics & data sources - HCM: 21Model. Use of workforce analytics to improve decision making. Analytics and Prediction. Introduction to HR Metrics and predictive analytics. Importance of HR Analytics. Data Analytic techniques using software packages. Future of Human Resource Analytics. HR Metrics and HR Analytics; Intuition versus analytical thinking.



## **UNIT II**

**Creating business understanding for HR initiatives:** Workforce segmentation and search for critical job roles; Statistical driver analysis – association and causation; Linking HR measures to business results; choosing the right measures for scorecards; Identifying and using key HR Metrics.

## **UNIT III**

**Forecasting budget numbers for HR costs:** Workforce planning including internal mobility and career pathing; training and development requirement forecasting and measuring the value and results of improvement initiatives; optimizing selection and promotion decisions

## **UNIT IV**

**Predictive modelling in HR:** Employee retention and turnover; workforce productivity and performance; scenario planning.

## **UNIT V :**

**Communicating with data and visuals:** Data requirements; identifying data needs and gathering data; HR data quality, validity and consistency; Using historical data; Data exploration; Data visualization; Association between variables; Insights from reports; Root cause analysis of HR issues

## **TEXT BOOK :**

1. Nishit Uppal, Human Resource Analytics, 1e 2020, Pearson Education
2. Jac Fitz-Enz , The New HR Analytics: Predicting the Economic Value of Your Company's Human Capital Investments, Amacom.
3. Gene Pease, Boyce Byerly and Jac Fitz-enz, Human Capital Analytics: How to Harness the Potential of Your Organization's Greatest Asset, John Wiley & Sons

## **Course Outcomes:**

- 1 - It helps to analyse appropriate internal and external human resource metrics benchmarks and indicators.
- 2 - Operate relational databases and make recommendations regarding the appropriate HRIS to meet organization's human resource needs.
- 3 - Employ appropriate software to record, maintain, retrieve and analyse human resources information (e.g., staffing, skills, performance ratings and compensation information).
- 4 - Apply quantitative and qualitative analysis to understand trends and indicators in human resource data; understand and apply various statistical analysis methods



**HUMAN RESOURCE MANAGEMENT (MINOR )**

**MBT 305 HR-4**

**COUNSELLING FOR MANAGERS**

Course Contents

Unit I Counselling: Introduction, Approaches to Counselling, Goals and Process of Counselling; Counselling Procedures and Skills, Organizational Application of Counselling Skills.

Unit II Changing Behaviours through Counselling; Specific Techniques of Counselling; Role conflicts of Managers and Counselling. Application of Counselling in Specific Organizational Situations: Dealing with problem Subordinates; Performance Management; Alcoholism and Other Substance Abuse. Ethics in Counselling.

Unit III Negotiation: Introduction, Nature and need for negotiation, negotiation process, Types and styles of negotiation; strategies and tactics; barriers in effective negotiation, Communication Style, Breaking Deadlocks

Unit IV Role of trust in negotiations; negotiation and IT; ethics in negotiation; cultural differences in negotiation styles; gender in negotiations; context of mediation; negotiation as persuasion.

Unit V Changing role of counseling skills in managers : soft skills for managers, presentation skills, negotiation skills, challenges faced by managers, developing counseling skills.

Readings

1. Singh Kavita - Counselling Skills for Managers (PHI)
2. Carroll, M.: Workplace counseling, Sage Publication.
3. Kottler, J. A., & Shepard, D. S.: Introduction to counselling: voices from the field, USA: Cengage Learning.
4. Moursund, J.: The Process of counselling and therapy, New Jersey: Prentice Hall.
5. Patterson, L. E., & Welfel, E. R.: The counselling process: A multitheoretical integrative approach, New York: Brooks Cole.
6. Kolb, D., & Williams, J.: The Shadow Negotiation. UK: Simon & Schuster.
7. Korobkin, R.: Negotiation theory and strategy, Aspen Publisher.
8. Lewicki, R.: Essentials of negotiation. Alexandria V. A.: Society of HRM.
9. Robert L Gibson, Introduction to Counseling and Guidance, 7e, 2015, Pearson Education
10. Samuel T. Gladding, Counseling: A Comprehensive Profession, 8e, 2018, Pearson Education

**Course Outcomes:-**



## AGRI BUSINESS MANGEMENT (MAJOR)

### MBT 305 AM1

### AGRIBUSINESS AND RURAL ENVIRONMENT

#### **Unit1**

Introduction to agribusiness environment, Key factors of agribusiness environment- finance, infrastructure, legal and regulatory framework, Stakeholders in the establishment of enabling environments- public as well as private roles.

#### **Unit2**

Importance of rural community in Indian economy, Status of Employment, Income and Consumption in Rural India, Characteristics of Indian Rural community. Role of Agriculture in Indian Economy.

#### **Unit3**

Structure of Agriculture- Linkages among sub-sector of the Agribusiness sector; economic reforms and Indian agriculture; impact of liberalization, privatization and globalization on Agri business sector.

#### **Unit4**

Rural Socio- economic change, Land Reforms, Agrarian transition- Pre-green revolution and post green revolution, rural financial inclusion as well as exclusion, Rural technological Inclusion as well as Exclusion. Rural Urban Migration and its impact on agriculture, Globalization and rural economy, Impact of Media on Rural Culture.

#### **Unit5**

Emerging trends in production, processing, marketing and exports; policy controls and regulations relating to the industrial sector with specific reference to agro-industries.

#### **Suggested readings:**

1. Deshpande, R.S. and Arora, S., 2010, Agrarian crisis and farmers suicides. Sage publications, Delhi.
2. Gupta, K.B., Siddiqui, F. and Alam, I., 2014, Rural Management, CBS Publishers and Distributors Pvt .Ltd. ,Delhi.
3. Konig, G., DaSilva, C.A. and Mhlanga, N., 2013, Enabling environments for agribusiness and agro-industries development: Regional and country perspectives ,FAO, Roma (Italia).
4. Palanithurai, G. and Ramesh, R., 2011, Globalisation and rural development. Concept publishing company, Delhi.
5. Sabharwal, D., 2002, New Technology and Agrarian Change, Sanjay Publication, Delhi.
6. Singh, K., 2009, Rural Development: Principles, Politics and Management, Sage Publications India Pvt. Ltd. ,Delhi.



| S.no | Course Outcomes (CO's)   |
|------|--|
| 1    | To illustrate understanding of basic agribusiness concepts, principle practices.   |
| 2    | To understand Importance of rural community in Indian economy  |
| 3    | To summarize the concept and process of agribusiness   |
| 4    | To develop an understanding of Structure of Agriculture  |
| 5    | To predict the dynamics of Rural Socio-economic change and Land Reform and to focus on emerging trends in agribusiness with aspect to production, marketing and exports. |

## **MBT 305 AM2** **FARM BUSINESS MANAGEMENT**

### **Unit1**

Nature, scope, characteristics and role of farm business management ;farm management decisions; farm management problems, Types and Systems of Farming.

### **Unit2**

Principles of farm management decisions –principle of variable proportion, cost principle, principle of factor substitution, law of equi marginal returns, opportunity cost principle, etc.

### **Unit3**

Tools of farm management and farm business analysis- farm planning and budgeting; Farm records and accounts, types and problems in farm records and accounts, net worth statement, farm efficiency measures.

### **Unit 4**

Farm machinery selection for different farm size and for different agro climatic conditions, scheduling of farm operations for higher efficiencies, indices of machine performance.

### **Unit5**

Management of farm resources–Land, Labour, Farm machinery, Farm building, etc.; Risk and uncertainty in farming- sources of uncertainty in farming, management strategy to counteract uncertainty and decision making process in farm business management under risks and uncertainty.



### ***Suggested Readings:***

1. Heady,E.O. and Jensen,H.,1960,Farm Management Economics,Prentice Hall.
2. Johl,S.S.and Kapoor,T.R.,1973,Fundamentals of Farm Business Management, Kalyani Publ.
3. Kahlon,A.S. and Singh,K.,1992,Economics of Farm Management in India. Allied Publ
4. Panda, S.C., 2007,Farm Management and Agricultural Marketing, Kalyani Publ.
5. Raju,V.T.and Rao,D.V.S.,2015,Economics of Farm Production and Management, Oxford and IBH Publ.

| S.no | Course Outcomes (CO's)   |
|------|--|
| 1    | To illustrate characteristics and role of farm business management                 |
| 2    | to apply the farm management decisions   |
| 3    | To summarize the concept of Tools of farm management and farm business analysis    |
| 4    | To know the selection criteria of farm machinery, size under various agro climatic |
| 5    | To predict the Management of farm resources  |



## MBT 305 AM3 AGRIBUSINESS FINANCIAL MANAGEMENT

### **Unit 1**

Role and Importance of Agricultural Finance. Financial Institutions and credit flow to rural /priority sector. Agricultural lending– Direct and Indirect Financing- Financing through Co-operatives.

### **Unit2**

NABARD and Commercial Banks and RRBs .District Credit Plan and lending to agriculture/ priority sector. Micro-Financing and Role of MFI's- NGO's, and SHG's.

### **Unit3**

Lending to farmers–The concept of 3C's,7P's and 3R's of credit. Estimation of Technical feasibility, Economic viability and repaying capacity of borrowers and appraisal of credit proposals. Understanding lenders and developing better working relationship and supervisory credit system. Credit inclusions– credit widening and credit deepening.

### **Unit4**

Risks in financing agriculture. Risk management strategies and coping mechanism. Crop Insuranceprogrammes– reviewofdifferentcropinsuranceschemes-yieldlossand weather based insurance and their applications.

### **Unit 5**

Precautions and procedural formalities of financing: pre, progress and post financing requirements, Reserve Bank of India (RBI) guidelines

### **Suggested Readings:**

- 1.Chandra, P., 2000, Financial Management. Tata McGraw Hill. 2.Khan,M.Y.and Jain,P.K.,2004,Financial Management :Text, Problems and Cases. Tata McGraw Hill.
3. Nelson, A.G.andMurrey,W.G.,1988,Agricultural Finance, Kalyani Publ.
4. Pandey, I. M.,1997,Financial Management, 12e, 2021, Pearson Education
5. Rais,A.,2012,Agriculture,Rural Banking and Micro Finance in India.New Century Publ.
6. Reddy,S.,Ram,R.,Sastry,N.T.V.and Devi,B.,2009,Agricultural Economics. Oxford & IBH Publishing Co. Pvt. Ltd., New Delhi.

| S.no | Course Outcomes (CO's)  |
|------|---|
| 1    | To illustrate Role and Importance of Agricultural Finance                                       |
| 2    | To understand the applications of NABARD  |
| 3    | To summarize theconceptof3C's,7P'sand3R's   |
| 4    | To predict the Risks in financing agriculture   |
| 5    | To understand various precautions and formalities of financing also and guidelines given by RBI |





**AGRI BUSINESS MANAGEMENT (MINOR)**

**MBT 305 AM-4**  
**AGRIBUSINESS ECONOMICS**

**UNIT 1. Introduction to AgriBusiness Economics**

Introduction, scope, concept of Micro & Macro Economics in Agribusiness, applications, functions & limitations.

**UNIT 2 Agriculture and economic development**

Role of agriculture in economic development, Difference between agriculture and industry. Interrelationship between agriculture and industry. Nature of agricultural business, Agricultural development and poverty, environment and Employment.

**UNIT 3. Land Reforms**

Types of farm organization, principle of land utilization, tenancy and crop sharing – forms. Green revolution, land reforms measures and performance traditional and modern agriculture, problems of small and marginal farmers.

**UNIT 4. Agricultural Production**

Agricultural production, factor combination and resource substitution, resource use and efficiency, production function analysis in agriculture, size of farm and law of returns. Agricultural inputs on shifts in production function.

**UNIT 5. Agricultural Productivity**

Concept of cost, farm budgeting, response of individual and aggregate supply, Regional disparities in Indian agriculture. Regional variation in agricultural productivity. Resource use efficiency in traditional agriculture, cropping pattern

**Course Outcome:-**



## **BUSINESS ANALYTICS (MAJOR)**

### **MBT 305 BA 1** **BUSINESS INTELLIGENCE**

**Course Objective:** Business Analytics is a set of techniques and processes that can be used to analyze data to improve business performance through fact-based decision-making. The objective of this subject is to introduce the Business Intelligence methods that support the decision process in business operations.

#### ***Unit 1 Introduction***

Business Intelligence: definition, concept and need for Business Intelligence, Case studies BI Basics: Data, information and knowledge, Role of Mathematical models

#### ***Unit 2***

##### **Analytics Strategy**

Business Analytics at the strategic level: Strategy and BA, Link between strategy and Business Analytics, BA supporting strategy at functional level, dialogue between strategy and BA functions, information as strategic resource.

#### ***Unit 3***

##### **Data Mining**

Business Analytics at Analytical level : Statistical data mining, descriptive Statistical methods, lists, reports, automated reports, hypothesis driven methods, data mining with target variables, cluster analysis, Discriminate analysis, logistic regression, principal component analysis.

#### ***Unit 4***

##### **Data Warehousing**

Business Analytics at Data Warehouse Level, Designing physical database, Deploying and supporting DW/BI system

#### ***Unit 5***

##### **Business Intelligence**

Business Intelligence Architectures: Cycle of Business Intelligence Analysis, Development of Business Intelligence System, spread sheets, concept of dashboard, CLAP, SQA, decision engineering. BI Tools: Concept of dashboard. BI Applications in different domains- CRM, HR, Production

#### ***Text Books:***

1. Turban, Sharda, Business Intelligence and Decision Support System, Pearson Education, 10th Edition, 2018



### References:

1. Evans, Business Analytics, 3e, 2021, Pearson Education
2. Olivia Parr Rud, Business Intelligence Success Factors Tools for aligning your business in the global economy, John Wiley and Sons, 2009
3. Steve Williams and Nancy Williams, The Profit impact of Business Intelligence, Morgan Kauffman Publishers! Elsevier, 2007
4. Gert H.N. Laursen, Jesper Thorlund, Business Analytics for Managers: Taking Business Intelligence beyond reporting, Wiley and SAS Business Series. 2010
5. Mathew, Business Analytics for Decision making, 1e, 2020, Pearson Education

| S.no | Course Outcomes (CO's)  |
|------|---|
| 1    | To understand the concept of business intelligence.   |
| 2    | To understand the role of business analytics at strategic and functional level.             |
| 3    | To understand use of business analytics and Statistical tools for future goals.             |
| 4    | To understand the role of data warehousing and designing of physical database.              |
| 5    | To study the development of business intelligence in different domains CRM, HR, Production. |

## **MBT 305 BA2** **BLOCK CHAIN TECHNOLOGY**

### **UNIT I INTRODUCTION**

Distributed Database, Two General Problem, Byzantine General problem and Fault Tolerance, Hadoop Distributed File System, Distributed Hash Table, ASIC resistance, Turing Complete. Cryptography: Hash function, Digital Signature-ECDSA, Memory Hard Algorithm, Zero Knowledge Proof.

### **UNIT II BLOCKCHAIN & APPLICATIONS**

Introduction to Block chain, Gartner's Hype Curve and Evolution of Block chain Technology, Block chain Need & Genesis, Key Characteristics of Blockchain, Blockchain Structure, Blockchain types and Network, Mining and Consensus, How Blockchain Works, Bitcoin Whitepaper, Understanding Bitcoin, Components of a Block, Forks: soft & hard forks, Ummer blocks, Different forks from Bitcoin, Wallets, Transactions, Public & Private keys, Blockchain Applications: Internet of Things, Medical Record Management System, Do-main Name Service and future of Blockchain.

### **UNIT III CRYPTOCURRENCY**

History, Distributed Ledger, Bitcoin protocols – Mining strategy and rewards, Ethereum- Construction, DAO, Smart Contract, GHOST, Vulnerability, Attacks, Sidechain, Namecoin. Cryptocurrency Regulation: Stakeholders, Roots of Bitcoin, Legal Aspects-Cryptocurrency Exchange, Black Market and Global Economy.



## **UNITIV            ETHEREUM**

Need of Ethereum, Ethereum Foundation, Ethereum Whitepaper, How Ethereum Works, Ethereum network, Ethereum Virtual Machine, Transactions and Types, Mining & Consensus, Smart Contracts.

## **UNITV HYPER LEDGER FABRIC**

Hyperledger, Hyperledger Fabric, Comparison between Fabric & Other Technologies, Fabric Architecture, Components of Hyperledger Fabric, Advantages of Hyperledger Fabric Blockchain, How Hyperledger Fabric Works.

### ***Suggested Readings:***

1. Imran Bashir, Mastering Blockchain, Packt Publishing, March 2017
2. Jai Singh Arun, Blockchain for Business, 1e, 2020, Pearson Education
3. Debajani Mohanty, BlockChain: From Concept to Execution, BPB Publications, 2nd edition, 2018
4. Artemis Caro, Blockchain: Bitcoin, Ethereum & Blockchain: The Beginners Guide to Understanding the Technology Behind Bitcoin & Cryptocurrency, 2017
5. Andreas M. Antonopoulos, Gavin Wood, Mastering Ethereum: Building Smart Contracts and D Apps, O'REILLY, 2018
6. Nitin Gaur, Luc Desrosiers, Venkatraman Ramakrishna, Petr Novotny, Dr. Salman A. Baset and Anthony O'Dowd, Hands-on Blockchain with Hyper ledger, Packt Publishing, 2018.

### **Course OUTCOMES:**

1. Ability to apply the concepts of FinTech and critically evaluate its role in financial services. 2. Ability to apply the concept of new generation commerce and new operating models for banks.
3. Knowledge to use the concepts of FinTech in wealth management, personal finance management, crowdfunding and crowd investing.
4. Apply the concept of cryptocurrencies, risk associated with crypto market and cost involved.
5. Critically evaluate the role of FinTech in financial services and understand recent developments such as Distributed ledger for identification, Identification for Unbanked-Unique identification system in India, Cybercrime, Cybersecurity categories



**MBT 305 BA3  
DATA VISUALIZATION**

***Course Objectives:***

This course enables the students:

- To interpret data plots and understand core data visualization concepts such as correlation, linear relationships, and log scales.
- To explore the relationship between two continuous variables using scatterplots and line plots.
- To translate and present data and data correlations in a simple way, data analysts use a wide range of techniques — charts, diagrams, maps, etc.

***Unit I***

Introduction of visual perception, visual representation of data, Gestalt principles, information overloads.

***Unit II***

Creating visual representations, visualization reference model, visual mapping, visual analytics, Design of visualization applications.

***Unit III***

Classification of visualization systems, Interaction and visualization techniques misleading, Visualization of one, two and multi-dimensional data, text and text documents.

***Unit IV***

Visualization of groups, trees, graphs, clusters, networks, software, Metaphorical visualization

***Unit V***

Visualization of volumetric data, vector fields, processes and simulations, Visualization of maps, geographic information, GIS systems, collaborative visualizations, evaluating visualizations.



### **Course Outcomes:**

1. Demonstrate understanding of Data Visualization and key Terms
2. Design Effective Data Visualization for visual Mapping and Design
3. Will demonstrate skills on creating visual representation of Data
4. Will demonstrate understanding of Visualization classification and its techniques
5. Will demonstrate skills in creating different types of Representation

### **Textbooks:**

1. Ward, Grinstein Keim, Interactive Data Visualization: Foundations, Techniques, and Applications. Natick: A K Peters, Ltd, 1st Edition, 2010
2. Kieran Healy, Data Visualization: A Practical Introduction, 1<sup>st</sup> Edition, 2018
3. Andy Krik, Data Visualization: a successful design process 1<sup>st</sup> Edition, 2012
4. Corey Lanum, Visualizing Graph Data 1<sup>st</sup> Edition, 2016

### **References:**

1. E. Tufte, The Visual Display of Quantitative Information, Graphics Press. 2nd Edition, 2001
2. Ward, Grinstein Keim, Interactive Data Visualization: Foundations, Techniques, and Applications. Natick: A K Peters, Ltd. 1<sup>st</sup> Edition, 2014
3. Kieran Healy, Data Visualization: A Practical Introduction, new Edition, 2013.
4. Andy Krik, Data Visualization: a successful design process 1<sup>st</sup> Edition, 2016



## **BUSINESS ANALYTICS (MINOR)**

### **MBT 305 BA4**

## **BUSINESS ANALYTICS**

### **Unit 1**

#### **Introduction To Business Analytics(BA)**

Business Analytics - Terminologies, Process, Importance, Relationship with Organisational Decision Making, BA for Competitive Advantage.

### **Unit 2**

#### **Managing Resources For Business Analytics**

Managing BA Personnel, Data and Technology. Organisational Structures aligning BA.

Managing Information policy, data quality and change in BA.

### **Unit 3**

#### **Descriptive Analytics**

Introduction to Descriptive analytics- Visualising and Exploring Data- Descriptive Statistics- Sampling and Estimation- Probability Distribution for Descriptive Analytics- Analysis of Descriptive analytics

### **Unit 4**

#### **Predictive Analytics**

Introduction to Predictive analytics- Logic and Data Driven Models- Predictive Analysis Modeling and procedure-Data Mining for Predictive analytics.Analysis of Predictive analytics

### **Unit 5**

#### **Prescriptive Analytics**

Introduction to Prescriptive analytics-Prescriptive Modeling-Non Linear Optimisation- Demonstrating Business Performance Improvement.

### ***Suggested Readings***

1. Marc J.Schniederjans,Dara G.Schniederjans and Christopher M.Starkey,"Business Analytics Principles,Concepts and Applications- What, Why, and How" ,Pearson Ed,2014
2. Christian Albright S and WayneL.Winston,"Business Analytics-Data Analysis and Decision Making", Fifth edition, Cengage Learning, 2015.
3. JamesR. Evans, "Business Analytics- Methods, Models and Decisions" 3e, 2021, Pearson Education

### **COURSE OUTCOMES:**

1. Ability to understand the role of Business Analytics in decision making 2.Ability to



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identify the appropriate tool for the analytics scenario

3. Ability to apply the descriptive analytics tools and generate solutions 4. Understanding of Predictive Analytics and applications

5. Knowledge of Prescriptive Analytics and demonstrating business process improvement





## **RURAL DEVELOPMENT (MAJOR)**

### **MBT – 305(RD1) – PRINCIPLES & PRACTICES IN COOPERATIVES**

#### **Unit 1 - Introduction**

Concept of Co-operation – Meaning & definition – Why Cooperatives – Nature of Cooperatives – Historical evolution – Pioneers of Cooperative movement – Robert Owen, Rochdale Pioneers, Raiffeissen, Shulze. – Values & Principles of co-operation.

#### **Unit 2 - Cooperative movement in India & Abroad**

Evolution, Growth and current status. Genesis of Cooperative movement in India – Cooperative legislation of 1904 & 1912. Development of Co-operative movement in post – independence, 97<sup>th</sup> Constitutional Amendment Act. Progress of Co-operative movement under 5 year plans (last 3 plans), present status of Co-operative movement in India.

#### **Unit 3 - Major recommendations of committees & successful co-operative models abroad.**

Recommendation of Vaidyanathan Committee in 2009, High power committee on cooperation ( Sri Shivajirao G Patil), Consumer cooperatives in Britain & Sweden, Credit cooperatives in Germany, Italy & Thailand. Dairy cooperative in Denmark. Farming cooperatives in Russia & Israel. Cooperative Education and training through NCCT & RICMs/ICMs – role of various federal bodies – ICA, NCUI and state federation. Cooperative governance – interface with elected representatives.

#### **Unit 4 - Agriculture**

World agriculture, Indian Agriculture, Economic activities, Resources – concept and their classification. Farming organization and farming systems. Crop groups – Important cooperatives, types of cultivation, Cropping and land use pattern, Agriculture input requirements ( Credit/Fertilisers/Pesticides/Seeds), Agencies in marketing of Agriculture produce – Functioning of Commission for Agriculture cost and prices(CACP) – contract farming.

#### **Unit 5- Role of Information & Communication of Rural Infrastructure-**

Technology missions for Rural development: Immunization, Drinking water, Sanitation, Communication, Rural Infrastructure, Bharat Nirman, Prime Minister's Grameen Sadak Yojana, Oilseeds and Pulses, Financial Inclusion.

#### **References:-**



|   |   |                   |
|---|---|-------------------|
| <i>Co-Operative Management &amp; Administration</i> | - | <i>B.B.Goel</i>   |
| <i>Industrial Cooperatives in India</i>             | - | <i>S.C. Mehta</i> |
| <i>Co-Operative Management Patterns</i>             | - | <i>A.A.Ansari</i> |
| <i>Professional Management for the Cooperatives</i> | - | <i>A.K.Sah</i>    |

**Course Outcome:-**

**MBT 305 RD 2**  
**COOPERATIVE LAWS**

**UNIT 1 Cooperative legislation –**

Historical evolution – evolution of cooperative legislation India – importance of cooperative act and rules to meet the specific need of the cooperative movement. Organisation and registration of cooperative societies – need and importance – procedure to be followed – assessing the viability norms – requirement – conditions to be fulfilled. Bye-laws – nature and scope of bye-laws – preparation of bye-laws – assessing the bye-laws, amendment of bye-laws – requirement – conditions to be fulfilled and procedure to be followed. Amalgamation or transfer of assets and liabilities, or division of a cooperative society, conversion of cooperative society, change of liability, floating of subsidiaries, forging of partnerships & collaboration by cooperatives.

**UNIT 2 Cooperative Governance –**

Management – general body meetings – conduction of annual general meetings and special general meetings – powers and functions of general body. Constitution of management committee – MC meetings – Drafting of minutes of Board Meeting and General Body Meeting-powers and function of managing committee – disqualification of MC members and their removal – devolution of the powers and functions of the President or Vice-president – no confidence motion against the President and Vice-president. Cooperative elections – authority to conduct election, disqualifications to vote in election and to contest elections, disqualifications for contesting in elections or for continuing as a member of the managing committee, composition of MC, reservations and division of constituencies, mode of election, conduct of elections, election of office bearers, postponement of elections, nomination by Registrar, custody and preservation of records.

**UNIT 3 Rights & privileges of cooperative societies –**

First charge of a cooperative society on certain movable assets of a member for the amount due by member-charge on the immovable property of a member for the loans borrowed – deduction from salary or wages – charge and set-off in respect of shares or interest of members in the capital etc., of a society – share or interest, etc., not liable to attachment – exemptions from certain taxes, duties, fees and compulsory registration of instruments. Properties and funds of cooperative societies – funds other than net profits not to be divided among members – constitution and utilization of cooperative education fund – disposal of profits – investment of funds – restriction on borrowings and loans – restriction on other transactions with non-members – provident fund and reserve fund. Supervision and inspection – authority to hold an inspection – basis for inspection – time limit for completion of inspection – powers of the inspection officer – communication of the inspection report along with findings and follow up action by MC – inspection by financing bank or federal cooperative society.



#### **UNIT 4 Settlement of disputes –**

Authorities for settling of disputes – disputes which may be taken up for arbitration – parties to the disputes – action to be taken by registrar on receipt of arbitration reference – procedure of hearing and deciding the disputes – limitation – time limit – for completion – powers of the arbitrator. Execution of decrees, orders and awards – execution of non-monetary decision or orders – procedure of seizure / attachment of movable and immovable assets – attachment before award – recovery of govt. dues from cooperative societies etc.

Winding up – opportunity before winding up order – appointment of liquidator – functions and powers of the liquidator – discharge of liabilities & disposal of surplus assets – final closure report – cancellation of registration – restoration of a society wound up – termination of liquidation proceedings.



## **UNIT 5 Other Important Cooperative Laws**

Cooperative tribunals – appeal – an appeal lies to tribunal against the orders passed in the following matters – revision – review. Offences and penalties – offences and corrupt electoral practices – cognizable and non-cognizable offences.

Developments in cooperative legislation – movement towards ensuring autonomy and independence to cooperatives – parallel legislation – formation of cooperative companies – MSCS act 2002 conferment of constitutional status on cooperatives. Parallel Acts and Producers Companies Act.

### **MBT 305 RD 3**

## **COOPERATIVE CREDIT AND BANKING**

### **UNIT 1 Meaning of Credit –**

Need for Production and Development Credit. Importance of Agricultural Credit and its Characteristics. Type of Credit Short- Term, Medium and Long Term Credit. Need for the Institutional Credit for Agricultural and Rural Development. Structure of Credit Cooperatives Federal/Unitary and Mixed Type. Need for the Integration of Short Term, Medium Term and Medium Term Credit Structure (Single Window) National Federation of State Cooperative Banks, National Federation of Agriculture and Rural Development Banks and their Role in development of Cooperative Banking.

### **UNIT 2 Classification of Credit Cooperatives**

Agricultural Credit Cooperatives and Non-Agricultural Credit Cooperatives. Agricultural Credit Coops -PACS, FSS, LAMPS, DCC Banks and State Cooperative Banks. Non-Agricultural Credit Cooperative - Urban Cooperative Banks, Salary Earners Cooperative Credit Societies/ Banks, Industrial Cooperative Banks and other Non- Agricultural Credit Societies

### **UNIT 3 Cooperative Banks**

Organisation, Membership Management, Objectives, Functions and the Working. Mobilisation of Resources. Lending different Types of Loans, Agricultural Lending and Non-Farm Sector Finance Procedure of obtaining loan from State Cooperative Banks, NABARD. RBI and other agencies. Seasonalities in lending, Scale of Finance. Minimum Involvement and Non Overdue cover. Disbursement of Loan, Supervision and Recovery of Loan, Latest Progress. Problems and Remedies to overcome them. Development Action Plan.

State Cooperative Banks (Apex Banks) Organisation, Management, Objectives, Functions and Working. Role of Apex Banks in the development of Cooperative Movement in the State. Latest Progress, Problems and Remedies to overcome them.

Cooperative Agriculture and Rural Development Banks, Need, Objectives Functions Sources of Finance and Working. Floating of Debentures, Types of Debentures and Procedure of Floating Debentures- Project Approach and Schematic Lending -Latest Progress Achieved. Primary Coop.



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Agriculture and Rural Development Banks functions, management and working, problems of long-term lending coops and remedial measures.

### **UNIT 4 Cooperative Banking**

Meaning and Definition of Bank, Banker and Banking, Functions of Banks. Banker Customer Relationship. Productivity in Banks -*Social Aspect of Banking* -Concept of Development Banking. Banking Operations - Mobilisation of resources -Acceptance of Various Types of Deposits Procedure for opening and operation of Various Types of Accounts and Various Types of Customers Documentation for Various Loans Management of Funds in Banks (Cost of yield on Assets, Cost of Management, Risk Cost, Miscellaneous Income, Average Working Fund, Gross Margin, Net Margin, Average Cost of Deposit), Break Even Point- Prime Lending Rate-Principles of Good Lending and Investment, Profit Planning Consortium Schemes, Merchant Banking.

### **UNIT 5 Banking Services in Cooperatives**

ATM, Credit Cards, Debit Cards, Collection, Remittance, Agency Services, Administrative Services, Trusteeship *Clearing* House - (RTGS) Real Time Gross Settlement – (NEFT) National Electronic Fund Transfer –ECS – Debit and Credit – Cheque Truncation- IFSC Code. National Payment Corporation of India (NPCI). Deposit Insurance and Credit Guarantee Corporation. Introductory session on EXIM Bank, FEDAI (Foreign Exchange Development Authority of India). Latest Concepts - Common Accounting System (CAS) and Management Information System (MIS) and Core Banking Solutions (CBS)-Basel Standards

## **RURAL DEVELOPMENT (MINOR)**

### **MBT 305 RD 4**

### **RURAL DEVELOPMENT**

#### **Unit 1 – Concept & significance of Rural Development-**

Philosophical and Sociological aspects of RD – Approaches to Rural Development in India Various Rural Development programs, Concept & structure of Panchayati Raj system. Role of Panchayati Raj, Institutions in the development of Rural Economy, Important provisions Panchayati Raj Act of the State concerned. Social forestry and Wasteland/Dry land development- various programs/policies of Rural Development of state concerned.

#### **Unit 2 – Cooperative Credit -**

Introduction: Meaning of Credit, Structure of Credit Cooperatives, Classification of Credit Cooperative Societies, Primary Agriculture Cooperative Societies (PACS), Role of NABARD, Kissan Credit Cards Scheme (KCCS). Priority Sector Lending.

#### **Unit 3 – Cooperative banking-**



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Banking Functions, Banker Customer Relationship, Social Development Banking, Management of Funds in Banks, Banking Regulation Act 1949, District Central Cooperative Bank (DCCB), Agriculture and Rural Development Banks, Urban Cooperative Banks(UCCBs),Deposit Insurance and Credit Guarantee Corporation, EXIM Bank and FEDAI

**Unit 4- Cooperative Laws and Administration**

Co-operative Legislation, Need, History and Evaluation. Registration of Cooperative Societies. Membership of Cooperative Societies. Meetings and Management of Societies. Privilege of Co-Operative Societies, Settlement of Disputes, Offences and Penalties, Recent Developments in Cooperative Legislation.

**Unit 5 – Gratification of Cooperative Corporate of India & Ethics of Cooperative**

AMUL, IFFCO, KRIBHCO, LIJJAT, Important powers of Registrar and Government, Audit of Cooperative society, Winding Up and Dissolution of Co-Operative society, Extract from Negotiable Instrument act, 1881.

**References:-**

- |  |                             |
|--|-----------------------------|
| <i>Governing Co-Operatives</i>                           | - <i>Yashavantha Dongre</i> |
| <i>Ends and Means of Co-Operative Development</i>        | - <i>S.S.Puri</i>           |
| <i>Hand book of Industrial Co-Operation</i>              | - <i>M.V.N.Pillai</i>       |
| <i>Hundred Years of Cooperative Development in India</i> | - <i>Dr.R.C.Diwedi</i>      |

**Course Outcome:-**



## **INTERNATIONAL BUSINESS (MAJOR)**

### **MBT 305 IB 1** **IMPORT EXPORT MANAGEMENT**

#### **UNIT 1 Import-Export Management: Overview**

Import Export Management Introduction; Concept Key Feature; Foreign Trade - Institutional Framework and Basics; Trade Policy; Foreign Trade; Simplification of Document; Reduction in Document to Five for Custom Purpose; Exporting; Importing Counter Trade; the Promise and Pitfall of Exporting; Improving Export Performance; Counter Trade.

#### **UNIT 2 International Marketing: Environmental and Tariff Barrier**

International Marketing: Definition, Components of International Marketing Management; Trade Barrier Definition: Components of Trade Barrier, Objectives of Trade Barrier. Non Tariff Barrier Non Tariff Barriers; Government Participation in Trade; Quota; Advalorem Duty; Specific Duties and their Differences

#### **UNIT 3 Export and Import Financing, Procedure, and Primary Consideration**

Export and Import Financing Procedures; 14 Steps for Conducting Export Transaction; Export Assistance; Export-Import Primary Consideration. Import and Export Documentation: Introduction, Freight Forwarder's Powers of Attorney, Bill of Lading, Certificates of Origin, Letter of Credit. Processing of Export Order; Nature and Format of Export Order; Examination and Confirmation of Export Order; Manufacturing or Procuring Goods; Central Excise Clearance; Pre Shipment Inspection; Appointment of Clearing and Forwarding Agents; Transportation of Goods to Port of Shipment; Port Formalities and Customs Clearance; Dispatch of Documents by Forwarding Agent to the Exporter; Certificate of Origin and Shipment Advice; Presentation of Documents to Bank; Claiming Export Incentives; Excise Rebate; Duty Drawback.

#### **UNIT 4 Export Assistance of India**

Export Assistance of India: Introduction, Importance of Export Assistance, Export Promotion Measure in India, Expansion of Production Base for Exports; Relaxation in Industrial Licensing Policy / MRTP / FERA / Foreign Collaborations; Liberal Import of Capital Goods; Export Processing Zones (EPZ); Export Oriented Units (EOU); Special Economic Zones (SEZs); Electronic Hardware Technology Parks (EHTP) and Software Technology Park Units (STP); Assured Supply of Raw-Material Imports; Eligibility for Export / Trading / Star Trading / Super Star Trading Houses; Export Houses Status for Export of Services; Rendering Exports Price Competitive; Fiscal Incentives; Financial Incentives; Strengthening Export Marketing Effort Export Promotion Organization; its Objectives; Importance of Institutional Infrastructure; Govt. Policy Making and Consultations; Indian Trade Promotion Organization (ITPO); Indian Institute of Foreign Trade (IIFT); Indian Institute of Packaging (IIP); Indian Counsel of Arbitration (ICA); Federation of Indian Export Organization (FIEO); Marine Products Exports Development Authority (MPEDA); Export Processing Zones (EPZ); 100% Export Oriented Units (EOUs); Facilities for Units in EOUs, EPZs, EHTPs & STPs; M. Visvesvaraya Industrial Research & Development Center (MVIRDC); Chamber of Commerce (COC).

#### **UNIT 5 Export Import Policy of India**



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Export Import Policy of India; its Meaning; General Objectives; Highlight and Implication of Export-Import Policy 1997-2000 and Export-Import Policy 2002-2007. Risk Management and Business Continuity Meaning of Risk Management; its Principle; Process; Identification; Assessment; Potential Risk Treatment; Risk Avoidance; Risk Reduction; Risk Retention; Risk Transfer; Creating a Risk Management Plan; Implementation; Review and Evaluation of the Plan; Area of Risk Management; Enterprise Risk Management; Risk Management and Business Continuity; UCP600: Opportunity or Challenges.

**Suggested Readings:**

1. Export Import Policy, Publisher: Ministry of Commerce, Government of India, New Delhi.
2. Electronic Commerce by N. Janardhan, Publisher: Indian Institute of Foreign Trade, New Delhi.
3. Nabhi's Exporters Manual and Documentation, Publisher: Nabhi Publication, New Delhi.
4. Nabhi's New Import Export Policy, Publisher: Nabhi Publication, New Delhi.
5. Export-What, Where, How by Ram Paras, Publisher: Anupam, Delhi.





**MBT 305 IB 2\**  
**INTERNATIONAL BUSINESS LAWS AND TREATIES**

**Unit 1**

**Legal Framework of International Business**

Nature and Complexities; Code and Common Laws and their Implications to Business; International Business Contract – Legal Provisions; Payments Terms; International Sales Agreements; Rights and Duties of Agents and Distributors.

**Unit 2**

**Regulatory Framework of WTO**

Basic Principles and Charter of GATT/WTO; GATT/WTO provisions relating to Preferential Treatment of Developing Countries; Regional Groupings, Subsidies, Technical Standards, Antidumping Duties and other Non-Tariff Barriers, Custom Valuation and Dispute Settlement.

**Unit 3**

**Implications of WTO to Important Sectors**

GATS, TRIPs and TRIMS, Regulations and Treaties Relating to Licensing; Franchising; Joint Ventures, Patents and Trade Marks; Technology Transfer, Telecommunications. Framework relating to Electronic Commerce.

**Unit 4**

**Regulatory Framework and Taxation**

Electronic Commerce – Cross Border Transactions – On-Line Financial Transfers – Legal Safeguards – International Business Taxation – Tax Laws – Multilateral and Bi-lateral treaties – Sharing of Tax Revenues.

**Unit 5**

**Indian Laws and Regulations Governing International Transactions**

FEMA; Taxation of Foreign Income; Foreign investments; Setting up Offices and Branches Abroad; Restrictions on Trade in Endangered Species and other Commodities.

**Suggested Readings**

1. Lew, Julton D.M and Clive Stand brook (ed.), *International Trade Law and Practice*, Euromoney Publications, London.
2. Daniels, John, Ernest W. Ogram and Lee H. Redebungh: *International Business, Environments and operations*.
3. Schmothoff C.R: *Export Trade – The Law and Practice of International Trade*.
4. Motiwal OP, awasthi HIC: *International Trade – The law and Practice*: Bhowmik and company, New Delhi.
5. Kapoor ND: *Commercial Law*; Sultan Chand & Co. NewDelhi.
6. Subarao: “*International Business*” Himalaya Publishing House, NewDelhi.

**Course Outcome:-**



**MBT 305 IB 3**  
**MANAGEMENT OF MULTINATIONAL CORPORATIONS**

**Unit1**

**International Management**

Internationalization: Trends, Challenges and Opportunities; Different Schools of Thought of International Management; Regional Trade Blocs.

**Unit2**

**Growth and Development of MNCs**

Role and Significance of MNCs; Pattern of Growth; Concept of Country of Origin; Different Management Styles.

**Unit3**

**Organizational Design and Structure of International Corporations**

Global Organization Structure; Locus of Decision Making and Control; Head quarter and Subsidiary Relations in International Firms; Managing the Portfolio Composition.

**Unit4**

**International Business Strategy**

Strategic Alliances: Acquisitions and mergers, Management of Joint-Ventures and other International Strategic Alliances; Assessing the Global Environment: Economical, Political, Legal and Technological Environment; Strategy Formulation and Implementation International Business; Political Risk Assessment and Management.

**Unit5**

**Indian Perspectives and Policy**

Case Studies for Internationalization of Indian Business Firms and their operations abroad; changing government policy on entry of FIs and FIIIs.

**Suggested Readings**

- 1.Hodgetts, Richard M. And Luthans, Fred: International Management. Tata McGraw Hill, New Delhi.
- 2.Koonts and Whelrich: Management: The Global Perspective, Tata McGraw Hill, New Delhi.
3. Nagandhi ,Anant .R: International Management, Prentice Hall of India Ltd., New Delhi.
4. Thakur, Manab, Gene E. Burton and B.N. Srivastava: International Management: Concepts and Cases, Tata McGraw Hill, New Delhi.
4. Christopher, Bartlett and Sumantra Ghoshal, Transnational Management: Text and Cases, Tata McGraw Hill, New Delhi
5. Deresky,Helen: International Management: Managing Across Borders and Cultures, 9e, 2009 Pearson Education India

**Course Outcomes**

- 1 To understand the implications of operating across national borders
- 2 To analyse different combinations of international strategies and organisational structures



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- 3 To analyse how different aspects of the organisational environment affects knowledge development and transfer
- 4 To tackle problems related to controlling and managing foreign operations
- 5 To understand the roles of, and challenges facing, MNC subsidiaries and headquarters



## **INTERNATIONAL BUSINESS (MINOR)**

### **MBT 305 IB 4**

## **CROSS CULTURAL BUSINESS MANAGEMENT**

### **Unit 1**

#### **Globalization and Culture**

Globalization in Cross Cultural Context, Factors that promoted Globalization.

### **Unit 2**

#### **Introduction to Culture**

Meaning; Levels of culture; Variables of cultures; Culture and Behavior; Dimensions of culture: Hofstede's, Attitudinal, Trompenaar's, GLOBE Project; Managing Multiculturalism: Problems and its Management.

### **Unit 3**

#### **Cross Culture Communication**

Cross Cultural Communication; Dimension of Cross Cultural Communication; Cross Cultural Negotiation Process and Style; Variables of Cross Cultural Negotiations.

### **Unit 4**

#### **International HRM and Cross Cultural Issues**

International HRM: Selection, Training and Development for Global Assignments, Compensation, Reward Practices; Motivation and Leadership; Managing Multi-cultural Teams.

### **Unit 5**

#### **Comparative Management**

Methods of Comparative Management; Management Styles and Practices in US, Japan, China, Korea, India, Saudi Arabia. Other contexts like Work Timings, Style of Dressing, National Festivals and Food Habits.

### **Suggested Readings**

1. Deresky Helen, *International Management: Managing Across Borders and Cultures*, 9th Ed, 2018, Pearson Education
2. EsennDrlarry, Rchildress John: *The Secret of a Winning Culture - Building High-Performance Teams*, Prentice Hall India, NewDelhi



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Cashby Franklin, *Revitalize Your Corporate Culture: Powerful Ways to Transform Your Company Into A High-Performance Organization*, Cashby Franklin, Prentice Hall India, New Delhi

3. Journals- *International Journal of Cross Cultural Management*

4. Hodgetts, Richard M. and Luthans, Fred: *International Management*. Tata McGraw Hill, New Delhi.

5. Cullen, John B : *International Management a Strategic Perspective*, Cengage Learning, Delhi

6. Browaeys, *Understanding Cross-cultural Management* , 1e 2009, Pearson Education India

**Course Outcome:-**



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## SUPPLY CHAIN MANAGEMENT (MAJOR) SUBJECT

### MBT 305 SC1

## FUNDAMENTAL OF LOGISTICS AND SUPPLY CHAIN

### Course Outcomes:

1. To understand the strategic role of logistics management
2. To study the important modes of logistics operations
3. To Know supply chain techniques in an international perspective.
4. Able to understand the strategic role of Logistics and Supply chain Management in the cost reduction and offering improved service to the customers.
5. Combining the traditional physical distribution activity with modern Information Technology to have sustainable competitive advantage to the organization globally.

### **Unit 1**

Logistics management and Supply Chain management - Definition, Evolution, Importance. The concepts of logistics and Supply Chain Management, Key Drivers of Supply Chain Management and Logistics relationships.

### **Unit 2**

Basics of Transportation, Transportation Functionality and Principles; Multimodal Transport: Modal Characteristics; Modal Comparisons; International Air Cargo Transport; Coastal and Ocean transportation, Characteristics of shipping transport-Types of Ships.

### **Unit 3**

Containerization: Genesis, Concept, Classification, Benefits and Constraints; Inland Container Depot (ICD): Roles and Functions, CFS, Export Clearance at ICD; CONCOR; ICDs under CONCOR;

### **Unit 4**

Packing and Packaging: Meaning, Functions and Essentials of Packing and Packaging, Packing for Storage- Overseas Shipment Inland-Transportation- Product content Protection, Packaging Types: Primary, Secondary and Tertiary- Requirements of Consumer Packaging, Channel Member Packaging and Transport Packaging - Shrink packaging –Identification codes, bar codes, and electronic data interchange (EDI)- Universal Product Code- GS1 Standards- package labels- Symbols used on packages and labels.



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### ***Unit 5***

Special Aspects of Export logistics: Picking, Packing, Vessel Booking [Less-than Container Load(LCL)

/ Full Container Load (FCL)], Customs, Documentation, Shipment, Delivery to distribution centers, distributors and lastly the retail outlets- Import Logistics: Documents Collection- Valuing- Bonded Warehousing Customs Formalities- Clearing , Distribution to Units.

### ***Text Books:***

1. Bowersox, Closs, Cooper, Supply Chain Logistics Management, McGraw Hill.
2. Burt, Dobbler, Starling, World Class Supply Management, TMH.
3. Donald J Bowersox, David J Closs, Logistical Management, TMH
4. Pierre David, “International Logistics”, Biztantra.
5. Sunil Chopra, Peter Meindl, Supply Chain Management ,Pearson Education, India.

### ***Course Outcome***

1. To understand the importance of logistics in supply chain management
2. To understand the tools and techniques of logistics management
3. To understand the challenges in logistics management





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## MBT 305 SC2 INTERNATIONAL LOGISTICS

### **Unit1 Global Logistics**

Concept, Objectives, Functions and Scope; Relevance of Logistics in International Marketing; Evolution of Logistics; Integrated Logistics.

### **Unit2 Components of Logistics**

Customer Service; Warehousing: Types, Importance, Factors affecting choice of a warehouse facility; Inventory: Types, Functions, Control; Transportation: Modes, Routing and Scheduling, Multi-Modal Transportation; Packaging and Material Handling

### **Unit3**

#### **General Structure of Shipping and Developments in Ocean Transportation**

Characteristics; Liner and Tramp operations; Code of conduct for Liner Conferences; Freight structure and practices; UN convention on shipping; Maritime Frauds; Containerization; CFS and Inland Container Depots; Port Trusts; Role of Intermediaries; CONCOR; Indian Shipping Industry: Problems and Prospects.

### **Unit4**

#### **Air Transportation**

Characteristics; Advantages; Total cost concept; Freight Structure and Operations; Carrier Consignee Liabilities; Indian Air Industry: Problems and Prospects.

### **Unit5**

#### **Supply Chain Management**

Meaning, Objectives, Importance; Value Chain Analysis; 3PL and 4PL; Push and Pull Strategies, Bullwhip Effect; Supplier Selection and Evaluation; Demand Forecasting; Use of IT: Logistics Information System, MRP, DRP, ERP, PDM, and CPFR

### **Suggested Readings**

1. Asopa, V.N.: *Shipping Management: Cases and Concepts*, Macmillan, New Delhi.
2. Desai, H.P.: *Indian Shipping Perspectives*, Anupam Publications, Delhi.
3. Khanna, K.K.: *Physical Distribution*, Himalaya Publishing, Delhi.
4. Bowersox, Donal J and Closs, David J: *Logistical Management*, Tata McGraw Hill, New Delhi.
5. Shipping Documents and Reports, UNCTAD
6. Sople, V.V.: *Logistics Management*, Pearson, New Delhi
7. Agarwal, DK.: *Text Book of Logistics and Supply Chain Management*, Macmillan, New Delhi



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8. Muthiah, Krishnaveni: *Logistics and World Sea Borne Trade*, Himalaya Publishing House, Mumbai
9. Chopra, Sunil, Meindl, Peter and Kalra, DV: *Supply Chain Management*, Pearson, New Delhi

### **Course Outcome**

1. To understand the importance of logistics in supply chain management
2. To understand the tools and techniques of logistics management in the international scenario
3. To understand the challenges in international logistics management

## **MBT 305 SC 3 LEAN SIX SIGMA**

### **Unit 1**

#### **Lean Manufacturing: Principle and tools**

Evolution of Just-In-Time and Lean Manufacturing – Principle – Seven wastes – Just-In-Time (JIT)

– One-Piece or Continuous Flow – Kanban or Pull System – Basic tools such as 5S, Kaizen, Poka- Yoke and Single-Minute Exchange of Dies (SMED)

### **Unit 2**

#### **Technique: Value stream mapping**

Value Stream Mapping (VSM) – Material and Information Flow – VSM symbols – Identification of Product or Product Family – Current-State Mapping – Future-State Mapping by key questions – Plan and Implementation.

### **Unit 3**

#### **Six sigma**

Evolution – TQM vs. Six Sigma – What is Six Sigma – Six Sigma methodologies Such as DMAIC, DFSS – Six Sigma Belts.

### **Unit 4**

#### **DMAIC: TOOLS**

Define – Measure – Analyze – Improve – Control – SIPOC model – VOC – CTQ – Seven Quality or SPC tools such as Pare Analysis, Cause and Effect Diagram, Control Charts etc. – Process Capability Analysis such as  $C_p$ ,  $C_{pk}$  – Design of Experiments (DoE).

### **Unit 5**



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Lean six Sigma

The Synergy of Six Sigma and Lean – Lean Six Sigma – Principle –  
Lean tools in DMAIC – Implementation of Lean Six Sigma.

***Text Books:***

1. Feld, W. M., Lean Manufacturing tools, Techniques and How to Use Them, St. Lucie Press, Florida, 2000.
2. Michael L. George, et al., The Lean Six Sigma Pocket toolbox: A Quick REFERENCES Guide Nearly 100 tools for Improving Process Quality, Speed, and Complexity, McGraw- Hill, 2005.



***References:***

1. Rother, M. and Shook, J., Learning see: Value stream mapping create value and eliminate waste
2. Liker, J., The Toyota Way: 14 Management Principles from the World's Greatest Manufacturer, McGraw-Hill Education, 2004.
3. Pyzdek, T. and Keller, P. A., The Six Sigma Handbook, Fourth Edition, McGraw-Hill Professional, 2014.
4. George, M. L., Rowlands, D. and Kastle B., What is Lean Six Sigma 1st Edition, McGraw-Hill Education, 2003.

***Course Outcomes***

- 1) Illustrate the seven principles of Lean Six Sigma
- 2) Gain and extensive knowledge base of Six Sigma
- 3) Distinguish between the importance of eliminating waste, reducing defects, and improving process flow.
- 4) Apply DMAIC thinking to improvement
- 5) Gather, analyze, and interpret data using flow charts, Ishikawa and SIPOC diagrams, and value stream maps



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**SUPPLY CHAIN MANAGEMENT (MINOR) SUBJECT**

**MBT 305 SC4  
DESIGNING & MANAGING SUPPLY CHAIN**

**Course Outcomes:**

1. To understand the strategic role of supply chain management
2. To study the importance of designing and managing supply chain
3. To Know supply chain techniques in an international perspective

**Unit 1**

**Development of SCM concept and definitions**

Key decision areas, Key components of SCM, External drivers of change, dimensions of logistics, the micro perspective and the micro dimension, logistics system analysis, logistics network configuration

**Unit 2**

**Sourcing Strategy**

Manufacturing management – make or buy decision, capacity management, materials management, procurement planning, value of information, inventory management and risk pooling

**Unit 3**

**Distribution Strategy**

Choice of market, Network design, warehouse design, operation and distribution planning, transportation and packaging

**Unit 4**

**Inventory Strategy and channels of distribution**

Demand forecasting for inventory planning, warehouse location allocation, warehouse design and operations, customer service strategy, channels of distribution, identification of service needs, cost of services, revenue management

**Unit 5**

**Modern concept of supply chain design**

Strategic alliances, coordinated product and supply chain design, customer value and supply chain management, information technology for supply chain management, decision support system for supply chain management, international issues in SCM.

**References:**

1. Simchi – Levi, Devid – Designing and managing the supply chain, MCgraw – Hill higher education



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### ***Course Outcomes***

1. Illustrate the importance of SCM design
2. Gain and extensive knowledge base of Supply chain
3. Distinguish between the importance of eliminating waste, reducing defects, and improving process flow.



## **HEALTHCARE AND HOSPITAL MANAGEMENT (MAJOR)**

### **MBT 305 HCHM 1 HEALTHCARE ENVIRONMENT AND MANAGEMENT**

Objectives: To familiarise with the healthcare environment & to understand the concepts of management with relevance to hospitals

#### **UNIT I**

Introduction – Theoretical frame work - Environment - Internal and External –  
Environmental

Scanning – Economic Environment – Competitive Environment – Natural Environment –  
Politico Legal Environment – Socio Cultural Environment - International and Technological  
Environment.

#### **UNIT II**

A Conceptual Approach to Understanding the Health Care Systems – Evolution –  
Institutional

Setting - Out Patient services – Medical Services – Surgical Services – Operating department  
–

Pediatric services – Dental services – Psychiatric services – Casualty & Emergency services  
–

Hospital Laboratory services – Anesthesia services – Obstetrics and Gynecology services –  
Neuro – Surgery service – Neurology services.

#### **UNIT III**

Overview of Health Care Sector in India – Primary care – Secondary care – Tertiary care –  
Rural

Medical care – urban medical care – curative care – Preventive care – General & special  
Hospitals-Understanding the Hospital Management – Role of Medical, Nursing Staff,  
Paramedical and Supporting Staff - Health Policy - Population Policy - Drug Policy –  
Medical  
Education Policy

#### **UNIT IV**

Health Care Regulation – WHO, International Health regulations, IMA, MCI, State Medical  
Council Bodies, Health universities and Teaching Hospitals and other Health care Delivery  
Systems

#### **UNIT V**

Epidemiology – Aims – Principles – Descriptive, Analytical and Experimental Epidemiology  
–  
Methods - Uses

#### **REFERENCES**

Seth, M.L. MACROECONOMICS, Lakshminarayana Agrawal, Edu, Pub. Agra. 1996





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Peter, Z & Fredrick, B. HEALTH ECONOMICS, Oxford Pub., New York, 1997

Shanmugansundaram, Y., HEALTH ECONOMICS, Oxford Pub. New York,



## MBT 305 HCHM 2 OPERATIONS MANAGEMENT IN HEALTHCARE

**Objectives:** This course is designed to help the students understand the role of operations in improving the efficiency of a health care organization and also help them appreciate the linkage of operations with corporate strategy and other functional domains including marketing and finance. It would help them understand the health care challenges relating to operations and equip them with the application of appropriate tools and techniques for addressing the same. The course would also seek to familiarize the students with the contemporary challenges being faced by the health care organizations in the domain of operations and supply chain.

### UNIT I

Front Office - Admission – Billing – Medical Records – Ambulatory Care- Death in Hospital Brought-in Dead - Maintenance and Repairs Bio Medical Equipment

### UNIT II

Clinical Services - Clinical Departments – Out patient department (OPD) – Introduction Location – Types of patients in OPD – Facilities – Flow pattern of patients – Training and Co-ordination; Radiology – Location – Layout – X-Ray rooms – Types of X-Ray machines – Staff -  
USG – CT – MRI – ECG.

### UNIT III

Supporting Services – House Keeping –Linen and Laundry, - Food Services - Central Sterile Supply Department (CSSD)

### UNIT IV

Facility Location and Layout importance of location, factors, general steps in location selection -Types of lay outs – product, process, service facility layout-Work standards, techniques of work measurement-Work sampling, calibration of hospital equipments. Productivity measures, value addition, capacity utilization, productivity – capital operations, HR incentives calculation, applications in hospital.

### UNIT V

Purchasing strategy process – organizing the purchasing function – financial aspects of purchasing – tactical and operational applications in purchasing, Inventory Management: valuation and accounting for inventory – physical location and control of inventory – planning and replenishment concepts – protecting inventory; Value Management, Value engineering, value analysis.

### Suggested Readings:

1. Borolo S., Fitzsimmons, J.A., Fitzsimmons, M.J. ‘Service Management: Operations, Strategy and Information Technology’, McGraw Hill, 9th edition, New Delhi 2019.
2. Brandeau, M.L., Sainfort, F. and Pierskalla, W.P., ‘Operations Research and Health Care: A Handbook of Methods and Applications’ (Ed. Book), Springer, Massachusetts, 2004.



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3. Cachon, G. and Terwiesch, 'Matching supply with demand', McGraw Hill, 2nd edition, New Delhi, 2013.
4. Denton, Brian T., 'Handbook of Health Care Operations Management: Methods and Applications' (Ed. Book), Springer, New York, 2013.
5. Haksever, C., Render, B., 'Service Management: An integrated approach to supply chain management and operations' Pearson Education, New Jersey, 2013.
6. Hollins, B., Shinkins, S., 'Managing Service Operations: Design and Implementation', Sage Publications, London, 2013.
7. Metters, R., King-Metters, K., Pullman, M., Walton, S., 'Successful Service Operations Management', Cengage Learning, 2nd edition, New Delhi, 2007.
8. Ozcan, Y.A., 'Quantitative Methods in Health Care Management: Techniques and Applications', Jossey-Bass, A Wiley imprint, 2nd edition, San Francisco, 2009.



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## **MBT 305 HCHM 3 PATIENT CARE MANAGEMENT**

### **Objectives:**

To understand the importance of patient care management & to be acquainted with the disaster and safety & Security Management in Hospitals

### **UNIT I**

Patient centric management-Concept of patient care, Patient-centric management, Organization of hospital departments, Roles of departments/managers in enhancing care, Patient counseling & Practical examples of patient centric management in hospitals-Patient safety and patient risk management.

### **UNIT II**

Quality in patient care management-Defining quality, Systems approach towards quality, Towards a quality framework, Key theories and concepts, Models for quality improvement & Variations in practice

### **UNIT III**

Patient classification systems and the role of case mix-Why do we need to classify patients, Types of patient classification systems, ICD 9 (CM, PM), Case mix classification systems, DRG, HBG, ARDRG, Casemix innovations and Patient empowering classification systems.

### **UNIT IV**

Medical ethics & auditory procedures-Ethical principles, Civic rights, Consumer Protection Act, Patient complaints powers & procedures of the district forum, State and National commission, Patient appeals, Autopsy, Tort liability, Vicarious liability, Medical negligence, Central & state laws, Use of investigational drugs, Introduction/need & procedures for medical audit, Audit administration & Regulating committees-Confidentiality and professional secrecy, ethics of trust and ethics of rights – autonomy and informed consent, under trading of patient rights – universal accessibility – equity and social justice, human dignity

### **UNIT V**

Disaster preparedness-Policies & procedures for general safety, fire safety procedure for evacuation, disaster plan and crisis management . Policies & procedures for maintaining medical records, e-records, legal aspects of medical records, its safety, preservation and storage.

### **REFERENCES:**

1. Goel S L & Kumar R. HOSPITAL CORE SERVICES: HOSPITAL ADMINISTRATION OF THE 21ST CENTURY 2004 ed., Deep Deep Publications Pvt Ltd: New Delhi
2. Gupta S & Kant S. Hospital & Health Care Administration: Appraisal and Referral Treatise  
1998 ed., Jaypee, New Delhi



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**HEALTHCARE AND HOSPITAL MANAGEMENT (MINOR)**  
**MBT 305 HCHM 4**  
**INTERNATIONAL HEALTH SYSTEMS**

**Course Objectives:**

The objectives of this course are to enable the participants to - develop an understanding of basic healthcare delivery models of various developed and developing countries; to understand in detail about different approaches to the organization, financing and delivery of health services in these countries; to understand the health care reform programs and perform a strengths, weaknesses, opportunities, and threats (SWOT analysis) of healthcare delivery system of a country; and, to develop and understanding of healthcare reform strategies in different countries.

Course Content:

**Unit I:**

Introduction to basic determinants of healthcare delivery model; understanding basic statistics (Population Statistics/ demographic indicators, Macroeconomic indicators), Healthcare providers, Healthcare Services, Organizational hierarchy, healthcare Reforms, SWOT analysis.

**Unit II:**

Healthcare delivery models of India; understanding basic statistics (Population Statistics/ demographic indicators, Macroeconomic indicators), Healthcare providers, Healthcare Services, Organizational hierarchy, healthcare Reforms, SWOT analysis. Discussion on newer initiatives and strategies of Govt. of India in healthcare delivery to create a healthy, capable and content new India that includes Ayushman Bharat Yojana or National Health Protection Scheme.

**Unit III:** Healthcare delivery models of communist nations – China, Cuba and Russia; understanding basic statistics (Population Statistics/ demographic indicators, Macroeconomic indicators), Healthcare providers, Healthcare Services, Organizational hierarchy, healthcare Reforms, SWOT analysis.

**Unit IV:** Healthcare delivery models of developed nations - Canada, Germany, Sweden, UK and USA; understanding basic statistics (Population Statistics/ demographic indicators, Macroeconomic indicators), Healthcare providers, Healthcare Services, Organizational hierarchy, healthcare Reforms, SWOT analysis.

**Unit V:** World Health Organization (WHO); its composition and function.

**Suggested Readings**

1. World Health Organization- <http://www.who.int/countries/en/>
2. The Organization for Economic Co-operation and Development (OECD)- <http://www.oecd.org/countries/>
3. Health systems around the world – a comparison of existing health system rankings: J Glob Health. 2018 Jun; 8(1): 010407; accessed at: <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5857204/>
4. Multinational Comparisons of Health Systems Data, 2017: accessed at: <https://www.commonwealthfund.org/publications/publication/2017/nov/multinationalcompari>



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## DATA SCIENCES (MAJOR)

### MBT 305 DS 1

## INTRODUCTION TO DATA SCIENCE WITH R

### Unit-1:

Introduction to Data Science- Introduction- Definition - Data Science in various fields - Examples - Impact of Data Science - Data Analytics Life Cycle - Data Science Toolkit - Data Scientist - Data Science Team Understanding data: Introduction – Types of Data: Numeric – Categorical – Graphical – High Dimensional Data – Classification of digital Data: Structured, Semi-Structured and UnStructured - Example Applications. Sources of Data: Time Series – Transactional Data – Biological Data – Spatial Data – Social Network Data – Data Evolution.

### Unit-2:

Introduction to R- Features of R - Environment - R Studio. Basics of R-Assignment - Modes - Operators - special numbers - Logical values - Basic Functions - R help functions - R Data Structures - Control Structures. Vectors: Definition- Declaration - Generating - Indexing - Naming - Adding & Removing elements - Operations on Vectors - Recycling - Special Operators - Vectorized if- then else-Vector Equality – Functions for vectors - Missing values - NULL values - Filtering & Subsetting.

### Unit-3:

Matrices - Creating Matrices - Adding or Removing rows/columns - Reshaping - Operations - Special functions on Matrices. Lists - Creating List – General List Operations - Special Functions - Recursive Lists. Data Frames - Creating Data Frames - Naming - Accessing - Adding - Removing - Applying Special functions to Data Frames - Merging Data Frames Factors and Tables.

### Unit- 4:

Input / Output – Reading and Writing datasets in various formats - Functions - Creating Userdefined functions - Functions on Function Object - Scope of Variables - Accessing Global, Environment - Closures - Recursion. Exploratory Data Analysis - Data Preprocessing - Descriptive Statistics - Central Tendency - Variability - Mean - Median - Range - Variance - Summary - Handling Missing values and Outliers - Normalization Data Visualization in R : Types of visualizations - packages for visualizations - Basic Visualizations, Advanced Visualizations and Creating 3D plots.

### Unit- 5:

Inferential Statistics with R - Types of Learning - Linear Regression- Simple Linear Regression - Implementation in R - functions on lm() - predict() - plotting and fitting regression line. Multiple Linear Regression - Introduction -comparison with simple linear regression - Correlation Matrix - F-Statistic - Target variables Vs Predictors - Identification of significant features - Implementation of Multiple Linear Regression in R.

### Suggested Readings

- Nina Zumel, John Mount, “Practical Data Science with R”, Manning Publications, 2014.
- Jure Leskovec, Anand Rajaraman, Jeffrey D.Ullman, “Mining of Massive Datasets”, Cambridge University Press, 2014.
- Mark Gardener, “Beginning R - The Statistical Programming Language”, John Wiley & Sons, Inc., 2012.
- W. N. Venables, D. M. Smith and the R Core Team, “An Introduction to R”, 2013.





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- Tony Ojeda, Sean Patrick Murphy, Benjamin Bengfort, Abhijit Dasgupta, “Practical Data Science Cookbook”, Packt Publishing Ltd., 2014.
- Nathan Yau, “Visualize This: The FlowingData Guide to Design, Visualization, and Statistics”, Wiley, 2011.
- Boris lublinsky, Kevin t. Smith, Alexey Yakubovich, “Professional Hadoop Solutions”, Wiley, ISBN: 9788126551071, 2015.



**MBT 305 DS 2**  
**DATA MINING AND DATA ANALYSIS**

**Unit-I**

Data mining - KDD Vs Data Mining, Stages of the Data Mining Process-Task Primitives, Data Mining Techniques – Data Mining Knowledge Representation. Major Issues in Data Mining – Measurement and Data – Data Preprocessing – Data Cleaning - Data transformation- Feature Selection - Dimensionality reduction

**Unit-II:**

Predictive Analytics Classification and Prediction - Basic Concepts of Classification and Prediction, General Approach to solving a classification problem- Logistic Regression - LDA - Decision Trees: Tree Construction Principle – Feature Selection measure – Tree Pruning - Decision Tree construction Algorithm, Random Forest, Bayesian Classification-Accuracy and Error Measures- Evaluating the Accuracy of the classifier / predictor- Ensemble methods and Model selection.

**Unit-III :**

Classification and Descriptive Analytics Rule Based Classification – Classification by Back propagation – Support Vector Machines – Associative Classification – Lazy Learners – Other Classification Methods – Prediction. Descriptive Analytics - Mining Frequent Itemsets - Market based model – Association and Sequential Rule Mining

**Unit - IV :**

Cluster Analysis Cluster Analysis: Basic concepts and Methods – Cluster Analysis – Partitioning methods – Hierarchical methods – Density Based Methods – Grid Based Methods – Evaluation of Clustering – Advanced Cluster Analysis: Probabilistic model based clustering – Clustering High – Dimensional Data – Clustering Graph and Network Data – Clustering with Constraints- Outlier Analysis.

**Unit-V:**

Factor Analysis Factor Analysis: Meaning, objectives and Assumptions, Designing a factor analysis, Deriving factors and assessing overall factors, Interpreting the factors and validation of factor analysis.

**Suggested Readings**

- Adelchi Azzalini, Bruno Scapa, “Data Analysis and Data mining” , 2 nd Edition, Oxford University Press Inc., 2012.
- Jiawei Han and Micheline Kamber, “Data Mining: Concepts and Techniques”, 3 rd Edition, Morgan Kaufmann Publishers, 2011.
- Alex Berson and Stephen J. Smith, “Data Warehousing, Data Mining & OLAP”, 10th Edition, TataMc Graw Hill Edition , 2007.
- G.K. Gupta, “Introduction to Data Mining with Case Studies”, 1st Edition, Eastern Economy Edition, PHI, 2006.
- Joseph F Hair, William C Black etal, “Multivariate Data Analysis”, Pearson Education, 7 th edition, 2013.



**MBT 305 DS 3**  
**REGRESSION METHODS**

**Unit I –**

Simple Linear Regression - Model, Least Squares Estimation, Hypothesis Testing, Interval Estimation, Prediction of new observations, Coefficient of Determination, Regression through Origin, Estimation by Maximum Likelihood, Application examples

**Unit II –**

Multiple Linear Regression - Models, Estimation of model parameters, Hypothesis Testing, Confidence Intervals, Prediction of new observations, Hidden Extrapolation, Standardized Regression Coefficients, MultiCollinearity, Application examples

**Unit III –**

Model Adequacy Checking - Residual Analysis, Press Statistic, Detection and treatment of Outliers, Lack of fit

**Unit IV –**

Model Adequacy Correction - Variance stabilizing transformations, Transformations to Linearize, Analytical methods for selecting a transformation, Generalized and Weighted Least squares

**Unit V –**

Generalized Linear Models - Logistic Regression, Poisson Regression, Generalized Linear Model

**Suggested Readings:**

- Introduction to Linear Regression Analysis by Douglas C. Montgomery, Elizabeth A. Peck and G. Geoffrey Vining, 5th Edition, Wiley.
- Applied Regression Analysis - Norman Draper and Harry Smith, 3rd Edition



## DATA SCIENCES (MINOR)

### MBT 305 DS 4

### INFERENTIAL STATISTICS

#### Unit I –

Central Limit Theorem - Expectations of Continuous Random Variables, General Definition of Expectation, Moments of Continuous Random Variables, Conditional Expectation, Central Limit Theorem - Normal Approximation, Applications to Sampling

#### Unit II –

Basic Principles & Estimation - Types of Problems, Risk Function, Mean Risk, Choice of Loss functions, Unbiased Estimates, Efficiency, Asymptotic Efficiency, Maximum Likelihood Estimation, Vector Parameters, Confidence Intervals

#### Unit III –

Testing Hypotheses - Neyman-Pearson Lemma, Composite Hypotheses, Sequential Tests, Likelihood ratio tests, Goodness of fit tests

#### Unit IV –

Linear Models – Estimation - Linear Regression, Nonlinear Regression, Multiple Linear Regression, Matrix Methods, Properties of Least Squares Estimators, Analysis of Variance mode

#### Unit V –

Linear Models – Testing - General Linear Hypothesis, Confidence Intervals for regression coefficients, Simple Linear Regression, Multiple Linear Regression, Analysis of Variance

#### Suggested Readings:

- Introduction to Probability Theory by Paul G. Hoel, Sidney C. Port, Charles J. Stone
- Introduction to Statistical Theory by Paul G. Hoel, Sidney C. Port, Charles J. Stone



**INTRODUCTION TO FIN-TECH**

**Unit I:**

Introduction to financial system Meaning-Structure- Functions-Components of financial system -Financial system and economic development- Reforms in Financial Sector in India Capital Market and Money Market Meaning –Classification- Functions- Types-Primary market-Secondary market-functioning of various stock exchanges-NSE, BSE, OTCEI-Derivatives Market- Government Securities market- SEBI-Reforms in capital markets. Money Market Meaning-Significance-Structure-Features of money market—Money market instruments-Reforms in money market.

**Unit II**

Banking and Financial Services- Banking Service Deposit Schemes- Loan Schemes and Other Modern Services-Mechanism of E-Banking & Internet Banking, Mobile Banking & Telephone Banking, ATM & Electronic Money (Credit Cards) ,Electronic Funds Transfer System (RTGS and NEFT) & Modern Banking Services Meaning & Functions -Banking institutions-Scheduled commercial banks and scheduled cooperative banks-Functions of commercial banks, Capital Structure of commercial banks, BASEL Norms. Non-Banking Institutions-NBFCs and Development Finance institutions-Insurance and Housing Finance Companies -IRDA RBI-Functions-Monetary policy-Credit Policy Financial Services Meaning-Types-Leasing- Hire purchase- Mutual funds- Factoring -Credit rating- Venture CapitalRecent developments in financial services industry, GIFT.

**Unit III:**

Introduction to FinTech What is FinTech Industry? Evolution of FinTech, FinTech Evolution 1.0: Infrastructure, FinTech Evolution 2.0: Banking industry, FinTech Evolution 3.0 & 3.5: Startups and Emerging Markets, Importance of FinTech, Global FinTech Investment, Main FinTech Hubs FinTech in Payment Industry-Multichannel digital wallets, applications supporting wallets, onboarding and KYC application, FinTech in Lending Industry- Formal lending, Informal lending, P2P lending, POS lending, Online lending, Payday lending, Microfinance, Crowdfunding, FinTech in Wealth Management Industry-Financial Advice, Automated investing, Socially responsible investing, Fractional Investing, Social Investing. FinTech in Insurance Industry- P2P insurance, OnDemand Insurance, On-Demand Consultation, Customer engagement through Quote to sell, policy servicing, Claims Management, Investment linked health insurance.

**Unit IV:**

Technology Disruptions enabling FinTech Innovations 4G and 5G networks fuelling FinTech Opportunities, transforming customer experience using Mobile Applications and smart phones, embedded sensors and social media, Cloud computing, Web 2.0, Rapid Web Design, JavaScript Technologies, IoT, Big Data, analytics and AI and Blockchain,

**Unit V:**

International Financial Markets Nature, Organization and Participants- Offshore Financing Instruments- Foreign Exchange market – International Financial Tech Cities The state of FinTech globally US-The revolution starter, Europe and UK-The fintech hub, Germany, Sweden, France, China-The FinTech dragon awakens, India-The tiger is roaring, Africa-A



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young FinTech continent, Australia, New Zealand and Brazil-the emerging FinTech countries, Regulatory and Policy Assessment for Growth of Fintech. Fin Tech as disruptors, Financial institutions collaborating with FinTech companies, The new financial world

**Suggested Readings:**

- Pathak, B. (2013) Indian Financial System . New Delhi: Pearson education.
- Desai, V. (2010) Indian Financial System. Mumbai: Himalaya publishers.
- Gordon, N. (2014). Indian Financial System. Mumbai: Himalaya publishers.
- Khan, M.Y. (2009). Indian Financial System . New Delhi: McGraw-Hill.
- Parag Y Arjunwadkar (2018), FinTech: The Technology Driving Disruption in the financial service industry CRC Press.
- Sanjay Phadke (2020), Fintech Future : The Digital DNA of Finance Paperback .Sage Publications
- Pranay Gupta, T. Mandy Tham (2018). Fintech: The New DNA of Financial Services Paperback
- RBI(2017). Report of working group on FinTech and Digital Banking
- Arner D., Barberis J., Buckley R (2015) The evolution of FinTech: a new post crisis paradigm, University of New South Wales Research Series.
- Susanne Chishti, Janos Barberis (2016). The FINTECH Book: The Financial Technology Handbook for Investors, Entrepreneurs and Visionaries (Wiley) Paperback, Wiley Publications
- Richard Hayen (2016). FinTech: The Impact and Influence of Financial Technology on Banking and the Finance Industry



**MBT 305 FT 2**  
**FINANCIAL MODELLING**

**Unit I**

Advanced Excel Functions on financial datasets Lookups and Searches (within table, across tables), Multiple Lookups and Reverse Lookups, Applications of Sumifs and Countifs, Conditional Sumproducts and dashboarding, Useful functions - string / statistical / date-time / financial, Error Handling Functions, Formula Auditing

**Unit II**

Advanced Lookups and Searches on financial datasets Reverse lookups, dynamic searches, Multiple Lookups with applications to financial data sets, Multidimensional searches in Excel, Applications on financial time series and datasets

**Unit III**

Data Aggregation techniques in Excel for financial datasets Data Aggregation methods, Dynamic modeling using Named Ranges, Using Tables as a powerful way to build dynamic formulae, Aggregation using Pivot Tables & Techniques, Filtering Techniques, Conditional aggregation techniques (using datasets)

**Unit IV**

Using Excel for Advanced functionalities in Finance Solver & Optimization Techniques, Scenario Analysis, Sensitivity Analysis, Goal Seek, Examples from various finance and banking domains on applications of above principles

**Unit V**

Dashboard creation Applications from Finance for aggregating financial datasets and financial time series, Writing Complex Logic and applied examples

**Unit VI**

Macros Introduction to VBA environment, Programming elements, Control Structures for building financial applications, Creating macros for complex logic, Writing user-defined Functions (UDF) for building financial pricing libraries, Debugging Techniques

**Unit VII**

Building Integrated Financial Model Understanding and creating a financial model template, Calculating Growth Drivers and Future Assumptions, Revenue Build-Up - Projecting the Future Revenues, Cost Build-Up - Projecting the Future Cost, Modeling historical & projected financial statements - P&L and B/S, Building cash flow statement, Asset and Depreciation Schedule, Debt and Interest Schedule, Building an integrated model for valuation using DCF, Sensitivity/Scenario Analysis, Incorporating other accounting details like revenue recognition, deferred taxes etc.

**Suggested Readings:**

- Simon Benninga – Financial Modeling with Excel (4th edition), MIT Press  
Cambridge, Massachusetts London, England
- Chandan Sengupta - Financial Analysis and Modeling Using Excel and VBA (2nd edition), John Wiley & Sons



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- Jackson and Staunton – Advanced Modeling in Finance using Excel and VBA, (1st edition), John Wley & Sons





**MBT 305 FT 3**  
**FINANCIAL DERIVATIVES**

**Unit I**

Derivatives - Introduction Derivatives - Introduction, economic benefits of derivatives - Types of derivatives - Features of derivatives market - Factors contributing to the growth of derivatives - functions of derivative markets - Exchange traded versus OTC derivatives - traders in derivatives markets - Derivatives market in India. (Only Theory)

**Unit II**

Forwards and Futures Difference between forwards and futures -valuation of futures, valuation of long and short forward contract. Mechanics of buying & selling futures, Hedging using futures - specification of futures - Commodity futures, Index futures, interest rate futures – arbitrage opportunities. (Practical Problem)

**Unit III**

Interest rate markets Type of rates, Determining Zero rates, Forward rate agreements (FRA), and Interest rate derivatives. (Practical Problem)

**Unit IV**

Swaps Swaps - features and uses of swaps - Mechanics of interest rate swaps – valuation of interest rate swaps – currency swaps – valuation of currency swaps. (Practical Problem)

**Unit V**

Options Types of options, option pricing, factors affecting option pricing – call and put options on dividend and non- dividend paying stocks put-call parity - mechanics of options - stock options - options on stock index - options on futures – interest rate options. Concept of exotic option. Hedging & Trading strategies involving options, valuation of option: basic model, one step binomial model, Black and Scholes Model, option Greeks. Arbitrage profits in options. (Practical Problem)

**Unit VI**

Value at Risk (VaR)&Margins Measure, Historical simulation, Model building approach, linear approach, Quadratic model, Monte Carlo simulation, stress testing and back testing. (Only Theory). Margins: Types of Margins, Valuation of Margins using cash segment, future contracts, option contracts and VaR (Practical Problems).

**Unit VII**

Commodity derivatives Commodity futures market-exchanges for commodity futures in India, Forward Market Commissions and regulation-commodities traded – trading and settlements – physical delivery of commodities. (Only Theory)

**Suggested Readings:**

- Options Futures & Other Derivatives - John C. Hull, 6/e, Pearson Education.
- An introduction to derivatives and risk management, Chance, Cengage, 9th edition.
- Derivatives, Principles and Practice, Sundaram & Das, Mc Graw Hill, 2016
- Risk Management, Vaijanath Babshetti & Prakash B. Yaragol, 1st edition, Kalyani Publishers, 2014.
- Introduction to Derivatives and Risk Management – Don M. Chance, Cengage Learning, 2008.



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- Financial Derivatives- Bishnupriya Mishra and Sathya Swaroop Debashish, Excel BOOKS,2007.
- Options & Futures –Edwards & Ma, 1/e, McGrawHill. 6. Derivatives- Valuation & Risk Management – Dubofsky & Miller, Oxford University Press,2005



**FIN – TECH (MINOR)**

**MBT 305 FT 4**  
**TRADING STRATEGIES**

**Unit I**

Market Microstructure: An Overview Sources of value and reasons for trade, Mechanisms in economic settings, Multiple characterizations of prices, “Liquidity”, The long-term dynamics of security prices - Macroeconomic models of asset prices, Martingales in microstructure analyses, Sequential trade models of asymmetric information – Overview, A simple sequential trade model, Extensions - Fixed transaction costs, Price-sensitive liquidity traders and market failures, Event uncertainty, Orders of different sizes, Orders of different types, Empirical implications

**Unit II**

Various Trade Models and Execution Strategic trade models of asymmetric information - Strategic trade models of asymmetric information - The informed trader's problem, The market maker's problem, Properties of the solution, The multiperiod model – Setup, Solution, Analysis of solution, Numerical example, Autocorrelation in trades, Increasing the number of auctions (when total noise trading remains unchanged), Problems based on the single-period model, Limit orders and dealer quotes – Overview, Limit order placement when faced with incoming orders of varying size, Empirical evidence, Introduction of a dealer/specialist, Bidding and offering with uncertain execution - Expected utility, Setting the bid for a single risky security, Setting the bid with correlated risky assets, Limit order submission strategies

**Unit III**

Automated Trading and Risk Management Fishing for Ideas - How to Identify a Strategy That Suits You, A Taste for Plausible Strategies and Their Pitfalls, Back-testing - Common Back-testing Platforms, Finding and Using Historical Databases, Performance Measurement, Common Back-testing Pitfalls to Avoid, Transaction Costs, Strategy Refinement, Execution Systems - What an Automated Trading System Can Do for You, Minimizing Transaction Costs, Testing Your System by Paper Trading, Why Does Actual Performance Diverge from Expectations? Money and Risk Management - Optimal Capital Allocation and Leverage, Risk Management, Psychological Preparedness

**Unit IV**

Various Trading Strategies Special Topics in Trading Strategies - Mean-Reverting versus Momentum Strategies, Regime Switching, Stationarity and Co-integration, Factor Models, What Is Your Exit Strategy? High-Frequency Trading Strategies, Is It Better to Have a High-Leverage versus a High-Beta Portfolio? Short sale strategy-zero investment portfolio, Margin trading strategy, Mispricing.

**Unit V**

Behavioural Models and Trade Rational Bubbles and Learning - Rational Bubbles, Tests of Rational Bubbles, Intrinsic Bubbles, Learning, Behavioural Finance and Anomalies - Key Ideas, Beliefs and Preferences, Survival of Noise Traders, Anomalies, Behavioural Models - Simple Model, Optimizing Model of Noise Trader Behaviour, Shleifer– Vishny Model: Short-Termism, Contagion, Beliefs and Expectations, Momentum and News watchers, Style Investing, Prospect Theory:



**Unit VI**

Price Action Strategies – Live markets Real examples of price action from various asset classes such as Equities, Commodities and FX, high probability trades by being able to identify tops and bottoms in the making, kind of Option Trading strategies to employ in various market regimes, timing your strategies using legging concepts and dynamically managing positions.

**Unit VII**

Algorithmic Trading – Live markets Practical introduction to Algorithmic Trading platform through - Conceptualization of trading strategy, Trading Performance Indicators, Back testing Trading strategy, Strategy Optimization, Creating Portfolio strategy basket, Simulating markets and strategies.

**Suggested Readings:**

- Joel Hasbrouck – Empirical Market Microstructure, 1st Edition, Oxford University Press
- Ernest P. Chan - Quantitative Trading, 1st Edition, John Wiley & Sons
- Keith Cuthbertson and Dirk Nitzsche – Quantitative Financial Economics 1st Edition, John Wiley & Sons
- Market Microstructure in Practice – Charles-Albert Lehalle and Sophie Laruelle, 1st Edition, World Scientific, Singapore Press

Market Microstructure – Maureen O’Hara, 1st Edition, Blackwell Publisher



**ENTREPRENEURSHIP & VENTURE DEVELOPMENT (MAJOR) SUBJECT**

***MBT 305 EVD1***

***NEW VENTURE CREATION***

Course Outcome:

1. Assess the various opportunities available for business; understand the various market and industry structure & Business Idea development.
2. Analyze the firm's external environment, competitive environment, and opportunities available and preparing DPR to tap the same.
3. Identify the areas of risk in research commercialization and/or introducing new technologies or other innovations into a market
4. Evaluating the various strategies for expansion of the business and growth of a business at global level among different economies and culture
5. Prioritize social sensitivities and ethical considerations while creating new ventures.

**Unit 1**

Business Idea: New venture typologies, Creating and identifying opportunities, Techniques for exploring change, Techniques for exploring product inadequacies,

Getting Sensitized with industry and market: Defining the market / industry, Market / industry concentration and geographic spread, Estimating market size, SWOT analysis, Screening and selecting appropriate option

Value proposition and market segmentation: New venture creation framework, Generic business models and competitive advantage, Niche business model, Internet business model, Characteristics of good business model, Low cost market testing

**Unit 2**

Value proposition and branding: Identifying target customers, Defining value proposition, Differentiation through branding, Sustainable entrepreneurship,

Mission statement Developing marketing mix: Product features and benefits, Channels of distribution, Cost, price and volume; pricing decisions, Sales force planning and allocation

Communicating the value proposition: Communications media, Social networks, Guerilla marketing, Publicity, PR and advertising, Developing a communications campaign, CRM

**Unit 3**

Growth and expansion: Market development, Sales agencies and franchisees, Entering into foreign markets, Product development, product portfolio, Diversification, acquisition

Managing operations: Marketing activities, Retail activities, Internet business activities, Service business activities

Managing and leading people: Attracting the right people, Using professional advisors, Team building, Organizational structure, design and control, Shaping Culture, Leadership and management

, Entrepreneurial leadership

**Unit 4**

Preparing and using financial forecasts: Forecast sales turnover, income statement and costs,



Forecast breakeven point, SMART Performance metrics, Valuing the business Business Plan: Difference between business model and business plan, Purpose of a business plan, Structure and components of a business plan, Using the business plan to seek finance, Harvesting the business, Effective business presentation

### **Unit 5**

Practical: Students should prepare a business plan for a hypothetical new business venture, with industry linkage or self-start up.

#### **Suggested Readings:**

- 1 Paul Burns New Venture Creation: A Framework for Entrepreneurial Start-ups MacMillan
- 2 David H. Holt Entrepreneurship: New Venture Creation Pearson
- 3 Marc H. Meyer, Frederick G. Crane New Venture Creation: An Innovator's Guide to Entrepreneurship MacMillan
- 4 A Sahay, V Sharma Entrepreneurship and new Venture Creation Excel
- 5 Bruce R. Barringer, R. Duane Ireland Entrepreneurship: Successfully Launching New Ventures Pearson
6. Stephen Spinelli, Robert J. Adams New Venture Creation: Entrepreneurship for the 21st Century McGraw Hill
7. Arya Kumar Entrepreneurship: Creating and Leading an Entrepreneurial Organization Pearson



## **MBT 305 EVD2 Creativity, Incubation and Innovation**

Course Outcome:

1. Discover the processes and tools of developing breakthrough innovations
2. Analyze the challenges that members of society and specifically entrepreneurs face in today's dynamic business environment.
3. Create breakthrough innovations to manage the challenges faced.
4. Investigate innovations at the global stage and propose their adoption locally.
5. Build ventures that are socially relevant and have widespread impact on the overall growth of the society
6. Design necessary systems for efficient transfer of technology for swift replication of innovation for faster adoption at grass root level.

### **Unit 1**

Basics of Creativity, Incubation and Innovation, Creativity, How Business Incubators Work, Innovation, Innovation = Creativity + Commercialization, Myths surrounding creativity The Business Incubator Players, The Property Developers, Government and Local Government, The Academics, The Corporate Ventures, The Entrepreneurs, The Venture Capitalists, The Business Angels, The Consultants, Variations on a Theme, Incubator Associations

### **Unit 2**

Creativity Tools and Techniques, Lateral Thinking, Enablers and Barriers to Creativity, Creative Personality, Brainstorming, Entrepreneurial Creativity, Characteristics of Creative Groups, Three Components of Individual Creativity, Time Pressure and Creativity, Steps for Increasing Your Own Creativity

### **Unit 3**

Types of Innovation, Incremental and Radical Innovation, Factors that Favour Incremental Innovation, Service Innovations, Innovations in Processes, Moving Innovation to Market, The Idea Funnel, Stage- Gate Systems, Extending Innovation through Platforms

### **Unit 4**

Management of Technology, Technology for Survival and Growth, Innovate or Abdicate, Change or Perish, Strategic Management of Technology, Strategic Technology Management System, Technology Forecasting, Technology Generation, Asset Protection and Timing of Innovation and Technology, Methods to Protect Technological Knowledge, Patents, Secrets. Models and Strategies of Market Timing for Innovations, Technology Maturity, Obsolesce and Discontinuities, Technology Maturity, Technology Obsolescence, Technological Discontinuities



### **Unit 5**

Practical, Bringing examples of break-through innovation and successful business built around such innovations to class for discussion. Experimenting with new idea and trying to access its acceptability among the various stakeholders

#### Suggested Readings:

1. Harvard Business Review Managing Creativity and Innovation: Practical Strategies to Encourage Creativity Harvard Business Press Latest Edition
- 2 Colin Barrow Incubators: A Comprehensive Guide to the World's New Business Accelerators John Wiley & Sons Latest Edition
- 3 Bettina von Stamm Managing Innovation, Design and Creativity John Wiley & Sons Latest Edition
- 4 Tarek Khalil Management of Technology: The Key to Competitiveness and Wealth Creation McGrawHill Latest Edition
- 5 Vijaykumar Khurana Management of Technology and Innovation Ane Books Pvt. Ltd Latest Edition





## ***MBT 305 EVD3***

### ***LEADING CHANGE IN FAMILY BUSINESS***

**Objective:** To impart knowledge to the students about managing family business and develop their entrepreneurial skills.

#### ***SYLLABUS***

##### **Unit 1**

##### ***Introduction to Family Business***

Importance of family business, Family business in India, The founder, The next generation, Entry of family businesses, Non family managers, Succession planning, Best practices, Conflicts in family business, Responsibilities and rights of family shareholders of a family business, Strategies for improving the capability of a family business, Improving family business performance, Nepotism in family business.

##### ***Unit 2***

##### **Growth and Social Responsibility**

Stages of growth, Growth strategies, Global expansion, Relocation, Financing growth, Corporate Social Responsibility (CSR): dimensions of CSR, role of governments, role of markets, Business case for CSR, Criticisms for CSR, Social entrepreneurs.

##### ***Unit 3***

##### **Entrepreneurship in Family and Non Family Firms**

Organizational culture in family firms, Dimensions of cultural support of family business entrepreneurship, Important strategic resource, Managerial implications.

##### ***Unit 4***



### **Profiles of Living Entrepreneurs**

India: N R Narayana Murthy, Infosys; Sunil Bharti Mittal, from communication to retail; Kiran Mazumdar Shaw, Biocon Ltd.; USA: Philip Knight, the creation and success of Nike; Jeff Bezos, Amazon; Bill Gates, Microsoft; China: Zhang Yin and the Nine Dragons.

### **Unit 5**

#### **Exit Strategies**

Reasons for exiting, Long term preparation, Short term preparation, Seller financing, The sale, Initial public offering.

#### **Text Book**

1. Roy, Rajeev; *Entrepreneurship*; Oxford University Press

#### **Reference Books**

1. Khanka, S. S.; *Entrepreneurial Development*; S Chand and Co.
2. Charantimath, Poornima M.; *Entrepreneurship Development: Small Business Enterprise*; Pearson Education
3. Loss, Monica and Bascunan, F. L.; *Entrepreneurship Development*; Global Vision Publishing House
4. Sahay, A. and Sharma, V.; *Entrepreneurship and New Venture Creation*; Excel Books



## ENTREPRENEURSHIP & VENTURE DEVELOPMENT (MINOR) SUBJECT

### MBT 305 EVD4

### MSME & Startup

#### Course Outcome:

1. Relate the various opportunities available based on MSME start up schemes and their basic requirements
2. Identify and analyze the firm's internal environment, competitive environment, and firm's suitability/eligibility to tap the benefits of supports or fund available under different govt schemes and initiatives.
3. Recommend opportunities in the global markets for MSMEs and start-ups.
4. Infer the distinguishing parameters of culture influencing start-ups.
5. Illustrate social and ethical sensitivity towards the challenges faced by small firms.
6. Develop better communication skills required to comprehend different documents and prepare Project reports
7. Understanding of global environment from export & import opportunity and importance of customised solutions to different economy as well as leadership for successful entrepreneurship venture will help students to see bigger and holistic picture of environment and thus improvises it's leadership as well as team spirit

**Unit 1**  
Introduction of MSME: Introduction of MSMED Act 2006, Ministry of MSME, MSME rules and regulations for Manufacturing Enterprises and service Enterprises (How to Set up new unit, arranging finance, unit development, export promotion), Overview of MSME sector in India, Major Challenges faced by MSME in India

**Unit 2**  
Major Schemes for MSME: SME Division Schemes, Development Commissioner (DC-MSME) Schemes, National Small Industries Corporation (NSIC) Schemes, ARI Division Schemes, SIDBI Schemes, NABARD Schemes

**Unit 3**  
Industries Commissionerate: Overview of Industries Commissionerate, Functions of Industries Commissionerate, Activities of Industries Commissionerate  
District Industry Centre (DIC): Overview of DICs, Activities of DICs, Functions of DICs  
Government Initiatives for Ease of Doing Business: Different schemes by government for EODB, Various Initiatives taken by the government, Reforms for Ease of doing business

**Unit 4**  
Start-up India Schemes: Introduction of start-up India schemes, Action plan of the scheme, Rules and regulations / eligibility of the scheme  
EXIM Bank: Introduction of EXIM Bank, Services provided under EXIM Bank, Financial Products provided by the EXIM Bank



Unit 5

Practical: Students should visit MSMEs and understand their challenges and opportunities, their operations and access to sources of funds.

Suggested readings:

1. IIBF Micro, Small and Medium Enterprises in India Taxmann 2017
2. R. Srinivasan, C.P. Lodha Strategic Marketing and Innovation for Indian MSMEs Springer 2017
3. Links:

<https://msme.gov.in/>

<https://msme.gov.in/Media-and-press-release/e-book>

<https://www.startupindia.gov.in/>

<https://www.eximbankindia.in/>



## IV - Semester

| S. No.                            | Subject Code | Category | Subject Name                             | Maximum Marks Allotted |                | Total Marks | Contact Hours per Week |   |    | Total Credit |
|-----------------------------------|--------------|----------|--|------------------------|----------------|-------------|------------------------|---|----|--------------|
|                                   |              |          |  | Theory                 |                |             | L                      | T | P  |              |
|                                   |              |          |  | External Marks         | Internal Marks |             |                        |   |    |              |
| 1.                                | MBT 401      |          | Business Ethics and Corporate Governance | 70                     | 30             | 100         | 3                      | 0 | 0  | 3            |
| 2.                                | MBT 402      |          | Project Management                       | 70                     | 30             | 100         | 3                      | 0 | 0  | 3            |
| 3.                                | MBT 403      |          | Entrepreneurship Development             | 70                     | 30             | 100         | 3                      | 0 | 0  | 3            |
| 4.                                | MBT 404      |          | Major 1                                  | 70                     | 30             | 100         | 2                      | 0 | 0  | 2            |
| 5.                                |              |          | Major 2                                  | 70                     | 30             | 100         | 2                      | 0 | 0  | 2            |
| 6.                                |              |          | Minor 1                                  | 70                     | 30             | 100         | 2                      | 0 | 0  | 2            |
| 7.                                | MBT 405      |          | Dissertation & Viva-Voce                 | 50                     | 150            | 200         | 0                      | 0 | 12 | 6            |
| Total                             |              |          |  | 470                    | 330            | 800         | 18                     | 0 | 12 | 21           |
| NSS/NCC                           |              |          |  | Non Credit             |                |             |                        |   |    |              |
| <b>TOTAL CREDIT ALL SEMESTERS</b> |              |          |  | <b>94</b>              |                |             |                        |   |    |              |



## List of Electives

| FINANCE      |                                     |   |   |   |   |
|--------------|-------------------------------------|---|---|---|---|
| Subject Code | Elective                            | L | T | P | C |
| MBT404 F1    | International Financial Management  | 2 | 0 | 0 | 2 |
| MBT404 F2    | Mergers and Acquisitions            | 2 | 0 | 0 | 2 |
| MBT404 F3    | Financial Derivatives               | 2 | 0 | 0 | 2 |
| MBT404 F4    | Financial Services ( <b>MINOR</b> ) | 2 | 0 | 0 | 2 |

| MARKETING    |                                   |   |   |   |   |
|--------------|-----------------------------------|---|---|---|---|
| Subject Code | Elective                          | L | T | P | C |
| MBT404 M1    | Product & Brand Management        | 2 | 0 | 0 | 2 |
| MBT404 M2    | Retail Management                 | 2 | 0 | 0 | 2 |
| MBT404 M3    | Rural Marketing                   | 2 | 0 | 0 | 2 |
| MBT404 M4    | Sales Management ( <b>MINOR</b> ) | 2 | 0 | 0 | 2 |

| HUMAN RESOURCE MANAGEMENT |   |   |   |   |   |
|---------------------------|---|---|---|---|---|
| Subject Code              | Elective                                | L | T | P | C |
| MBT404 HR1                | International Human Resource Management | 2 | 0 | 0 | 2 |
| MBT404 HR2                | Performance Management                  | 2 | 0 | 0 | 2 |
| MBT404 HR3                | Compensation Management                 | 2 | 0 | 0 | 2 |
| MBT404 HR4                | Corporate leadership ( <b>MINOR</b> )   | 2 | 0 | 0 | 2 |



| INTERNATIONAL BUSINESS |  |   |   |   |   |
|------------------------|--|---|---|---|---|
| Subject Code           | Elective   | L | T | P | C |
| MBT404 IB1             | International Marketing Management                   | 2 | 0 | 0 | 2 |
| MBT404 IB2             | Global Financial Markets and Instruments             | 2 | 0 | 0 | 2 |
| MBT404 IB3             | Foreign Exchange Management and Currency Derivatives | 2 | 0 | 0 | 2 |
| MBT404 IB4             | EXIM Financing and Documentation<br><b>(MINOR)</b>   | 2 | 0 | 0 | 2 |

| AGRIBUSINESS MANAGEMENT |   |   |   |   |   |
|-------------------------|---|---|---|---|---|
| Subject Code            | Elective  | L | T | P | C |
| MBT404 AB1              | Agri-Supply Chain Management                        | 2 | 0 | 0 | 2 |
| MBT404 AB2              | Food Technology and Processing Management           | 2 | 0 | 0 | 2 |
| MBT404 AB3              | International Agribusiness Trade                    | 2 | 0 | 0 | 2 |
| MBT404 AB4              | Agricultural Marketing Management<br><b>(MINOR)</b> | 2 | 0 | 0 | 2 |

| BUSINESS ANALYTICS |   |   |   |   |   |
|--------------------|---|---|---|---|---|
| Subject Code       | Elective  | L | T | P | C |
| MBT404 BA1         | Business Optimization and Big Data Analysis       | 2 | 0 | 0 | 2 |
| MBT404 BA2         | Financial Analytics                               | 2 | 0 | 0 | 2 |
| MBT404 BA3         | Advanced Research Methods and Predictive Analysis | 2 | 0 | 0 | 2 |
| MBT404 BA4         | Marketing Analytics <b>(MINOR)</b>                | 2 | 0 | 0 | 2 |

| RURAL DEVELOPMENT |                         |   |   |   |   |
|-------------------|-------------------------|---|---|---|---|
| Subject Code      | Elective                | L | T | P | C |
| MBT404 RD1        | Non-Credit Cooperatives | 2 | 0 | 0 | 2 |
| MBT404 RD2        | Allied Laws             | 2 | 0 | 0 | 2 |



|                   |  |   |   |   |   |
|-------------------|--|---|---|---|---|
| <b>MBT404 RD3</b> | Accounts and Audit                         | 2 | 0 | 0 | 2 |
| <b>MBT404 RD4</b> | Project Management in cooperatives (Minor) | 2 | 0 | 0 | 2 |

| <b>SUPPLY CHAIN MANAGEMENT</b> |   |          |          |          |          |
|--------------------------------|---|----------|----------|----------|----------|
| <b>Subject Code</b>            | <b>Elective</b>   | <b>L</b> | <b>T</b> | <b>P</b> | <b>C</b> |
| <b>MBT404 SC1</b>              | Global Supply Chain & Outsource Manufacturing                         | 2        | 0        | 0        | 2        |
| <b>MBT404 SC2</b>              | Green Logistics   | 2        | 0        | 0        | 2        |
| <b>MBT404 SC3</b>              | Enterprise Resource Planning for Managers                             | 2        | 0        | 0        | 2        |
| <b>MBT404 SC4</b>              | Lean Supply Chain & Supplier Relationship Management ( <b>MINOR</b> ) | 2        | 0        | 0        | 2        |

| <b>HEALTH CARE AND HOSPITAL MANAGEMENT</b> |   |          |          |          |          |
|--|---|----------|----------|----------|----------|
| <b>Subject Code</b>                        | <b>Elective</b>                                       | <b>L</b> | <b>T</b> | <b>P</b> | <b>C</b> |
| <b>MBT 405 HCHM 1</b>                      | Hospital Facilities Management                        | 3        | 0        | 0        | 3        |
| <b>MBT 405 HCHM 2</b>                      | Hospital Information Systems                          | 3        | 0        | 0        | 3        |
| <b>MBT 405 HCHM 3</b>                      | Innovation in Health Care                             | 3        | 0        | 0        | 3        |
| <b>MBT 405 HCHM 4</b>                      | Analytics for Health Care Management ( <b>MINOR</b> ) | 3        | 0        | 0        | 3        |

| <b>DATA SCIENCE</b> |  |          |          |          |          |
|---------------------|--|----------|----------|----------|----------|
| <b>Subject Code</b> | <b>Elective</b>                                    | <b>L</b> | <b>T</b> | <b>P</b> | <b>C</b> |
| <b>MBT 405 DS 1</b> | Machine Learning                                   | 3        | 0        | 0        | 3        |
| <b>MBT 405 DS 2</b> | Data Visualization                                 | 3        | 0        | 0        | 3        |
| <b>MBT 405 DS 3</b> | Big Data Technology                                | 3        | 0        | 0        | 3        |
| <b>MBT 405 DS 4</b> | Big Data Acquisition and Analysis ( <b>MINOR</b> ) | 3        | 0        | 0        | 3        |

| <b>Fin-Tech</b>     |                                |          |          |          |          |
|---------------------|--------------------------------|----------|----------|----------|----------|
| <b>Subject Code</b> | <b>Elective</b>                | <b>L</b> | <b>T</b> | <b>P</b> | <b>C</b> |
| <b>MBT 405 FT 1</b> | Insurance and Risk Management  | 3        | 0        | 0        | 3        |
| <b>MBT 405 FT 2</b> | Fin-Tech Ethics and Risks      | 3        | 0        | 0        | 3        |
| <b>MBT 405 FT 3</b> | Crypto currencies and Payments | 3        | 0        | 0        | 3        |
| <b>MBT 405 FT 4</b> | Block Chain ( <b>MINOR</b> )   | 3        | 0        | 0        | 3        |





| <b>ENTREPRENEURSHIP &amp; VENTURE DEVELOPMENT</b> |  |          |          |          |          |
|---|--|----------|----------|----------|----------|
| <b>Subject Code</b>                               | <b>Elective</b>                          | <b>L</b> | <b>T</b> | <b>P</b> | <b>C</b> |
| <b>MBT 405 EVD1</b>                               | Intellectual Property Rights             | 2        | 0        | 0        | 2        |
| <b>MBT 405 EVD2</b>                               | Family Business Management               | 2        | 0        | 0        | 2        |
| <b>MBT 405 EVD3</b>                               | Social Entrepreneurship                  | 2        | 0        | 0        | 2        |
| <b>MBT 405 EVD4</b>                               | Entrepreneurial Finance ( <b>MINOR</b> ) | 2        | 0        | 0        | 2        |



## **MBT 401**

# **BUSINESS ETHICS AND CORPORATE GOVERNANCE**

### **Unit 1**

#### **Introduction to Business Ethics**

An understanding of Ethics, Meaning of Ethics, Def. Of Business Ethics, Ethical Performance, Types of Ethics, Sources of Ethics, Ethics and Business, Importance and Scope of Ethics, Factors influencing Business Ethics, Objective of Business Ethics, Morality and Ethics.

### **Unit2**

#### **Values, Norms, Beliefs and Standards**

Ethical Codes, Managing Ethics, Ethical Activities, Ethical Dilemmas, Whistle Blowing

### **Unit3**

#### **Ethical Decision**

Making the role of Moral Philosophies in Decision Making, Ethical Organisation, Ethical Issues that arise for Mangers, Kohlenberg's Model, Carrol Gilligan's Model.

### **Unit4**

#### **Ethical Practices in Business Management**

Application in Marketing, Advertising, Finance-Tax Evasion, Lack of Transparency ,Preparing False Financial Statement, Speculation and InsiderTrading. Application in HR Mare alike Compensation, and Work Place Harassment of Employee.

### **Unit5**

#### **Corporate Governance**

Introduction, Concept and Need for Corporate Governance, Definitions, Parties to Corporate Governance, Agency Theory, Stewardship Theory, Popular Model for Governance ,Anglo-American Model ,Japanese Model and Indian Perspective of Corporate Governance.

### **Unit6**

#### **Corporate Governance framework**

India's Corporate Governance Framework, SEBI, Company Law and Accounting, CII Code on Corporate Governance, National Code on Corporate Governance (1999), Chandra Committee on Auditing and Governance.



## Suggested Readings

1. Muraleedharan, Fernando's Business Ethics and Corporate Governance, 3e, 2021, Pearson Education
2. CSVMurthy, *Business Ethics (Text and Cases)*, Pub. By HPH
3. Marianne M. Jennings, *Cases in Business Ethics*, Pubby Cenage Learning
3. Prof. (Col) P.S. Bajaj, Dr. Raj Agarwal, *Business Ethics – An Indian perspective*, Pubby Biztantra
4. Fernando, *Business Ethics: An Indian Perspective*, 3e, 2019, Pearson Education
5. John R. Beatright, *Ethics and the conduct of business*, Pub. By Pearson Education
6. Geeta Rani and R K Mishra, *Corporate Governance Theory & Practice*, Pub. By Excel Books
7. VSithapathy and Ramadevi Iyer, *Corporate Governance Practice & Procedure*, Pub. By Taxman

| S.no | Course Outcomes (CO's)   |
|------|--|
| 1    | To Interpret and apply business ethics and morality in performing business activities.             |
| 2    | To Demonstrate and apply value, norms, ethical codes and various ethical activities in a business. |
| 3    | To develop and apply moral philosophies in as manager in an organisation decision making.          |
| 4    | To assess and apply ethical practices in business management in marketing, finance and HRM         |
| 5    | To Develop and apply various models of corporate governance and its framework in an organisation.  |
| 6    | To Assess and illustrate corporate governance and accounting code and standards in a business.     |



## **MBT 402**

### **PROJECT MANAGEMENT**

#### **Unit1 Introduction**

Definitions, Classification, Project risk, Scope, Concepts and Characteristics of Project, Importance of Project Management, Project management-definitions, overview, Project plan, management principles applied to project management, Tools and techniques of project management, Project management life cycles and uncertainty.

#### **Project Planning**

Project and Strategic Planning, Scope, Problem Statement, Project Goals, Success criteria, Risk Management ,Approval Process, Social Cost Benefit Analysis, Feasibility Study.

#### **Unit2**

##### **Project Organization**

Project Organization: Various Forms of Project Organizations, Project Organization Charting, Organization Human Resources, The Project Manager, The Project Team, Project Team Pitfalls, Project Contract Management, Types of Contracts, Fixing the Zero Data.

#### **Unit3**

##### **Project Financing**

Project Cost Estimation, Sources of Finance, Multiple Project and Constraints.

#### **Unit4**

##### **Project Implementation and Monitoring**

Project Resource Requirements, Type of Resources, Men, Materials, Finance, Multi-project Resources scheduling, Splitting and Multitasking, Resources Allocation method, Project Monitoring and control, Project network Technique-(PERT and CPM), Planning for Monitoring and evaluation, Project Management Information System, Project Scheduling-Time Constrained and Resource Constrained Scheduling, Project Communication, Project Audits, Post Project Reviews.

#### **Unit5**

##### **Project Direction and Control**

Project Direction, Types of Project Termination, Project in Trouble, Termination Strategies, Evaluation of Termination Possibilities, Termination Procedures, Features of Future Indian Projects.

#### **Learning Resources**

1. *Project management-for*21<sup>st</sup> century-Beenet P Lientz, Kathyn- Pearson Academic Press,1995



**VEER MADHO SINGH BHANDARI UTTARAKHAND TECHNICAL UNIVERSITY, DEHRADUN**

2. Project Management – Jeffrey K Pinto, 5e, 2020, Pearson Education
3. *Project Management*-Denislak
4. *Project management*-David I Cleland-McGraw Hill International Ed, 1999.
5. *Project management*-Gopala krishnan-Mc Millian India Ltd.
6. *Project Management*-Harry. Maylor, 5e 2020, Pearson Education
7. *Project Management*-Gray & Larson-Tata McGraw Hill
8. *Project Management*-Prasanna Chandra- Tata McGraw Hill

| <b>S. No.</b> | <b>Course Outcomes (CO's)</b>   |
|---------------|---|
| 1             | To interpret the tools and techniques of project management & to create a feasibility study of analysing the risk and uncertainty involved in same.               |
| 2             | To demonstrate the various types of project organization and its hierarchy including the pitfalls in the project team & types of contracts.                       |
| 3             | To examine the project cost estimations and various sources from where the project can be financed.   |
| 4             | To identify project resources requirement and various methods of allocation and also the techniques required to monitor the project.                              |
| 5             | To predict the evaluation of termination possibilities associated with the project and how it can be controlled. It also focuses on future prospects of Projects. |



## **MBT 403**

### **ENTREPRENEURSHIP DEVELOPMENT**

#### **Unit 1**

##### **Foundation of Entrepreneurship Development**

Concept and need of entrepreneurship; Characteristics and Types of Entrepreneurship; Entrepreneurship as a career; Entrepreneurship as a style of Management; The changing role of the entrepreneur; Entrepreneurial traits, factors affecting entrepreneur.

#### **Units2**

##### **Theories of Entrepreneurship**

Influences on entrepreneurship development; External influences on entrepreneurship development; Socio-cultural, Political, economical, personal entrepreneurial success and failure: reasons and remedies; Women entrepreneurs: Challenges and achievements of women entrepreneurs.

#### **Unit3**

##### **Business Planning Process**

The business plan as an entrepreneurial tool; Elements of business planning; Objectives; Market analysis; development of Product/idea; Marketing, Finance, Organisation and management; Ownership; Critical risk contingencies of The proposal; Scheduling and milestones.

#### **Unit4**

##### **Project Planning for Entrepreneurs**

Technical, Financial, Marketing, Personnel, and management feasibility reports; Financial schemes offered by various financial institution, Like Commercial Banks, IDBI, ICICI, SIDBI, SFCs, Foreign currency Financing; Estimation of Financial requirements.

#### **Unit5**

##### **Entrepreneurship Development and Government**

Role of Central Government and State Government in promoting entrepreneurship with various incentives, subsidies, grants, programmed, schemes and challenges. Government initiatives and inclusive entrepreneurial Growth.

#### **Suggested Reading**

1. Charantimath, Entrepreneurship Development and Small Business Enterprises, 3/e 2018, Pearson Education India
2. Khanna, S. S. ,*Entrepreneurial Development*, S. Chand, New Delhi.
3. Hisrich D. Robert ,Michael P. Peters, Dean A. Sheperd, *Entrepreneurship*,McGraw-Hill,6 ed.



**VEER MADHO SINGH BHANDARI UTTARAKHAND TECHNICAL UNIVERSITY, DEHRADUN**

4. Zimmerer W. Thomas, Norman M. Scarborough, *Essentials of Entrepreneurship and Small Business Management*, 8e, 2016, Pearson Education
5. Holt H. David, *Entrepreneurship: New Venture Creation* 1e, 2016, Pearson Education
6. Kuratko, F. Donald, Richard M. Hodgetts, *Entrepreneurship: Theory, Process, Practice*, Thomson, 7ed.
7. Desai, Vasant, *Dynamics of Entrepreneurship: New Venture Creation*, Prentice-Hall of India, New Delhi, Latest edition.
8. Patel, V. G., *The Seven Business Crises and How to Beat Them*, Tata McGraw-Hill, New Delhi, 1995.
9. Roberts, Edward B.(ed.), *Innovation: Driving Product, Process, and Market Change*, San Francisco: Jossey Bass, 2002.
10. Barringer, *Entrepreneurship: Successfully Launching New Ventures*, 6e, 2020 Pearson Education
11. SIDBI Report on Small Scale Industries Sector, Latest edition.

| <b>S.no</b> | <b>Course Outcomes(CO's)</b>   |
|-------------|--|
| 1           | Identify the changing roles, traits of entrepreneurs for the growth of entrepreneurship.             |
| 2           | Assess internal and external factors affecting entrepreneurship and apply theories to overcome them. |
| 3           | Analysis of market and develop business plan process.  |
| 4           | To develop reports and analyse various funding offered by different financial institutes.            |
| 5           | To Develop the role and schemes of government to support entrepreneurship                            |



## **SYALLABUS OF ELECTIVE PAPERS SEMESTER 4**

### **FINANCE (MAJOR) SUBJECTS**

#### **MBT404 F1 INTERNATIONAL FINANCIAL MANAGEMENT**

##### ***Unit1***

**Financial Management in Global Perspective:** Development in the International Monetary System, Gold Standard, Bretton Woods System of Exchange Rate, Exchange Rate Regime, IMF and International Liquidity, System of Exchanging Currencies.

**Exchange Rate Determination :** Determination of Exchange Rate in Spot and Forward Market, PPP Theory, IRP Theory, Monetary Theories of Exchange Rate determination, Overshooting Models.

##### ***Unit2***

###### **Foreign Exchange Market**

Structure; Spot and Forward, Participants in Foreign Exchange Market-Arbitraging, Hedging and Speculation, Covered Interest Rate Arbitrage, Borrowing and Investing Markets. **Fisher's Effect.**

##### ***Unit3***

###### **Risk Exposures and Their Management**

Translation, Transaction and Operating Exposures: Their Measurement and Management, Political Risk.

##### ***Unit4***

###### **Financial Foreign Operations**

Internationalisation Financial Markets, Euromarkets, Special Financing Vehicles, Designing a Global Financial Strategy.

##### ***Unit5***

**International Financial Markets:** International Equity Issues and Long Term Borrowings. GDRs, ADRs and Euro Bonds. International Development Banks, Foreign Currency Financing by Indian Financial Institutions. **Multinational Working Capital Management:** Management of Cash, Inventory and Accounts Receivable in Global Context, Inter-Company Fund Flow Mechanism, Short Term Financing. Financing of International Trade.

### ***Suggested Readings***





**VEER MADHO SINGH BHANDARI UTTARAKHAND TECHNICAL UNIVERSITY, DEHRADUN**

1. Shapiro AC: *Multinational Financial Management*: PHI
2. Levi, Maurice: *International Finance*, Routledge, 2009
3. Eiteman, David K: Arthur Stone hill, *Multinational Business Finance*, 14e, 2017, Pearson Education
4. Michael H. Moffett, *Fundamental Multinational Finance*, 5e Pearson Education 2020
5. Vij, Madhu: *International Financial Management*, Excel Publications, 2006
5. Apte: *International Financial Management* :PHI
6. Seth, A.K.: *International Financial Management*
7. Siddaiah, *International Financial Management*, 3e, 2021, Pearson Education

| S.no | Course Outcomes (CO's)  |
|------|---|
| 1    | to analyze the understanding of developments in international financial market.                                       |
| 2    | to demonstrate nature and functioning of foreign exchange market  |
| 3    | to illustrate the foreign exchange risks and to identify risk management strategies                                   |
| 4    | To analyse, apply and evaluate information within the global financial environment of international financial market. |
| 5    | To explore the international sources of long term finance and management of multinational working capital.            |



## MBT 404 F2 MERGERS AND ACQUISITIONS

### **Unit1**

#### **Introduction**

Overview of Mergers; Types And Characteristics; Motives Behind Mergers; Theories of Mergers- operating, Financial and Managerial Synergy of Mergers; Role of Industry Life Cycle- Development Stages; Value Creation through Mergers; Agents Contributing to Mergers and Acquisition Activities, Difference between Merger, Amalgamation, Absorbtion Reconstruction and Takeover.

### **Unit2**

#### **Corporate Restructuring**

Method of Restructuring- Joint Ventures, Sell-Off And Spin Off- Equity Carve-Outs, Leveraged Buy Outs (LBO)-Management Buy Outs-Master Limited Partnerships- Employees Stock Option Plans(ESOP).

### **Unit3**

#### **Mergers and Acquisition Process**

Process of Merger Integration- Process of Merger Integration-Organisational and Human aspects; Managerial challenges of Mergers and Acquisition. Strategic fit and the M&A decision.

### **Unit4**

#### **Valuation**

Benchmarks of Value; Valuation approaches- Discounted Cash Flow Valuation-Valuing relative Contribution– Valuing Comparables- Valuation of the Target’s Equity-Precedent Acquisition; Valuing Operating and Financial Synergy –Valuing Corporate Control-Valuing ofLeveraged Buy Outs (LBO)-Methods of Financing Mergers-Cash Offer, Share Exchange Ratio-Merger as Capital Budgeting Decision.

### **Unit5**

#### **Defensive Strategies in Restructuring**

Accounting for Amalgamation- Polling Interest Method-Purchase Method; Procedure Laid down under Indian Companies Act of 1956, Accounting Standard and SEBI Guidelines, Takeover Defenses- Types and Techniques of Raid; Advance Preventive Measures; Strategies of Take over bid White Knights- White Square- Crown Jewel-Pacman’s Strategy-Golden Parachute- Poison Pills Strategy–Coercive Offers and Defense- Financial Defensive Measures-Anti takeover Amendments.

### **Suggested Readings**



**VEER MADHO SINGH BHANDARI UTTARAKHAND TECHNICAL UNIVERSITY, DEHRADUN**

1. Weston.F, Chung. K, and Hoag, S. (2008). *Mergers, Restructuring and Corporate Control*, Prentice-Hall of Indian Pvt. Ltd., New Delhi.
2. Patrick A. Gaughan (2007). *Mergers, Acquisitions and Corporate Restructurings*, 4/e Wiley India, New Delhi.
3. Narayanan, P. and Vikram, Nanda (2003), *Finance For Strategic Decision Making-What non-Financial managers Need to Know*, Jossey-Bass, Wiley India.
4. Reuvid Jonathan, (2005). *Mergers and Acquisitions*, Kogan Page.
5. Robert Brown (2007), *Applied Mergers and Acquisitions*, John Willey and Sons.
6. Kevin K. Boeh and Paul W. Beamish (2007). *Mergers and Acquisitions: Text and Cases*. Sage Publications, New Delhi.

| SN | Course Outcomes  |
|----|--|
| 1  | Explain the rationale behind the use of mergers and acquisitions by a firm's managers, the key pitfalls and recommendations for maximizing the chances for long-term success.  |
| 2  | Develop integrative, adaptive planning frameworks for use before, during and after a negotiation by applying a thorough understanding of negotiation concepts, theories and principles   |
| 3  | Critically compare the concepts and principles of financial valuation and negotiation in relation to managerial decision-making  |
| 4  | Apply industry-accepted valuation methods (DCF, relative valuation, and precedent transactions) to analyse international merger, acquisition and related transactions, including those with a cross-border and international context |



## MBT 404 F3 FINANCIAL DERIVATIVES

### **Unit 1**

#### **Financial Derivatives**

Concept, Features, Uses, Types, Critiques of Derivatives, Traders in Derivative Markets, Factors contributing to the growth of Derivatives, Financial Derivatives Market in India, Derivative contracts and Market Liquidity.

### **Unit2Future--**

Introduction, Financial Futures Contracts, Types of Financial Futures, Contracts, Evolution of Futures Market in India, Operators/ Traders in Future Market, Functions Market Growth in Future Market, Future Margin, Market to Market, Cleaning House, Theories of Future Prices. Hedging Concepts– Long, Short, Cross, Forward Contract, Feature of Forward Contract, Classification of Forward Contracts, Forward Prices vs Future Prices, Index Futures.

### **Unit3**

#### **Financial SWAPS**

Introduction, Concept, types, Nature, Evolution, Features, and Types of Swaps.

### **Unit4**

#### **Financial Options**

Introduction, Concept, Types, Distinction between option and futures contracts, Option valuation, Determinants of option pricing, option premium, Greeks of option Contracts.

#### **Option Models**

Black- Scholes option pricing model, Binomial Option pricing model, Trading and Hedging with options.

### **Unit5**

Carry Trades and speculative Derivatives–Economic Derivatives, Market Expectations, Carrytrade as a speculative Investment Strategy; Uncovered Interest Parity, Measurement of Risk and Returns in carry Trades, Rupee Interest Derivatives, Convertible Securities and Warrants, Hedging – objective and Process.

### **Suggested Readings**

1. Hull, Option, futures and other derivatives, 11e, 2022, Pearson Education
2. David A. Dufresne and Thomas W. Miller, J. R. Derivatives: *Valuation and Risk*



## VEER MADHO SINGH BHANDARI UTTARAKHAND TECHNICAL UNIVERSITY, DEHRADUN

*Management*, Oxford.

3. Vohra, N.D. and Bagri, B. R., *Future and Options*, TMH 3.Kumar, *Financial Derivatives*, PHI.

4. Marshall & Bansal: *Financial Engineering*, a complete guide to Financial Innovation, PHI.

5. Mishra, Bishnupriya, Debasis, S, *Derivatives and Risk management*, Excel Books.

6. Bhalla V. K, *Investment Management Security Analysis and Portfolio Management*– S. Chand

| S.no | Course Outcomes (CO's)  |
|------|---|
| 1    | To evaluate financial environment concepts and its evolution  |
| 2    | Compare and contrast among finance segmentation and consumer behaviour concepts                       |
| 3    | To critically analyze the role and concepts of financial derivatives.                                 |
| 4    | To develop the ability of stock pricing decisions, channel of distribution and physical distribution. |

## FINANCE (MINOR) SUBJECT

### MBT 404 F4 FINANCIAL SERVICES

#### **Unit1**

##### **Financial Services**

Meaning and Concepts, Need for Financial Services, Various Types of Financial Services, Fund Based and Non Fund based, Characteristics and Role of Financial Intermediaries.

#### **Unit2**

##### **Depositories and Financial Services**

Commercial Banks and their Changing Role, Functioning of Banks, Financial Services and Banking System. Non Depository Institutions: Finance Companies and Mutual Funds and Pension Funds-Financial Services and Their Role.

#### **Unit3**

##### **Merchant Banking and Venture Capital**

The Concept of Merchant banking Services of Merchant bankers, Merchant Banking in India-Rules Regulation Management of Capital Issues, Fixed Deposits and Debenture Issues, Venture Capital-The Concept and Characteristics, Growth of Venture Capital Services in India.

#### **Unit4**

##### **Leasing:**

Concept, Types, Legal and Tax Aspects, Factoring in India, Hire-Purchase, Lease Structuring.

**Factoring:** Concept and Characteristics, Types of Factoring in India, factoring and Bill Rediscounting. **For-faiting:** Meaning and Mechanism of For-faiting.



## Unit5

### Credit Rating Services

Concept, Types and significance, Function of Credit Rating Agencies, Credit Rating Agencies in India, Process of Credit-Rating.

### Suggested Readings

1. Bhole L.M.: *Financial Institutions and Markets*, 4<sup>th</sup> ed., McGrawHillCo. New Delhi, 2008.
2. Bharati V. Pathak, *Indian Financial System*, 5e, 2017, Pearson Education
3. Anthony Saunders, *Financial Markets and Institutions*, 4 ed., McGraw Hill Publishing Company, New Delhi.
4. Khan M.Y.: *Financial Services and System* (2008), McGraw Hill Publishing Company, New Delhi.
5. Clifford Gomez, *Financial Markets, Institutions Management-A Risk management Approach*, 6 ed., McGraw Hill Publishing Company New Delhi.
6. M.Y. Khan *Indian Financial System*, 6 ed., McGrawHill Publishing Company, New Delhi, 2008.
7. Sharma, *Management of Financial Institutions: With Emphasis on Bank and Risk management*, Prentice Hall of India, New Delhi.

| S.no | Course Outcomes (CO's)   |
|------|--|
| 1    | To develop the understanding of the concept of various types of financial services in India.   |
| 2    | To demonstrate the role and functions of commercial banks in Indian Financial system and knowledge of depositories surrounding the financial services. |
| 3    | To analyze the role played by merchant bankers and how venture capital services grow in India.   |
| 4    | To analyze the problems related to leasing, hire purchase, factoring, forfeiting and bill discounting.   |
| 5    | To develop the understanding of credit rating and process adopted by various institutions.   |



## MARKETING (MAJOR) SUBJECTS

### MBT 404 M1 PRODUCT & BRAND MANAGEMENT

#### Unit 1

Introduction to Product & Product Related Concepts: Product Management & Scope Marketing Organization & Types, Marketing Planning: Components of Marketing Plan Defining the Competitive Set: Levels of Market Competition, Methods for Determining Competitors Category Attractiveness Analysis: Aggregate Market Factors, Category Factors, Environmental Analysis

#### Unit 2

Competitor Analysis: Sources of Information, Assessing Competitors' Current Objectives & Strategies, Differential Advantage Analysis Customer Analysis: Purpose, Segmentation Criteria, Market Potential & Sales Forecasting, Methods of Estimating Market & Sales Potential

#### Unit 3

Developing Product Strategies, PLC, Product Strategies Over the Life Cycle Managing New Product Development, Product Modification, Line Extension & Brand Extension

#### Unit 4

Brands & Brand Management, Branding Challenges & opportunities, Concept of Brand Equity, Strategic Brand Management Process: Introduction & Phases, Identifying & Establishing Brand Positioning: Building A Strong Brand, Positioning Guidelines

#### Unit 5

Planning & Implementing Brand Marketing Programs: Criteria for Choosing Brand Elements, Options & tactics for Brand Elements, Use of IMC for Brand Building, Leveraging Secondary Brand Associations to Brand building, Measuring & Interpreting Brand Performance: Developing A Brand Equity Measurement & Management System, Measuring Sources of Brand Equity & Outcome of Brand Equity, Growing & Sustaining Brand Equity: Designing & Implementing Branding Strategies Managing Brands Over Time

### **Reference Text:**

- 1 Product and Brand Management, Tapan K. Panda, Oxford University Press
- 2 Keller, Strategic Brand Management, 5e, 2020, Pearson Education India
- 3 Baker, Product Strategy and Management, 2e, 2008, Pearson Education India
- 4 Donald R. Lehmann and Russell S. Winer, (2004). Product Management, McGraw Hill Higher Education, 4th edition
3. Kapferer J.N., 2008. The New Strategic Brand Management, 4th edition, United Kingdom, Kogan page Publishers
- 4 Kotler. P., Pfoertsch W., Michi I., 2006. B2B Brand Management. Springer Berlin. Springer



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**Course Outcome:**

1. The focus of this course is on decisions about how a company can build and manage its products so that they are profitable to the company
2. To understand at the same time adequately meet target customers' needs and wants.

To synchronize product and brand management processes





**MBT 404 M2  
RETAIL MANAGEMENT**

**Unit 1**

**Retailing Environment**

An Overview: Introduction, Evolution and Challenges of Retailing; Types of Retailers and Ethical Security Issues in Retail, The Global Retail Market, Opportunity in Retailing, Multi Channel Retailing.

**Unit 2**

**Strategic Retail Planning**

Strategic Retail Planning Process, Understanding the Retail Customer, Delivery Value through Retail Formats, Role of Customer Services and Relationship Marketing in Retail, Retail Location and Site Decision, Retail Buying, Retail Market Segmentation, Evaluation Areas for Retail Locations, Concept of Product Life Cycle.

**Unit 3**

**Retail In India**

Evolution of Retail in India, Drivers of Retail Change in India, The Size of Retail in India, Retail Formats in India, FDI in Retail, Challenges to Retail Development in India.

**Unit 4 Retail Mix**

Product Merchandizing, Pricing Decisions in retail, Promotion and Communication Mix in Retail, Multi Channel Retailing, Managing Retail Services, Category Management, Merchandise management Process Overview, Considerations in setting up a Retail Prices, Store Design Objectives and Visual Merchandizing.

**Unit 5**

**Retail Operations**

Supply Chain Management and Vendor Relation role in Retail, Management of Human Resources, Financial Management issues in retail, The strategic Profit Model, The Profit path, Store Operations – size and place allocation, Store Maintenance, Inventory Management, retail Management Information Systems.

**Suggested Readings**

1. SwapnaPradhan, *Retailing Management*, text and Cases, Second Edition, Tata McGraw Hill Publications.
2. Barry Berman, Joel R.Evans, *Retail Management*, A Strategic Approach, 13th Edition, 2017, Pearson Education India



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3. C Bajaj, *Retail Management*, Oxford Publication, Second Edition
4. Dairs & Ward: *Managing Retail Consumption*, John Wiley & Sons
5. Levy & Wertz: *Retailing Management*, Irwin

**Course Outcome:**

1. To understand the concept of Retail management
2. To identify the importance of Retail Environment
3. To appreciate the importance of Strategic Retail Planning
4. To understand the nuances of Retail Operations



**MBT 404 M3  
RURAL MARKETING**

**Unit 1**

**Introduction to Rural Markets**

Definition, Concept, Nature, Size and Scope of Indian Rural markets, Rural Demand, Buying Characteristics, Rural Market Structure : Demographic, Physical, Economic Environment.

**Unit 2**

**Understanding the Rural Consumer**

Rural Community in India, Profile of Rural markets: Segmenting the Rural Market, Target and Positioning, Rural Consumer Behavior, Rural Buyer Characteristics, Consumer Buying Decision Process, Factors Affecting Consumer Behavior – Cultural, Social, Technological, Economic and Political.

**Unit 3**

**Marketing Mix in Rural Markets**

Product: Significance, Concept and Product Mix Decisions, Pricing Strategy: Objectives, Policies and Strategies, Promotion: Advertising, Sales Promotions Communication in Rural marketing, language and Culture Distribution Strategies, Channels of Distribution, Role of Co-operative, Government, Financial Institutions, Public Sector Undertakings, Regulated Markets and Public Distribution Systems.

**Unit 4**

**Innovation in Rural Markets**

Significance of innovation in rural markets, Intervention of IT in Rural Markets: Importance and Initiatives, Emergence of Organised retailing in Rural India, Key Drivers of Organised Retail, Cases in organised retail: Operative Models adopted by Indian Companies.

**Unit 5**

**Future of Rural Marketing**

Changing Role of Rural Sector in India; Rural Income and Demand, Problems in Marketing of agricultural inputs in Rural India – Chemical fertilizers, Certified seeds and Agricultural Equipments – Tractors, Engines, Pump Sets, Marketing of Agricultural products, improvement Measures taken by the Government – Initiatives by Co-operative and Private Sector, Present Scenario- Rural Female Empowerment, Micro Financing, Mobility in Emerging Markets, Growing Rural Tourism.



## **Suggested Readings**

1. Pradeep Kashyap, Rural Marketing, 3e 2016, Pearson Education India
2. Rama Bijapurkar (2007), *We are like That Only, the logic of Consumer India*, PenguinBooks
3. Prahalad C.K (2008), *Fortune at the Bottom of the Pyramid*, PearsonPublication
4. R V Badi, N V Badi, *Rural Marketing, 2008*, Himalaya PublishingHouse.
5. U C Mathur, *Rural marketing, Text and Cases, 2008*, excelbooks
6. CSG Krishnamacharyulu, LalithaRamakrishnan, *Cases in Rural marketing, An Integrated Approach, 2006*, Pearson Education

### **Course Outcome:**

1. To understand the concept of Rural Market & rural customer
2. To identify the process of Rural Marketing
3. To understand the marketing mix in rural markets
4. To understand the innovations being done for rural markets

## **MARKETING (MINOR) SUBJECT**

### **MBT 404 M4 SALES MANAGEMENT**

#### **Unit 1 Introduction**

The Nature and Importance of Personal Selling, Nature of Sales Management Situation where Personal Selling is more effective than Advertising, Types of Selling situations, Types of Sales Persons, Application of AIDA Model in Personal Selling.

#### **Unit 2**

##### **Process of Personal Selling**

Process of Effective Selling; Prospecting, Pre-approach, Approach, Presentation and Demonstration, Handling the objections, Closing the Sales, Post-Sale Activities, Qualities of a Successful Sales person with reference to B-2-C, B-2-BMarketing.

#### **Unit 3**

##### **Controlling the Sales Effort**



Sales Forecasting; Sales Budget, Sales Quotas, Sales Territories, Sales Controlling and Sales Cost Analysis.

## **Unit 4**

### **Managing the Sales Force**

Recruitment and Selection, Training and Development, Compensation and Innovation, Direction and Suspension, Performance Appraisal of Sales Personnel.

## **Unit 5**

### **Emerging Issues in Selling Aspects**

Ethical and Legal aspects of Selling, Measures for Making Selling as attractive Career, Recent Trends in Selling.

## **Suggested Readings**

2. Richard R. Still, Edward W. Cundiff, Norman A.P Govani 6th ed., *Sales Management: Decision, Strategies and Cases*, Pearson Education, New Delhi, 2017.
3. Rosann L. Spiro, William J. Stanton, Gregory A. Rich 11<sup>th</sup> ed., *Management of a Sales Force*, Tata McGraw Hill, New Delhi 2008
4. Mark W. Johnston, Greg W. Marshall, *Sales Force Management*, 8<sup>th</sup> ed. TMH, N. Delhi, 2007
5. Charles Fatrell, *Sales Management*.

## **Course Outcome:**

1. To understand the process of sales management
2. To identify the role and responsibilities of sales manager
3. To appreciate the concept of sales force and its responsibilities
4. To understand the nuances of Personal selling



## **HUMAN RESOURCE MANAGEMENT (MAJOR) SUBJECTS**

### **MBT 404 HR1 INTERNATIONAL HUMAN RESOURCE MANAGEMENT**

#### **Unit-I**

##### **Global Business Environment and Human Component**

Global Business Environment, Introduction, Human and Cultural variables, Cross cultural differences and Managerial Implication. Cross Cultural Research Methodology and Hofstede Study.

#### **Unit-II**

##### **Cross Cultural Management**

Cross Cultural Leadership and Decision making, Cross Cultural Communication and Negotiation. Developing International Staff and Multinational Teams.

#### **Unit-III**

##### **International Human Resource Management**

Approaches; International Recruitment and Selection, Performance Management, Training and Development and Strategic HRM. Managing Global, Diverse Workforce. Human Resources in a Comparative Perspective

#### **Unit- IV**

##### **International HRM**

International HRM roles in multinational organizations, Expatriate problem, International Compensation, Repatriation.

#### **Unit -V**

##### **Key issues in International Labour Relations**

Approaches to International Compensation, International Labour Standards, Labour Unions and International Labour Relations, HRM practices in other countries. International Labour Standards, HR/IR issues in MNCs Corporate Social Responsibility.

#### **Text Books:**

1. Doweing, P.J. – *International Dimensions of Human Resource Management End*



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*Edition , Words Worth.*

2. G.Hofstede– *Cultures Consequence; International Differences in Work related Values*–Sage.
3. Deresky-*InternationalManagement*, PHI/Addision Wesley.
4. Aswathappa,*Human Resource and Personnel Management*, TMH.
5. Meraic, Dand Puffer,*S.Management International cross Exercises and Reading* St.Paul .West Publish.
6. Mangaraj, S.,*Globalization and Human Resource Management*,Excel Books.
7. S.C.Gupta- *Textbook of International HRM*-Macmillan.
8. Tayeb- *International HRM*- Oxford.
9. Dowling,Welch &Schuler,*International HRM*,Excel Books

| S.no | Course Outcomes (CO's)  |
|------|---|
| 1    | Identify and create different strategies for managing the cultural differences  |
| 2    | To analyse and manage people of different cultures.   |
| 3    | Create the strategies to execute the functions of HR in accordance with the organisational goals and link it to workplace diversity |
| 4    | Apply the knowledge and playing a significant role in MNC's.  |
| 5    | To analyse and address the major employee issues and grievances and solving them according to the standard procedures               |



## MBT 404 HR2 PERFORMANCE MANAGEMENT

### Unit 1

#### Introduction

Meaning, Objectives and scope of PM systems; Role of PM Systems, Characteristics of an ideal PM system., Performance Management in different types of organizations (manufacturing, sales and service), Issues and Problems in Performance Management, Performance Management and its Organisational implications Legal and Ethical Perspectives in Performance Management.

### Unit 2

#### Measuring Performance

Determinants of performance, performance dimensions, approaches to measuring performance, diagnosing causes of poor performance, differentiating task from contextual performance, Performance Measurement Approaches. Process of Performance Management.

### Unit 3

#### Behavioural Issues and Employee Development

Relationship between performance measurement systems and behavior; Influence of individual and group behavior on performance. Accountability issues arising out of performance measurement systems. Assessment of potential beneficial and adverse consequences of linking reward schemes to performance measurement. Performance management and employee development: Personal Development plans, 360 degree feed back as a developmental tool; Performance linked remuneration system, performance linked career planning and promotion policy.

### Unit4

**Performance Consulting** Performance Consulting: Concept, the need for performance consulting, Role of performance consulting, designing and using performance relationship maps, contracting for performance consulting services, implementing organization-wide performance improvement. Performance evaluation and corporate failure: Alternative views of performance measurement; Non-financial performance indicators and predicting and preventing corporate failure.

### Unit 5

**Current Developments and Emerging Issues in Performance Management** Computation and evaluation of performance measures relevant in a divisionalised organization structure including ROI, RI and Economic value added (EVA). Devising separate measures in respect of managerial and divisional performance. Application of value-based management approaches to performance management. Modern performance measurement frameworks: Six Sigma; Performance Prism, Forced ranking Balanced Score Card. Contemporary issues in performance management. Studying the impact of change in organization's structure, culture and strategy on the adoption of new performance measurement methods and techniques. Methods of PMS- Appraisal, Communication and Interview, Performance feedback and counseling. Talent Management





### ***Suggested Readings***

1. Herman Aguinis (2007). *Performance Management*. Pearson Education.
2. Bhattacharyya, *Performance Management Systems & Strategies*, 1e, 2011, Pearson Education
3. Lance A. Berger and Dorothy (2007). *The Talent Management Hand Book*. Tata Mc-GrawHill 3.Rao  
T.V. (2007). *Appraising and Developing Managerial Performance*. ExcelBooks.

### **Course Outcome:**



## MBT 404 HR4 COMPENSATION MANAGEMENT

### Unit-I Introduction

Conceptual aspects of compensation and reward management; Monetary and non-monetary components of compensation and rewards; Perspectives and trends in compensation and reward management. Compensation Philosophies, Compensation Approaches, Decision about Compensation. Economic and behavioural theories related to wages: subsistence theory, wages fund theory, residual claimant theory, surplus value theory, marginal productivity theory, bargaining theory; supply and demand theory; competitive theory; Employee's acceptance of wage level; wage and motivators; tournament theory. Concept of total rewards.

### Unit -II

#### Job Evaluation: Processes and Schemes

Salient features of Job Evaluation – Analytical and non-analytical techniques – Point factor rating; factor comparison; job classification; ranking ;Urwick Orr Profile Method; Hay Plan method; Decision Band method; job or role matching; market pricing; Computer assisted job evaluation.

### Unit-III

#### Wages and Salary Administration

Concepts of minimum wage, living wage and fair wage; Wage Boards; Pay Commissions; Collective bargaining. Pay surveys; Determinants for formulating wage structures; Pricing Jobs: pay levels; designing pay ranges and bands; Salary structures: graded salary structures; salary progression curves; Pay structure in practice: Basic salary, DA, Allowances, Bonus; Fringe benefits and Incentive schemes. Spot awards. Team incentives; *Design of a pay roll system (using Accounting software)*. Legal Constraints on Pay System.

### Unit-IV

#### Compensation Strategies

Job based pay, Skill based pay, competency based pay, market based pay, Pay for position; Pay for person; Pay for performance: variable pay; Rewarding excellence; Creating the strategic reward system. Best practices in 'pay for performance'. Compensation as a retention strategy.

### Unit-V

#### Rewarding Performance and Executive Compensation

Individual-based compensation; team-based compensation; Incentives: types of incentive plans: Taylor's differential piece rate system, Halsey Premium Plan, Rowan Premium Plan, Emerson Efficiency Premium Plan, Gantt Bonus Plan, Bedaux Premium Plan, Merrick Piece Rate System, Commission system; Gain sharing plans: Scanlon Plan, Rucker Plan, Improshare, Value added; Profit sharing plans and Cafeteria plan. Employee benefits and pensions. Policies and practice of benefits; Strategic Perspectives on Benefits, goals for Benefits, Benefits Need Analysis, principal types of benefits; Stock option and purchase plans using ESOP compensation. Pension-understanding kinds of pension. Agency Theory and Executive Compensation; Principles of Executive Compensation; Factors affecting Executive compensation; Models of Executive Compensation: Optimal Contracting Model; Managerial Power Model; Trends of Executive compensation in India and abroad.

**International Compensation.** *Practical Orientation (Lab. Sessions)*



**Text Books:**

1. Richard.I. Henderson (2005). *Compensation Management in Knowledge-based World*. Prentice-Hall.
2. Thomas.P.Plannery, David.A.Hofrichter&Paul.E.Platten (2002). *People, Performance & Pay:Dynamic Compensation for Changing Organizations*. Free Press.
3. Michael Armstrong & Helen Murlis (2005). *Reward Management: A Handbook of RemunerationStrategy and Practice*. 5/e, Kogan Page, London.
4. Edwarde.E. Lawler III (2000). *Rewarding Excellence: Pay Strategies for the New Economy*. Jossey – Bass, California.
5. Singh B.D. (2007). *Compensation and Reward Management*, Excel Books, New Delhi.
6. Tapomoy Deb (2009). *Compensation Management: Text and Cases*, Excel Books, New Delhi.
7. Martocchio, Strategic Compensation,10e, 2020, Pearson Education

**Course Outcome:**



## **HUMAN RESOURCE MANAGEMENT (MINOR) SUBJECT**

### **MBT 404 HR4 CORPORATE LEADERSHIP**

#### **Unit-I Organisational Leadership**

Introduction, importance and scope of corporate leadership. Leadership traits, Functions and Theories, Leadership Styles in Indian Organisations, Leadership Effectiveness.

#### **Unit- II Communication**

Business communication-Types, Medias, Objectives, Models, Process, Importance Understanding Barriers to communication and ways to handle and improve barriers. Presentation skills-Its Purpose in business world. Reading and writing Skills- Importance of Reading And Writing, Improving Writing Skills through Understanding and Practicing Notice, E-mail, Tenders, Advertisement, Formal Letter. Listening skills-its importance as individual and as a leader or as a worker, its types, Barriers to Listening & Remedies to improve Listening Barriers. Non Verbal Communication.

#### **Unit- III**

##### **Power and Politics**

Meaning of Power and Politics, Distinction between Power and Authority, Bases or Sources of Power, Acquisition and Symbols of Organisational Politics. Reasons of Organisational Politics, Managing Organisational Politics. Influencing: Power, Politics, Networking and Negotiation

#### **Unit- IV**

##### **Team Leadership**

Leader / Follower Relations, Team Leadership and Self-Managed Teams, Leadership of Culture and Diversity and Learning Organisation. Enhancing Morale and Motivation. Time Management, Job Frustration, Stress Management,

#### **Unit-V**

Ethics in Leadership, Strategic Leadership and Managing Crises and Change, Emerging Trends in Corporate Leadership.

#### **Text Books:**

1. Peter Northouse. Sage press
2. *Leadership in Organisations*. (9th edition). (2019), Gary Yukl. Pearson Education India
3. *Leadership: Enhancing the Lessons of Experience*. (7th edition). (2010). Richard L. Hughes, Ginnett, & Curphy. McGraw-Hill/Irwin.



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4. *Effective Leadership*. (3rdEdition). (2007). Author Lussier/Achua. Thomson.



| S.no | Course Outcomes (CO's)  |
|------|---|
| 1    | Analyze the effectiveness of corporate leadership & corporate leadership style in Indian organizations. |
| 2    | Explain various methods of business communication & importance of listening skills.                     |
| 3    | Examine the role and effects of power and politics  |
| 4    | Analyze the importance of team leadership and time management   |
| 5    | Apply ethics in corporate leadership and articulate the emerging trends in corporate leadership.        |

## **INTERNATIONAL BUSINESS (MAJOR) SUBJECTS**

### **MBT 404 IB 1**

### **INTERNATIONAL HUMAN RESOURCE MANAGEMENT**

#### Unit 1:

International Human Resource Management-Overview, Developments leading to International HRM Perspectives, International Human Resource Management: Role and Distinguishing Activities, Organisational Structure and HRM, International Human Resource Planning. Case Studies

#### Unit 2

Staffing Practices in International Human Resource Management, Recruitment and Selection for Overseas Assignments, Global Staffing Practices, International Transfers and Repatriation Strategies, Training and Development in International Context, International Performance Management, Global Compensation Practices. Case Studies

#### Unit 3

Industrial Relations and International Practices in Industrial Relations, Shifts in IHRM and IR, International Strategic Human Resource Management, International Labour Standards, Global Unions, Regional Integration and Framework Agreements. Case Studies

#### Unit 4

Equal Opportunity and Diversity Management in Global Context. Sensitivity to Cultural Diversity, Global Organisation Structures, Emerging Trends in Employee Relations and Employee Involvement, Convergence or divergence in personnel management in developed and developing economies, Case Studies

#### Unit 5

Emerging Trends in International HRM, HR/IR issues in MNCs and Corporate Social Responsibility, Case Studies



**Suggested Readings:**

1. Peter J Dowling, Marion Fosting, Allen D Engle Sr- International Human Resource Management (Cengage learning)
2. Anne – WilHarzing, Ashly H Pinnington- International Human Resource Management (Sage Publication)
3. PL Rao – International Human Resource Management (Excel Books)
4. P SubbaRao – International Human Resource Management (Himalaya Publishing)
5. K Ashwathappa & Sadhna Dash – International Human Resource Management (McGraw Hill Education)

**Course Outcome:**

1. To familiarize the students with HR management in Global perspective.
2. To make the students understand the complexity of workforce diversity in international context.
3. To make the students aware of the international labor relations.
4. To help develop an understanding of expatriate's recruitment & training programs.



**MBT 404 IB 2**  
**GLOBAL FINANCIAL MARKETS AND INSTRUMENTS**

**Unit 1**

**Global Financial Markets**

International Financial Market, European Financial Market Functions, Structure, Participants, Depository Receipts Market, Commercial papers-Market.

**Unit 2**

**Euro Currency Market**

Creation of Euro Dollar, Global Currency Markets (with Size and Structure); Asian Markets- Transactions, Regulatory Systems and Measure Instruments.

**Unit 3**

**International Money Markets**

GDR's, ADR's, IDR's, Euro Bonds, Euro Loans, Euro Issues, Commercial papers, Repos, Derivatives, Floating rate instruments, Euro deposits, Loan Syndication, Money Market Institution(IMF, IBRB, Development Banks).

**Unit 4**

**Global Capital markets**

Equity, Euro Equity Markets, debt Market, Emerging Market Assets, world capital market and Financial Sector Reforms in India.

**Unit 5**

**Foreign Portfolio Investment**

As an alternative Sures, Foreign currency Flows and Asset prices; Techniques of Portfolio Investment, Landing Capital Flows Recipients, and Portfolio of capital Flows Financial Innovations Stock market Bubbles, Financial Crashes and Scams in international capital Markets.

**Suggested Readings**

1. Shapiro, A.C: Multinational Financial Management, Prentice Hall of India, New Delhi
2. Buckley, Adrian: Multinational Finance, Prentice Hall of India, New Delhi.
3. Maurice, Levi: International Finance, McGraw Hill, Int., Ed., New York.
4. Bhalla V.K: Investment- Security Analysis- S.Chand (New Delhi) Management and Portfolio Management.
5. Henning C.N., Piggot, W. and Scott, W.H: International Financial Management, McGraw Hill, Int. Ed., New York.
6. P.G: Global Financial System, TMH, Delhi.
7. Apte P.G: Global Financial System; TMH, Delhi





### **Course Outcomes**

1. To list and distinguish the different financial instruments available to an investor
2. To compare global financial markets
3. To explain the features of equity, debt, and derivative instruments • Define traditional and alternative asset classes
4. To discuss different trading venues and mechanics of securities trading
5. To discuss the current trends affecting today's financial markets



**MBT 404 IB 3**  
**FOREIGN EXCHANGE MANAGEMENT AND CURRENCY DERIVATIVES**

**Unit 1**

**The Foreign Exchange Market**

**Organisation-** Spot Vs Forward Markets- Bid and Ask Rates- Interbank Quotations- International Market Quotations- Cross Rates- Merchant Rates- FEDAI Regulations – Roles of RBI.

**Unit 2 Exchange Rates**

Exchange Rate System- Gold Standard- Bretton Woods- Fixed Vs Floating Exchange Rate systems- Determinants of Exchange Rates- Exchange Controls.

**Unit 3**

**Foreign Exchange Transactions**

Purchase and sales transactions – Spot vs Forward transactions- Forward Margines- Interbank Deals – Cover deals – trading- swap deals- Arbitrage operations – Factors Determining Forward margins.

**Unit 4 Exchange Rates**

Principal types of Ready Merchant Rates- ready rates based on cross rates, Forward exchange contracts – Execution of Forward contracts – Cancellation and Extensions – Dealing position- Exchange Position – Cash position.

**Unit 5**

**Currency Derivatives as Hedging Mechanism**

Currency Forwards- Currency Futures – Currency Option – Exchange traded transactions – Financial Swaps – Forward Rate agreements – Interest Rate Options.

**Suggested Readings**

1. Alan C Shapiro: Multinational Financial Management, Prentice Hall, New Delhi.
2. Francis Cherunilam: International Economics, Tata McGraw Hill Pub Ltd, New Delhi.
3. Ian H Giddy: Global Financial Markets, AITBS Publishers and Distributors, New Delhi.
4. C Jeevanandam, Foreign Exchange: Practice, Concepts, Sultan Chand & Sons, New Delhi.
5. Vijayabhaskar P and Mahapatra B., Derivatives Simplified, Response Books, Sage Publications, New Delhi
6. Apte P.G – Global Financial System, TMH.

**Course Outcomes**

1. To understand how the foreign Exchange Market operates



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2. To understand the principles of Currency valuation
3. To explain techniques that can be used to hedge foreign exchange risk
4. To understand the role of conventions in exchange rates quotation and trading in foreign exchange markets
5. To understand the principles and procedures relating to Forex markets and different types of currency derivatives and its operations.



## **INTERNATIONAL BUSINESS (MINOR) SUBJECT**

### **MBT 404 IB 4 EXIM FINANCING AND DOCUMENTATION**

#### **Unit1 Introduction**

Export and Import documentation; Foreign exchange regulations ;including FEMA,IS/ISO9000 and new ISO 14000 accepted quality certificates; Quality Control and pre-shipment inspection; Export trade control; Marine insurance; Commercial inspection and practices.

#### **Unit2**

##### **Export Procedures**

General excise clearances: Role of Clearing and following agents; shipment of export cargo. Export credit, Export credit guarantee and policies ; Forward exchange cover; Finance for export on deferred payment terms; Duty drawbacks.

#### **Unit3**

##### **Import Procedures**

Import Licensing policy; Actual user Licensing; Replenishment Licensing; Import-export passbook; Capital goods Licensing; Export houses and trading houses, Import of unrestricted and restricted items, Customer guarantee, Green channel for import cargo clearance.

#### **Unit4**

##### **Export Incentives**

Overview of export Incentives- ECGC, Duty drawbacks, duty exemption schemes, tax incentives; Procedures and documentation for export incentives.  
Trading Houses, Export and trading houses schemes: Criteria, Procedures and Documentation; Policy and Procedures for EOU/FTZ/EPZ/SEZ units, Exim Bank.

#### **Unit5**

##### **Export and Import Financing**

Nature, General Guidelines, Classification Pre-shipment Finance with classification, Packing credit limits with documents ECGC Formalities, Scrutiny of Packing credit application amount and disbursement. Repayments and sharing of Packing credits, Substitution of export contracts, Pre-shipment in Foreign currency, Factoring Services, Post-shipment Finance.

#### **Suggested Readings**

1. Cherian and Parab: Export Marketing, Himalaya Publishing House, New Delhi.
2. Government of India: Handbook of Procedures, Import and Export Promotion, New Delhi.
3. Rathod, Rathor and Jani: International Marketing, Himalaya Publishing House, New Delhi.



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4. Export-Import Manual, Nabhi Publication, New Delhi.
5. Government of India: Export Policy, Procedures, etc (Volumes I, II and III) New Delhi.
6. Khurana P.K-Export Management, Galgotia Publication.

**Course Outcomes**

- 1 Develop various documents for import and export and apply various regulations and standards for smooth functioning of trade.
- 2 Develop & apply clearances process by using various policies and methods that are used for export from various countries
- 3 Develop the import licensing policy and evaluate various steps like export houses and trading houses, import of restricted and unrestricted items.
- 4 Analyse various export incentives, policy procedures for smooth functioning of various units like EOU/FTZ/SEZ
- 5 Apply & evaluate various guidelines and formalities required for export and import financing and how to fulfill various formalities like factoring science and substitution of like export set by government



## **AGRI BUSINESS MANAGEMENT (MAJOR) SUBJECTS**

### **MBT 404 AB1 AGRI-SUPPLY CHAIN MANAGEMENT**

#### **Unit 1**

Supply Chain: Changing Business Environment; SCM: Present Need; Conceptual Model of Supply Chain Management; Evolution of SCM; SCM Approach; Traditional Agri. Supply Chain Management Approach; Modern Supply Chain Management Approach; Elements in SCM.

#### **Unit2**

Demand Management in Supply Chain: Types of Demand, Demand Planning and Forecasting; Operations Management in Supply Chain, Basic Principles of Manufacturing Management  
.Procurement Management in Agri. Supply chain: Purchasing Cycle, Types of Purchases ,Contract/ Corporate Farming, Classification of Purchases Goods or Services, Traditional Inventory Management, Material Requirement Planning, Just in Time(JIT), Vendor Managed Inventory(VMI).

#### **Unit3**

Logistics Management: History and Evolution of Logistics; Elements of Logistics; Management; Distribution Management, Distribution Strategies; Pool Distribution; Transportation Management; Fleet Management; Service Innovation; Warehousing; Packaging for Logistics, Third-Party Logistics (TPL/3PL); GPS Technology.

#### **Unit4**

Concept of Information Technology: IT Application in SCM; Advanced Planning and Scheduling; SCM in Electronic Business; Role of Knowledge in SCM; Performance Measurement and Controls in Agri. Supply Chain Management-Benchmarking: introduction, concept and forms of Benchmarking.

#### **Unit 5**

Issues in marketing and customer service with special reference to agri business: changing environment the importance of CRM, Gap analysis for customer service management, efficient customer response planning for uncertainty, product costing for uncertainty.

#### ***Suggested Readings:***

1. Acharya,S.S.,andAgarwal,N.L.,2011, Agricultural marketing in India. Oxford and IBH.
2. Altekar, R. V., 2006, Supply Chain Management: Concepts and Cases.PHI.
3. Chopra,S.,Meindl,P. and Kalra,D.V.,2016,Supply chain management: Strategy, Planning, and Operation, Pearson Education India.
4. Monczka,R., Trent,R. And Handfield,R.,2002, Purchasing and Supply Chain Management. Thomson Asia.
5. Van Weele,A.J.,2000, Purchasing and Supply Chain Management Analysis, Planning and Practice, Vikas



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| S.No | Course Outcomes (CO's)  |
|------|---|
| 1    | To illustrate characteristics of Agricultural Supply Chain                            |
| 2    | To analyse the Demand Management in Supply Chain                                      |
| 3    | To summarize the concept of Agri Logistics Management                                 |
| 4    | To predict the Concept of Information Technology                                      |
| 5    | To forecast the issues in marketing and customer service (CRM) with reference to agri |





**MBT 404 AB 2**  
**FOOD TECHNOLOGY AND PROCESSING MANAGEMENT**

**Unit 1**

Present status of food industry in India; organizational structure of agro-industry ;major dimensions of agro based industries; unit operations of food industry; deteriorative factors and their control, Laws and regulation related to food industry

**Unit 2**

Principles of food preservation and 'processing ;preservation through temperature reduction, water removal, radiation, heat processing, fermentation and use of preservatives, technology of extrusion, solvent extraction, refining and hydrogenation, food additive and toxicology.

**Unit 3**

Management of functional areas of food processing units-capacity planning, sourcing of raw material, Analysis of costs in food organization, Storage, Packaging, Transportation and Distribution of food products. Risk management, quality management in food industry- quality standards and ISO

**Unit 4**

HACCP- - Prerequisites; GMP/GHP, Cleaning and Sanitation, Pest Control, Recall Procedures. Principles and steps of HACCP Plan, Hazard Identification, Risk assessment Risk communication with communication agencies and Hazard analysis, CCP Decision Tree, HACCP Plan.

**Unit 5**

Case studies on project formulation in various types of food industries –milk and dairy products, cereal milling, oil-seed and pulse milling, sugarcane milling, honey production, baking, confectionery, oil and fat processing, fruits and vegetable storage and handling, processing of fruits and vegetables, egg, poultry, fish and meat handling and processing, etc.

**Suggested Readings:**

1. Acharya, S.S. and Agarwal, N.L., 2011, Agricultural Marketing in India, Oxford and IBH.
2. Clute, M., 2017, Food industry Quality Control Systems, Crc. Press, London.
3. Singh, D. And Singh, D., 2015, Food Processing and Preservation. Shree Publishers and Distributors, New Delhi.



| S.No | Course Outcomes (CO's)   |
|------|--|
| 1    | To understand different food processing techniques and their management.                                       |
| 2    | To analyse the Principles of food preservation and processing  |
| 3    | To summarize the concept of functional areas of food processing units  |
| 4    | To understand new concept ie., HACCP which is implemented by food industry to maintain the quality of product. |
| 5    | To predict the Concept of project formulation in various types of food industries                              |



## MBT 404 AB 3 INTERNATIONAL AGRIBUSINESS TRADE

### Unit1

International trade– basic concepts, Importance of foreign trade for developing economy; absolute and comparative advantage, foreign trade of India. WTO and its implications for Indian economy in general and agriculture sector in particular.

### Unit2

TRIPS, TRIMS quotas, anti-dumping duties, quantitative and qualitative restrictions, tariff and non-tariff measures, trade liberalization, subsidies, green and redboxes, issues for negotiations in future in WTO; Countervailing Duty Measures and carbon trade, SPS Agreement. Regional economic groupings

### Unit3

Composition of India's foreign trade policy; India's balance of payments; interregional Vs international trade; tariffs and trade control; exchange rate; the foreign trade multiplier. Export promotion institutions with special emphasis on EPCs and commodity boards, MPEDA, APEDA and service institutes. Role of ECGC in insurance

### Unit4

Foreign demand, supply side analysis, opportunity cost, trade and factor prices, implications for developing countries, export procedures & documentations. International marketing-market entry methods, international product planning, pricing, promotion, distribution, problems of exporters, legal dimensions of international marketing.

### Unit5

Institutional infrastructure for export promotion in India, export assistance, State trading in imports and exports, working of the State trading organisations in India

### Suggested Readings:

1. Anant, K., Sundaram and Stewart, B.J., 2010, The International Business: Text and cases, PHI.
2. Bhalla V.K., 1993, International Economy-Liberalisation Process. Anmol, New Delhi.
3. Cherunilam, F., 2010, International Business- Text and Cases. PHI.
4. Economic Survey of India (various issues), Ministry of Finance, GOI.
5. Eiteman, D. K. and Stopnehill, A.L., 1986, Multinational Business Finance. Addison Wesley, New York.
6. Paul, J., 2013, International Business. PHI.
7. Subba Rao, P., 2008, International Business Text and Cases. HPH.



| S.No | Course Outcomes (CO's)   |
|------|--|
| 1    | To understand International agricultural trade market structure              |
| 2    | To analyse the quantitative and qualitative restrictions                     |
| 3    | To summarize the concept of India's foreign trade policy                     |
| 4    | To predict the Concept of Foreign demand, supply side analysis               |
| 5    | To summarise about export promotion, export assistance role of state trading |



## **AGRI BUSINESS MANAGEMENT (MINOR) SUBJECT**

### **MBT 404 AB 4 AGRICULTURAL MARKETING MANAGEMENT**

#### **Unit 1**

Meaning and scope, agricultural marketing and economic development; Agricultural market structure– meaning, components and dynamics of market structure; marketing strategy–meaning & significance, formulation of marketing strategy; agribusiness marketing environment, design of marketing mix, market segmentation and targeting, determinants of consumer’s behaviour.

#### **Unit 2**

Product management- product management process and decisions, new product development – significance and classification of new product, stages and estimation of demand of new product; product life cycle.

#### **Unit 3**

Pricing policies and practice for agribusiness- determinants of price, objectives of pricing policies and pricing methods. Promotional management- advertising planning and execution; sales promotion; grading and standardization.

#### **Unit 4**

Distribution management- storage and warehousing and transportation management for agricultural products; marketing agencies/intermediaries–roles and functions; distribution channels involved in agribusiness, APMC Act,.

#### **Unit 5**

Retail marketing in the modern age; Importance of e-commerce, business environment for retailing, the digital age and the new global culture for retailing with special reference to food retailing in local, national and global context.

### ***Suggested Readings***

- Acharya,S.S.andAgarwal,N.L.,2011,Agricultural Marketing in India.4th Ed. Oxford and IBH.
- Kohls,R.L. and Uhj,J.N.,2005,Marketing of Agricultural Products.9thEd. Prentice Hall.
- Kotler,P.,2002,Marketing Management-Analysis,Planning,Implementation and Control. Pearson Edu.
- Krishnamacharyulu,C.and Ramakrishan,L.,2002,Rural Marketing.Pearson Edu.
- Ramaswamy,V.S. and Nanakumari,S.,2002,Marketing Management.2nd Ed. Mac Millan India.

Course Outcome:



## **BUSINESS ANALYTICS (MAJOR) SUBJECTS**

### **MBT 404 BA 1 BUSINESS OPTIMIZATION AND BIG DATA ANALYSIS**

#### **Course Objective:**

- To provide foundational knowledge associated with the domain of business optimization and analytics
- To familiarise the students with all concepts of optimisation techniques
- To understand the simulation for analytics
- To describe the big data analytics

#### **Unit 1**

Modeling Overview: processes, Big Data, Models. Productivity and efficiency. Classification of models. Sensitivity analysis. The seven- step modelling process. Spreadsheet modeling. Excel's pivot function.

#### **Unit 2**

Linear Programming Linear Programming, Introduction to Linear Programming (LP). Graphical representation. Basic assumptions. The simplex algorithm. Infeasibility and Unboundedness. Production problem example. Production scheduling. Bond portfolio optimization. Extracting additional meaning from LP models: shadow prices, sensitivity analysis

#### **Unit 3**

Visualization, Organization/sources of data , Importance of data quality . Dealing with missing or incomplete data, Data Classification.

#### **Unit 4**

Decision modeling, Optimization Use of Excel to solve business problems: e.g. marketing mix, capital budgeting, portfolio optimization, Goal programming; pareto optimality and trade-off curves; the Analytic Hierarchy Process (AHP)

#### **Unit 5**

Process Mining, Concept and content of workflow logs; discovering the underlying process; discovering exceptions. Process Mining (Course Notes).ProM - process mining toolkit

#### **Text Books:**

- Winston, Wayne L. and S. Christian Albright, "Practical Management Science." Pacific Grove, CA: Duxbury, 2001 (3rd edition). (W&A)
- VasantDhar and Roger Stein (1997), Seven methods for transforming corporate data into business intelligence. Upper Saddle River: Prentice Hall.



- Kelton, W. David, et al. (2006). Simulation with Arena, McGraw-Hill Professional (5th edition).
- Weske, Mathias (2007), Business Process management: Concepts Languages and Architectures. Berlin: Springer-Verlag.

| S.no | Course Outcomes (CO's)   |
|------|--|
| 1    | To recognize the fundamental concepts of Optimization and Business applications of Optimization. |
| 2    | To understand the operations research techniques for analytics.                                  |
| 3    | To understand the role of visualization and data classification.                                 |
| 4    | To identify the different dimensions data for big data analytics.                                |
| 5    | To explain the application software of analytics.  |



**MBT 404 BA 2**  
**FINANCIAL ANALYTICS**

**UNIT 1:**

Introduction to Financial planning

Financial planning – meaning, Scope, Objectives and Characteristics – Factors influencing financial planning – Essentials, Significance and limitations of financial planning – Estimation of capital requirement – Over capitalization and under capitalization – Time value of money.

**UNIT 2:**

Financial planning system and model

Steps in financial planning - Principles of financial plan – Risk return trade off – Financial planning system in a firm – Strategic decision making and planning – Strategic financial planning – Constructing a financial model.

**UNIT 3:**

Data mining

Data mining – Evolution – Steps in data mining – Data warehouse – Techniques in data mining – Applications targeted in data mining – Major issues – Data pre-processing – Data warehousing – Difference between traditional database and data warehouse – Multi dimensional data model – Market based analysis – Classification and prediction of data

**UNIT 4:**

Decision tree and Cluster analysis

Decision tree - Cluster analysis – Time series data mining - Graph mining – Social network analysis – Multi relational data mining – Spatial data mining – Multimedia data mining – Audio and video and text data mining – Web usage mining – Applications of data mining – Trends in data mining.

**UNIT 5:**

Data Modelling – meaning and concept – Data modelling objects – data modelling development cycle – Steps to create a data model – Data modeller role – model versioning – modelling standards – Data modelling reports – data modelling relationships – types.

**REFERENCES:**

1. General Principles of Financial Planning Textbook, John Keir
2. W.H.Inmon, Building the Data Warehouse, fourth edition Wiley India pvt.Ltd. 2005.
3. Ralph Kimball and Richard Merz, The data warehouse toolkit, John Wiley, 2005.
4. Michel Berry and Gordon Linoff, Mastering Data mining, John Wiley and Sons Inc 2nd Edition, 2011
5. Michel Berry and Gordon Linoff, Data mining techniques for Marketing, Sales and Customer support, John Wiley, 2011
6. G. K. Gupta, Introduction to Data mining with Case Studies, Prentice hall of India, 2011

**Course Outcomes:**

CO1 - Provide solutions assessments and validation to a broad range of financial securities concepts including t-bills, bonds, debentures, common and preferred shares, equities and financial derivatives.





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- CO2 - Document, manage, understand and communicate all aspects of the personal financial process and its components and steps.
- CO3 - Use a financial calculator in determining the time value of money.
- CO4 - Understand fundamental and technical analysis and discuss investment theory and financial economics and strategic decision making through planning.
- CO5 - Understand data mining principles and techniques: Introduce DM as a cutting edge business
- CO6 - Intelligence method and acquaint the students with the DM techniques for building competitive advantage through proactive analysis, predictive modelling, and identifying new trends and behaviours.
- CO7 - Learning how to gather and analyze large sets of data to gain useful business understanding.
- CO8 - Learning how to produce a quantitative analysis report/memo with the necessary information to make decisions.
- CO9 - Describing and demonstrating basic data mining algorithms, methods, and tools
- CO10 - Identifying business applications of data mining



**MBT 404 BA 3**  
**ADVANCED RESEARCH METHODS AND PREDICTIVE ANALYSIS**

**Unit 1**

**Conceptual foundations of research**

Meaning of research and scope of research methodology, Identification of problem area, Formulation of research questions, Typology of Research Designs. Overview of quantitative research, Logic of Inquiry, Construction of theories, Conceptual framework in quantitative research. Introduction to Academic Writing, Structure of Academic Writing, Reading for Research, Academic Styles, Plagiarism, Publication, Online Resources. Specific Research Methodology

**Unit 2**

**Sampling Design and Tools**

Sampling: Process and Types sampling; probability and non probability sampling, Validity: Internal and external validity, Threats to Validity: Threats to internal validity and external validity, balancing internal and external validity. Reliability: Factors influencing reliability.

**Unit 3**

**Multivariate Designs and Analysis**

Introduction to Multivariate methods and analysis, Discriminant Analysis Multiple, logistic and hierarchical regression Factor analysis, structural equation modeling (SEM) ,Meta analysis, Mediation Analysis, Canonical Analysis. Advantages of multivariate strategies

**UNIT 4**

**Predictive analysis Simple linear regression**

Coefficient of determination, Significance tests, Residual analysis, Confidence and Prediction intervals Multiple linear regression: Coefficient of multiple coefficient of determination, Interpretation of regression coefficients, Categorical variables, heteroscedasticity, Multi-collinearity, outliers, Autoregression and Transformation of variables

**UNIT 5**

**Logistic and Multinomial Regression**

Logistic function, Estimation of probability using logistic regression, Deviance, Wald Test, Hosmer Lemshow Test Forecasting: Moving average, Exponential smoothing, Trend, Cyclical and seasonality components, ARIMA (autoregressive integrated moving average). Application of predictive analytics in retail, direct marketing, health care, financial services, insurance, supply chain, etc.



**Text Books:**

1. Donald R. Cooper, Pamela S. Schindler and J K Sharma, Business Research methods, 11th Edition, Tata McGraw Hill, New Delhi, 2012.
2. Alan Bryman and Emma Bell, Business Research methods, 3rd Edition, Oxford University Press, New Delhi, 2011.

**References:**

1. Uma Sekaran and Roger Bougie, Research methods for Business, 5th Edition, Wiley India, New Delhi, 2012.
2. William G Zikmund, Barry J Babin, Jon C.Carr, Atanu Adhikari, Mitch Griffin, Business Research methods, A South Asian Perspective, 8th Edition, Cengage Learning, New Delhi, 2012.

| S.no | Course Outcomes (CO's)  |
|------|---|
| 1    | Understand appropriate and relevant fundamental and applied evidence based knowledge and undertake lifelong learning to improve personal and professional practice.   |
| 2    | Demonstrate a capacity to employ a variety of approaches and procedures to research to permit judgements and decisions to be supported by appropriate evidence that places practice within a global and local context |
| 3    | Maintains tolerance and respect for individuals and groups from diverse backgrounds, holding diverse values, adhering to professional expectations and demonstrating ethical behaviour                                |
| 4    | Describes the important methodological and design issues underlying applied human research  |
| 5    | Analyze , and interpret the data using specific statistical tools   |



## **BUSINESS ANALYTICS (MINOR) SUBJECT**

### **MBT 404 BA 4**

## **MARKETING ANALYTICS**

### **Unit1**

#### **Introduction To Marketing Analytics**

Evolution and Scope of Analytics. Data for Marketing Analytics. Decision Models– Descriptive, Predictive and Prescriptive Models. Problem Solving and Decision making process.

### **Unit 2**

#### **Data Management**

Exploring Data; Frequencies; Descriptive Statistics Cross tabulations; Independent Samples t-Test; One-Way ANOVA Simple Regression and Correlation, Multiple Regression to Forecast sales, Modelling Trend and Seasonality, Ratio to Moving Average Method

### **Unit 3**

#### **Customer Segmentation And Valuation**

Analytics for Segmentation–Introduction to Cluster analysis multivariate method. Estimation, Model performance and validation of assumptions for Cluster analysis. Customer Value Analysis, Customer Lifetime Value-Conjoint Analysis

### **Unit 4**

#### **Metrics And Measurements Analytics**

Product and Price analytics- Conjoint Analysis-Pricing – Estimating Demand Curves and Optimize Price Retailing Analytics- Allocating Retail Space and Sales Resources-Market Basket Analysis. Advertising and Promotion Analytics-Promotion Analytics-Measuring the effectiveness of Advertising

### **Unit 5**

#### **Web Analytics**

Search Engine Optimisation-Tracking the success of SEO.Webmetrics-Google Adwords, Advertising & Analytics.

### ***Suggested Readings:***

1. Evans, J.R. (2012). Business analytics methods, models and decisions. New Jersey: Pearson Education
2. Sorger, Stephan.—Marketing Analytics: Strategic Models and Metrics. Admiral Press/ CreateSpace, 2013



3. Cases and data sets for hands on learning. Pearson Education.
4. Grigsby, M. (2015). Marketing Analytics: A Practical Guide to Real Marketing Science. Kogan Page Publishers.
5. Sathi, A. (2014). Engaging customers using bigdata: how Marketing analytics are transforming Business. Palgrave Macmillan.
6. Rao, P. H. (2011). Predictive modelling for strategic marketing. New Delhi. Prentice Hall India

**COURSE OUTCOMES:**

1. This course will provide with an introduction to marketing analytics.
2. To show the benefits of using a systematic and analytical approach to marketing decision-making.
3. To help students develop analytic competencies pertaining solving of marketing problems
4. To study various tools for generating marketing insights from empirical data in such areas as segmentation, targeting and positioning, satisfaction management, Customer lifetime analysis, customer choice, and product and price decisions using conjoint analysis
5. To understand the recent practices scientific and empirical approach by case studies



## **RURAL DEVELOPMENT (MAJOR) SUBJECTS**

### **MBT404 RD1**

#### **NON-CREDIT COOPERATIVES**

##### **Unit – 1 Introduction of Non Credit Cooperatives**

Classification of Cooperative Societies - Agricultural Marketing Cooperative Societies - Non-Agricultural Cooperative Societies -Agricultural Credit - Agricultural Non-Credit.

##### **Unit - 2 Agricultural Non-Credit Societies**

- a) Cooperative Marketing - Role of Cooperative Marketing Institutions in Agricultural Production - Essential Prerequisites for organisation of successful Marketing Institutions - Structure of Cooperative Marketing Societies.
- b) Primary Marketing Societies, Product Marketing Societies like Jute, Mango, Coconut, Grape etc., Regional Level Marketing societies- Apex level marketing Societies - Membership, Constitution, Organization, Function and Working of Cooperative Marketing Societies.

##### **Unit - 3 Cooperative Processing/ Cooperative Farming**

Types of Processing Cooperatives and their Importance in Agricultural Production - Sugar Factories - Spinning Mills. Need for Cooperative Farming- Features- Types of Cooperative Farming- problems and prospects.

##### **Unit – 4 Non-agricultural Non-credit Societies**

- a) Constitution and Management - Essential Conditions of Success - Importance and Advantages
- b) Structure of Consumer Cooperatives - Primary – District - State and National Federations - Constitution and Working-Procurement Policy with Marketing Societies-Margin Fixation-Flexibility in Pricing-Disposal of old goods.
- c) Self Service Cooperative Supermarket
- d) Public Distribution System-Cost consciousness

##### **Unit - 5 Industrial Cooperatives**

Industrial Cooperative Societies -Tea Factories – Handloom / Silk Weavers - Cottage and Small Scale Industries - Constitution, Function and Working. Pattern of Financial Assistance – Industrial Cooperative Banks Status.



## ALLIED LAWS

### Unit - 1 **Constitution of India**

Provisions relating to Various Writs –its application to cooperative Societies-Federal Constitution-Salient Features of Indian Constitution-Writ jurisdiction of Supreme Court and High Courts.

### Unit - 2 **Indian Contract Act,1872-**

Essential elements of a Valid Contract-void and voidable contract- enforcement and breach of contract-appropriation of payments- contract of agency- bailment and pledge – contract of guarantee and indemnity

### Unit - 3 **Income Tax Act 1961**

Salient features of income tax act, 1961 & sales tax act 1990, value added tax 2005, limitations of VAT – exemption to cooperatives – filing of returns. Deductions from total income for cooperatives.

### Unit - 4 **Consumer protection Act,1986 –**

Definition of complainant-service of summons-Consumer Protection Councils-Consumer Disputes Redressal Agencies and procedure for redressal of consumer grievances at District , State and national Consumer Commission and enforcement of orders /awards.

### Unit – 5 **Agricultural produce market Act**

Salient features of Agricultural produce market Act-Regulation of Markets-Reforms in Agricultural Markets. Food and Adulteration Act, National Food Security Bill, Gender Related Laws, RTI Act and Cyber Laws.



**MBT404 RD3  
ACCOUNTS & AUDIT**

**Unit – 1 ACCOUNTING PRINCIPLES AND CONCEPTS**

Meaning and Scope of Accounting – Definition of Accounting – Steps of Accounting – Functions of Accounting – Objectives of Accounting – Book Keeping – Limitations of Accounting; Branches of Accounting; Accounting Principles – Accounting Concepts – Entity Concept – Dual Aspect Concept – Accounting Period Concept – Going Concern Concept – Cost Concept – Money Measurement Concept – Matching Concept – Realization Concept – Accrual Concept – Rupee Value Concept; Accounting Conventions – Disclosure – Conservatism – Consistency – of Materiality.

**Unit -2 DOUBLE ENTRY SYSTEM OF ACCOUNTING**

Meaning – System of Accounting – Cash System – Mercantile System – Mixed System – Single Entry System – Cooperative System – Double Entry System – Advantages – Factors Common to Every Business; Types of Accounts – Personal Accounts – Real Accounts – Nominal Accounts; Accounting Rules – Debit Aspect – Credit Aspect – Common Accounting System in Cooperative Societies.

**Unit – 3 ACCOUNTING BOOKS AND RECORDS**

Introduction – Meaning of Books and Records – Journal – Meaning – Specimen ruling of Journal – Preparation of Journal – Types of Journal – General Journal – Special Journals – Sales Book – Purchase Book – Sales Returns Book – Purchase Returns Book – Preparation Subsidiary Journals – Bills Receivable Book – Bills Payable Book – Cash Book – Types of Cash Book – Preparation of Cash Book – Petty Cash Book – Preparation of Petty Cash Book – Purpose of Subsidiary Books – Ledger – Meaning – Posting of Journal to Ledger – Balancing of Ledger – Difference between Journal and Ledger – Preparation of Ledger – Trial Balance – Meaning – Objectives – Errors not disclosed by Trail Balance – Classification of Errors – Errors Disclosed by Omission – Errors of Commission – Errors of Principles Compensating Errors – Errors Disclosed by Trail Balance – Locating Errors – Suspense Account – Method of Preparation of Trial Balance – Preparation of Receipts and Disbursement Statement.

**Unit – 4 Accounting for Cooperatives**

Special Features of Maintenance of Accounts of different Category of Cooperatives – Credit – Non-Credit at primaries, Central and Apex Level and Special Type of Cooperatives – Books and Registers required to be maintained – Inspection by various Agencies/Financial Institutions – RBI, NABARD, etc.





**Unit – 5 Audit Management in Cooperatives**

1. Audit- Auditing - concept – definition - objectives of audit- different types of audit- difference between cooperative audit and other audits. Internal Control & Check : Nature and objectives of internal control- internal check systems and internal audit- internal control vis-à-vis statutory audit. Audit Programme- important components- preparation and implementation - Voucher and Vouching of accounts. Routine checking: Subsidiary book- ledgers – trial balance- receipt and disbursement statement- income and expenditure account- detection of frauds and preventive measures. Valuation : closing stock- stock on consignment- assets and liabilities. Verification : contingent liabilities – estimation of bad and doubtful debts - creation of reserves and provisions - divisible profits. Examination of financial statement- manufacturing, trading and profit and loss account and balance sheet - Final adjustment items- need for adjustment – outstanding assets and liabilities : Analysis of Financial Statements



## **RURAL DEVELOPMENT (MINOR) SUBJECTS**

### **MBT404 RD4**

#### **Project Management in Cooperatives**

##### **Unit - 1 Project Management**

Concept- characteristics-objectives-types-need of Project Management- Limitations-Project areas in Cooperatives.

##### **Unit - 2 Project Feasibility-**

Project Life Cycle-Project Appraisal(Technical-Managerial-Market-Financial (PBP, ARR, NPU etc)-Economic-Social Cost Benefit Analysis) Project Implementation-Monitoring-Control and Evaluation Techniques (PERT, CPM)

##### **Unit - 3 Project Financing Institutions-**

Schemes-Policies, NABARD, NCDC, KVIC, DIC (District Industries Commission) etc.

##### **Unit - 4 Project Analysis**

Data Description-Selection-Classification- Tabulation and Presentation Measures of Variation: Range-Mean-Median-Mode-Standard Deviation, Tie Series, Forecasting Methods, Index Numbers

##### **Unit - 5 Project Report Writing**

Preparation-Presentation-Model Project for small Scale Units (SMEs)

**Course Objectives:** Students will engage in a range of learning activities, with an emphasis on problem based learning focusing on the application of data analysis techniques for addressing the research questions at the heart of their own research projects.



## SUPPLY CHAIN MANAGEMENT (MAJOR) SUBJECT

### MBT 404 SC 1 GLOBAL SUPPLY CHAIN & OUT SOURCE MANUFACTURING

#### UNIT1.

##### INTRODUCTION

International Logistics and Supply chain management: meaning and objectives, importance in global economy, Characteristics of global supply chains, Supply chain relationship to business performance, Key tasks of logistics and supply chain managers, Role of Government in controlling international trade and its impact on Logistics and supply chain

**SUPPLY CHAIN STRATEGY:** Supply chain as a competitive advantage, Global Supply chain strategy, Structuring supply chain capabilities, Business matching supply chain design with business strategy

#### UNIT 2. TRANSPORTATION:

Strategic importance of transport in global logistics, Logistical objectives of transport, International Ocean, Air Transportation, and Land Transportation: types, characteristics and salient features, Intermodal transportation in international operations, Factors influencing mode and carrier selection decision.

**INVENTORY FLOW AND MODELING:** Approaches to Inventory Management in Global Supply Chain Management; Distribution Resource Planning; Symptoms Of poor inventory management, Modeling in Supply chain: inventory models, safety stock determination for service level, and lead time; forecasting models, routing problem

#### UNIT 3

##### OUTSOURCING AND LOGISTICS SERVICE PROVIDERS

Intermediaries and Alliances in Global Logistics, Meaning of 3 PL and 4 PL service providers, Role in Global logistics, types of services, Considerations for hiring 3PL and 4 PL service providers Concept and need of outsourcing, Determinants for outsourcing decisions, Role of outsourcing in global supply chain management

**CUSTOMER SERVICE:** The marketing and logistics interface, Customer service and customer retention, Service driven logistics systems, customer service priorities and standards, Customer service strategy

#### Unit 4

##### PLANNING GLOBAL SUPPLY CHAIN

Planning the global supply chain, Network design for global supply chain management, Risk management in the global context, Measuring logistics cost and performance. Benchmarking the supply chain, Performance measurement and evaluation in global supply chains

**GLOBAL TRADE ENVIRONMENT:** Global trade environment: various trade blocks/FTZ and their impact on supply chain management, Customs and Regulations, Trade Documentation, International Contracts, Terms of Trade and Term of Payment, International Currency, INCO terms, Logistical packaging, Containerization.

#### Unit 5

##### PERFORMANCE MEASUREMENT AND TRENDS

Dimensions of Performance Metrics, Approaches/tools for Performance Measurement, Measuring logistics cost and performance. Benchmarking the supply chain, Performance measurement and evaluation in global supply chains, Impediments to improve Performance, Trends, in International supply chain management

#### Books Recommended:-

1. Douglas Long International Logistics: Global Supply Chain Management Springer- Verlag New York, LLC;2004
2. Philippe-Pierre Dornier, Panos Kouvelis, Michel Fender Global Operations and Logistics: Text and Cases Wiley, John & Sons, Incorporated 1998



3. Alan Branch Global Supply Chain Management in International Logistics Routledge 2007
4. Kent N. Gourdin Global Logistics Management: A Competitive Advantage for the New Millennium Blackwell Publishing 2006
5. Sridhar R. Tayur (Editor), Michael J. Magazine (Editor), RAM Ganeshan (Editor) Quantitative Models for Supply Chain Management Kluwer Academic Publishers

### **Course Outcomes**

At the end of the course, the students will be able to:

- 1 State the factors influencing global market forces.
- 2 Apply understanding of the global implications of supply chain management and List the issues in international supply chain management.
- 3 Clarify the regional and cultural differences in logistics.
- 4 Understand meaning of 3 PL and 4 PL service providers and its role in Global logistics
6. Understand the importance of outsourcing in global supply chain management



## MBT 404 SC2 GREEN LOGISTICS

### Unit 1

#### Green Logistics and Transportation

Green Logistics and Transportation, Definitions of Green Logistics, Critical drivers of Green Logistics. Green transportation and logistics practices – Environmental impacts of transportation and logistics – Closing the Loop: Reverse Logistics, Assessing the environmental impacts of freight transport: Introduction, Environmental impacts, Environmental standards, measuring the environmental impact of freight transport.

### Unit 2

#### Green Purchasing and Warehousing

Green Procurement and Purchasing – Definitions of green purchasing – Drivers of green purchasing – Green purchasing strategies – Green purchasing performance measurement –Green Supplier Development and Collaboration.

Introduction to warehousing- its meaning and concept, Scale of the environmental impact, Increasing resource intensity, Framework for assessing the environmental impact of warehouses, Ways of reducing the environmental impact.

### Unit 3

#### Reverse Logistics For The Management of Waste<sup>242</sup>

Meaning and concept of reverse logistics, Waste management in the context of reverse logistics, The impact of waste treatment legislation, Reuse, refurbishment markets and take-back schemes, Managing waste as part of a sustainable reverse process

### Unit 4

#### E-Business, E-Logistics And The Environment

Meaning and Concept; Business-to-business (B2B), Business-to consumer (B2C), Restructuring of the supply chain, the environmental impact of e-commerce.

### Unit 5

#### Public Policy Perspective

The role of government in promoting green logistics- Introduction, Objectives of public policy on sustainable logistics, Policy measures, Reducing freight transport intensity, Shifting freight to greener transport modes, Improving vehicle utilization, Increasing energy efficiency, cutting emissions relative to energy use, Government sponsored advisory and accreditation programmes.

### Recommended Textbook:

4. McKinnon, A. Browne, M. Whiteing, A. (2015). Green Logistics: improving the environmental sustainability of logistics. (3rd edn). London: Kogan Page. (eBook available).



### **Other Reading:**

1. Beamon B. (1999). Designing the green supply chain. Logistics Information Management. Vol. 12, No. 4, pp. 332-342
2. Dale S. Rogers and Ronald Tibben-Lembk. (2001). An examination of reverse logistics practices. Journal of Business Logistics. Vol.22, No. 2, pp.129-148
3. Noura I., Y. Frein, A. B. Hadj-Alouane. (2013). Optimization of manufacturing systems under environmental considerations for a greenness-dependent demand. International Journal of Production Economics. DOI: 10.1016/j.ijpe.2013.12.024.

### **Course Outcomes**

2. Students will be able to explain environmental issues about logistics and supply chain management.
3. Students will be able to discuss the reasons and challenges for green logistics activities.
4. Students will be evaluate how operations are interlinked with green logistics activities.
5. The students will be able to analyze supply chain's effects on the environment.
6. Student will be able to combine their theoretical knowledge with practical knowledge.



## MBT 404 SC3

### ENTERPRISE RESOURCE PLANNING FOR MANAGERS

Course Outcome :

- To understand the business process of an enterprise
- To grasp the activities of ERP project management cycle
- To understand the emerging trends in ERP developments
- Knowledge of ERP implementation cycle
- Awareness of core and extended modules of ERP

#### UNIT I

##### INTRODUCTION

Overview of enterprise systems – Evolution - Risks and benefits - Fundamental technology - Issues to be consider in planning design and implementation of cross functional integrated ERP systems.

#### UNIT II

##### ERP SOLUTIONS AND FUNCTIONAL MODULES

Overview of ERP software solutions- Small, medium and large enterprise vendor solutions, BPR, and best business practices - Business process Management, Functional modules.

#### UNIT III

##### ERP IMPLEMENTATION

Planning Evaluation and selection of ERP systems - Implementation life cycle - ERP implementation, Methodology and Frame work- Training – Data Migration. People Organization in implementation Consultants, Vendors and Employees.

#### UNIT IV

##### POST IMPLEMENTATION

Maintenance of ERP- Organizational and Industrial impact; Success and Failure factors of ERP Implementation.

#### UNIT V

##### EMERGING TRENDS ON ERP

Extended ERP systems and ERP add-ons -CRM, SCM, Business analytics- Future trends in ERP systems-web enabled, Wireless technologies, cloud computing.

### **REFERENCE TEXT :**

1. Alexis Leon, ERP demystified, second Edition Tata McGraw-Hill, 2008.
  2. Sinha P. Magal and Jeffery Word, Essentials of Business Process and Information System, Wiley India, 2012
  3. Jagan Nathan Vaman, ERP in Practice, Tata McGraw-Hill, 2008
  4. Alexis Leon, Enterprise Resource Planning, third edition, Tata McGraw-Hill, 2014.
  5. Mahadeo Jaiswal and Ganesh Vanapalli, ERP, Macmillan India, 2013
  6. Vinod Kumar Grag and N.K. Venkitakrishnan, ERP- Concepts and Practice, second edition Prentice Hall of India, 2009.
- Summer, ERP, Pearson Education, 2016



## **SUPPLY CHAIN MANAGEMENT (MINOR) SUBJECT**

### **MBT 404 SC 4**

#### **LEAN SUPPLY CHAIN MANAGEMENT AND SUPPLIER RELATIONSHIP MANAGEMENT**

##### **Unit- 1**

###### **Introduction To The Lean Supply Chain**

Analyzing the Lean supply chain maturity model, Evolution of the Lean supply chain, Essential problem-solving skills for the Lean supply chain professional, Value-stream mapping for the Lean supply chain

##### **Unit- 2**

###### **Understanding And Responding To The Market**

Indispensable Lean "Voice of the Customer" tools, Expert tips for Lean demand management planning and target costing, Top Lean tools and techniques for product and process design

###### **Physical And Virtual Lean Supply Chain Design**

Vital risk management factors, Lean sourcing: applying Lean thinking and leveraging supplier capabilities, Lean logistics planning: integrating the logistics; 3PL, cross-docking, milk runs and proximity

##### **Unit- 3**

###### **Lean Suppliers, Channels And Customers**

Impact of globalization on the Lean supply chain, Must-know enterprise resource planning (ERP) vocabulary, structure and principles, Leveraging ERP in supply chain planning, Successful sales and operations planning, Proven Lean supply chain tools for the perfect order

###### **IT And Communications For The Lean Supply Chain**

Crucial Lean IT elements for the Key business-process management (BPM) tools to support Lean supply chain control and execution

##### **Unit –4 Lean Demand Management And Execution**

Transforming your organization in to a Lean SCM culture, Fundamentals of TAKT time, flow and changeover, Lean data management, Leveraging "theory of constraints" thinking in the Lean supply chain

##### **Unit –5lean Supply Chain Execution**

Assuring the quality of products, services and information in the Lean supply chain, Lean inventory optimization, Lean supply chain accounting and metrics

###### **Continuous Improvement In The Lean Supply Chain**

Powerful Kaizen programs for Lean SCM, Dot Company Lean simulation, Human development in Lean SCM: getting the "people" part right





### ***Recommended Books:***

1. Douglas Long International Logistics: Global Supply Chain Management Springer- Verlag New York, LLC;2004
2. Philippe-Pierre Dornier, PanosKouvelis, Michel Fender Global Operations and Logistics: Text and Cases Wiley, John & Sons, Incorporated 1998
3. Alan Branch Global Supply Chain Management in International Logistics Routledge2007
4. Kent N. Gourdin Global Logistics Management: A Competitive Advantage for the New Millennium Blackwell Publishing 2006
5. Sridhar R. Tayur (Editor), Michael J. Magazine (Editor), RAM Ganeshan (Editor) Quantitative Models for Supply Chain Management Kluwer Academic Publishers

### ***Course Outcomes***

1. To understand issues & challenges in implementing & developing lean manufacturing techniques from TPS & its contribution for improving organizational performance.
2. Apply lean techniques to bring competitive business culture for improving organization performance
3. Analyze how lean techniques can be applied to manufacturing & service industry
4. Developing lean management strategy for Supply chain management
5. Analyzing how lean technique can create value generation for organization.



## HEALTHCARE AND HOSPITAL MANAGEMENT (MAJOR)

### MBT 405 HCHM 1

## HOSPITAL FACILITIES MANAGEMENT

### Objectives:

To get familiarised with support service systems & to get acquainted with hazards and its management in hospital environment

### UNIT I

Nutrition and Dietary services – Pharmacy services – Medical Records services.

### UNIT II

Facilities Engineering – Maintenance of Civil Assets – Electrical supply and Water supply – Medical gas pipeline – Plumbing and Sanitation – Air conditioning system – Hot water and Steam supply – Communication Systems – Biomedical engineering departments in modern hospitals.

### UNIT III

Laundry services – House keeping services – CSSD-Energy conservation methods – AMC.

### UNIT IV

Ambulance services – Mortuary services – Hospital security services.

### UNIT V

Disaster management – Fire hazards – Engineering Hazards – Radiological hazards.- Outsourcing of Support services – Waste disposal and management - few case studies.

### Suggested Readings:

1. G.D. Kunders, HOSPITAL AND FACILITIES PLANNING AND DESIGN
2. Jacob Kline, HAND BOOK OF BIO-MEDICAL ENGINEERING
3. Webster J.G and Albert M. Coe, CLINICAL ENGINEERING PRINCIPLES AND PRACTICES
4. Antony Kelly, MAINTENANCE PLANNING AND CONTROL



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## MBT 405 HCHM 2

### HOSPITAL INFORMATION SYSTEMS

#### **Objectives:**

To understand the role of IT in hospital management to familiarise with the latest developments in technology with relevance to hospitals

#### **Unit I**

The Information Explosion: Information is important – Impact on society – Impact on teaching and learning – Impact on Government – Impact on Healthcare – The future of healthcare technology – The future healthcare record – Preparing for the future – Summary. The world of Informatics.

#### **Unit II**

The Electronic health record: Functions of the health record – Changing functions of the patients record – Advantages of the paper record – Disadvantages of the paper record – Optically scanned records – The electronic health record – Automating the paper record – Advantages of the EHR – Disadvantages of the EHR – Bedside or point-of-care systems – Human factors and the EHR – Roadblocks and challenges to EHR implementation – The future

#### **Unit III**

Securing the Information: Privacy and confidentiality and Law – Who owns the data? – Security – Computer crime – Role of healthcare professionals – Summary. Information Systems cycle: The information systems cycle – Analysis – Design phase – Development – Implementation –

#### **Unit IV**

Electronic Communications: A bit of history – Hardware and software for connecting – Methods of accessing information – World Wide Web (WEB) – Communication Technologies

#### **Unit V**

Tele health– Historical perspective on tele health – Types of Technology – Clinical initiatives – Administrative initiatives – Advantages and Barriers of telehealth – Future trends – Summary-The future of Informatics: Globalization of Information Technology – Electronic communication– Knowledge management – Genomics – Advances in public health – Speech recognition – Wireless computing – Security – Telehealth – Informatics Education – Barriers to Information Technology implementation

#### **Suggested Readings:**

Kathleen M., INFORMATICS FOR HEALTHCARE PROFESSIONAL



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James O'Brien, Tate McGraw Hill, MANAGEMENT INFORMATION SYSTEM

Peter Norton, INTRODUCTION TO COMPUTER, Tata McGraw Hill

## **MBT 405 HCHM 3 INNOVATIONS IN HEALTH CARE**

### **Course Objectives:**

The objectives of this are to introduce the participants to a wide range of advances and innovations that are happening in healthcare services. The innovations relate to use of technology, information technology, business and service delivery models.

### **Course Content**

#### **Unit I:**

Advances in medical technology – sensors, digital medical treatment and diagnostic devices

#### **Unit II:**

Advances in healthcare informatics related areas like big data, genomics, mobile health and cloud-based technologies

#### **Unit III:**

Newer service delivery models – remote monitoring and telehealth

#### **Unit IV:**

Newer internet-based healthcare business models

#### **Unit V:**

Project work – preparation and presentation of new business models/plans in healthcare

### **Suggested Readings**

1. <https://www.babylonhealth.com/>
2. 10 common applications of artificial intelligence in healthcare: accessed at – <https://novatiosolutions.com/10-common-applications-artificial-intelligencehealthcare/>
3. Telemedicine: A New Horizon in Public Health in India - Indian J Community Med. 2008  
Jan; 33(1): 3–8
4. How mHealth can revolutionize the Indian healthcare industry: PWC 2010



## HEALTHCARE AND HOSPITAL MANAGEMENT (MINOR)

### MBT 405 HCHM 4

## ANALYTICS FOR HEALTH CARE MANAGEMENT

### Course Objectives:

In an environment where complexity is growing, decision makers in healthcare systems need to use data to make pertinent and accurate decisions. Their practices and policies should be supported and strengthened by data. Tools of analytics provide the capability to identify patterns in data and to implement this knowledge in developing strategies and improving performance. The objectives of this course are to enable the participants to develop an understanding of basic principles of data analysis and familiarize them with key tools and techniques that would enable them to take datadriven decisions in a hospital/healthcare delivery setting.

### Course Content

#### Unit I:

Health Care Data: Data as an asset for health care organization; Data, information, knowledge and wisdom hierarchy; Types and sources of healthcare data;

#### Unit II :

Data governance, methods for effective use of data analytics; Ethics, data ownership and privacy

#### Unit III:

Working with Data: Common data analytics terms, Steps of data analytics; Enterprise data architecture as seen in health care organizations; Common data types; Selection, aggregation, querying and transformation of data; Descriptive and visual analytics; Common patterns or distributions in data.

#### Unit IV:

Healthcare analytics tools: Predictive analytics tools, classification, regression; Introduction to text mining, contextual analysis, social media analytics; Text mining, social media analytics; Basics of image Analysis; analysis of multimedia Data, big data Analysis

#### Unit V:

Decision analysis: Decision tree; Simulation in Decision Analysis; Select prescriptive analytics applications in health care operations management (scheduling, resource allocation, project management, waiting line management etc.)

### Suggested Readings:

1. Anderson, D., Sweeney, D., Williams, T., Martin, R.K. (2012). An introduction to



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management science: quantitative approaches to decision making (13th edition). Cengage Learning, India.

2. Davenport, T. H., Harris, J. G., & Morison, R. (2010). Analytics at work: Smarter decisions, better results. Harvard Business Press.

3. Madsen, L. B. (2015). Data-driven healthcare: how analytics and BI are transforming the industry. Wiley India Private Limited.

4. Meier, Kenneth J., Jeffrey L. Brudney, and John Bohte. (2015) Applied Statistics for Public and Nonprofit Administration, 9th Edition, Cengage.

5. McLaughlin, Daniel B. and Hays Julie M. (2008) Healthcare Operations Management. Health Administration Press.

6. McNeill, D., & Davenport, T. H. (2013). Analytics in Healthcare and the Life Sciences: Strategies, Implementation Methods, and Best Practices. Pearson Education.

7. Reddy, C. K., & Aggarwal, C. C. (Editors.). (2015). Healthcare data analytics (Vol. 36). CRC Press.

8. Strome, T. L., & Liefer, A. (2013). Healthcare analytics for quality and performance improvement. Hoboken, NJ, USA: Wiley.



## DATA SCIENCE (MAJOR)

### MBT 405 DS 1 MACHINE LEARNING

#### Unit I –

Machine Learning: Introduction, Types of machine learning, supervised learning-Basics, Over fitting the training data.

#### Unit II –

Nearest Neighbor Methods, Validation: Nearest neighbor prediction, K-nearest neighbor methods, Weighted neighbor methods, the curse of dimensionality, Computational considerations, Connection to density estimation. Bayesian Classifiers, Naive Bayes classifier, Classifiers and Error Rates

#### Unit III –

Linear regression: Optimization, Increasing the number of features, Over fitting and method Selection, linear classification: Characterizing a linear classifier, Training a linear classifier, Logistic regression

#### Unit IV –

Support vector machines (SVMs), Linear SVM, Lagrangian optimization and duality, The soft margin SVM, The kernel Trick, VC dimension

#### Unit V –

Decision Trees: Predictor form, Training Decision trees, Decision tree classifiers, Learning Decision trees, Decision stumps. Ensemble Methods: Stacking, Bagging and Boosting

#### Suggested Readings:

1. Hastie, Tibshirani, and Friedman, The Elements of Statistical Learning
2. Barber, Bayesian Reasoning and Machine Learning
3. Mitchell, Machine Learning





## MBT 405 DS 2 DATA VISUALIZATION

### Unit I –

**INTRODUCTION TO VISUALIZATION** - Visualizing Data-Mapping Data onto Aesthetics, Aesthetics and Types of Data, Scales Map Data Values onto Aesthetics, Coordinate Systems and Axes- Cartesian Coordinates, Nonlinear Axes, Coordinate Systems with Curved Axes, Color Scales-Color as a Tool to Distinguish, Color to Represent Data Values ,Color as a Tool to Highlight, Directory of Visualizations- Amounts, Distributions, Proportions, x–y relationships, Geospatial Data

### Unit II –

**VISUALIZING DISTRIBUTIONS** - Visualizing Amounts-Bar Plots, Grouped and Stacked Bars, Dot Plots and Heatmaps, Visualizing Distributions: Histograms and Density Plots- Visualizing a Single Distribution, Visualizing Multiple Distributions at the Same Time, Visualizing Distributions: Empirical Cumulative Distribution Functions and Q-Q Plots- Empirical Cumulative Distribution Functions, Highly Skewed Distributions, QuantileQuantile Plots, Visualizing Many Distributions at Once-Visualizing Distributions Along the Vertical Axis, Visualizing Distributions Along the Horizontal Axis

### Unit III –

**VISUALIZING ASSOCIATIONS & TIME SERIES** - Visualizing Proportions-A Case for Pie Charts, A Case for Side-by-Side Bars, A Case for Stacked Bars and Stacked Densities, Visualizing Proportions Separately as Parts of the Total ,Visualizing Nested Proportions- Nested Proportions Gone Wrong, Mosaic Plots and Treemaps, Nested Pies ,Parallel Sets. Visualizing Associations Among Two or More Quantitative Variables-Scatterplots, Correlograms, Dimension Reduction, Paired Data. Visualizing Time Series and Other Functions of an Independent Variable-Individual Time Series , Multiple Time Series and Dose–Response Curves, Time Series of Two or More Response Variables

### Unit IV –

**VISUALIZING UNCERTIANITY** - Visualizing Trends-Smoothing, Showing Trends with a Defined Functional Form, Detrending and Time-Series Decomposition, Visualizing Geospatial Data-Projections, Layers, Choropleth Mapping, Cartograms, Visualizing Uncertainty-Framing Probabilities as Frequencies, Visualizing the Uncertainty of Point Estimates, Visualizing the Uncertainty of Curve Fits, Hypothetical Outcome Plots

### Unit V –

**PRINCIPLE OF PROPORTIONAL INK** - The Principle of Proportional Ink- Visualizations Along Linear Axes, Visualizations Along Logarithmic Axes, Direct Area Visualizations, Handling Overlapping Points-Partial Transparency and Jittering, 2D Histograms, Contour Lines, Common Pitfalls of Color Use-Encoding Too Much or Irrelevant Information ,Using Nonmonotonic Color Scales to Encode Data Values, Not Designing for Color-Vision Deficiency

### Suggested Readings:

Claus Wilke, “Fundamentals of Data Visualization: A Primer on Making Informative and Compelling Figures”, 1st edition, O’Reilly Media Inc, 2019.

Tony Fischetti, Brett Lantz, R: Data Analysis and Visualization,O’Reilly ,2016

Ossama Embarak, Data Analysis and Visualization Using Python: Analyze Data to Create Visualizations for BI Systems,Apress, 2018



## MBT 405 DS 3 BIG DATA TECHNOLOGY

### Unit-I:

Introduction to Big Data Introduction –Distributed File System – Big Data and its importance, Characteristics of Big Data, Limitation of Conventional Data Processing Approaches, Need of big data frameworks, Big data analytics, Limitations of Big Data and Challenges, Big data applications

### Unit-II

Hadoop: Basic Concepts of Hadoop and its features -The Hadoop Distributed File System (HDFS)- Anatomy of a Hadoop Cluster - Hadoop cluster modes - Hadoop Architecture, Hadoop Storage - Hadoop daemons (Name node-Secondary name node-Job tracker-Task tracker-Data node,etc) - Anatomy of Read & Write operations – Interacting HDFS using command-line (HDFS Shell and FS shell commands) -Interacting HDFS using Java APIs – Dataflow – Blocks –Replica - YARN.

### Unit-III

Hadoop Ecosystem Components – Schedulers- Fair and Capacity, Hadoop 2.0 Vs Hadoop 3.0 and its new features. Hadoop Cluster Setup – SSH & Hadoop Configuration –HDFS Administering – Monitoring & Maintenance.

### Unit-IV

Hadoop MapReduce - Introduction - Phases in MapReduce Framework - Anatomy of MapReduce Job run - Failures, Job Scheduling, Shuffle and Sort, Task Execution, Map Reduce Types and Formats, Map Reduce Features. Understanding Basic MapReduce Program (WordCount program): The Driver Code - The Mapper class - The Reducer class.

### Unit-V:

Writing first MapReduce Program - Hadoop’s Streaming API - Using Eclipse for Rapid Development – YARN Vs MapReduce Advanced MapReduce Concepts: Partitioner – Combiner – Joins – Map-side Join – Reduce-side Join - Case Study: Weblog Analysis done using Mapper, Reducer, Combiner, Partitioner, etc.

### Suggested Readings

1. Boris lublinsky, Kevin t. Smith Alexey Yakubovich, “Professional Hadoop Solutions”. Wiley, ISBN : 9788126551071, 2015.
2. Chris Eaton, Dirk Deroos et al., “Understanding Big Data”, McGraw Hill , 2010.
3. Tom White, “HADOOP” : The definitive Guide”, O Reilly 2012. 4. Srinath Perera, Thilina Gunarathne, "Hadoop MapReduce Cookbook", PACKT publishing, 2013.



## DATA SCIENCE (MINOR)

### MBT 405 DS 4

## BIG DATA ACQUISITION AND ANALYSIS

### Unit- I

Introduction To Big Data Acquisition: Big data framework – fundamental concepts of Big Data Management and analytics – Current challenges and trends in Big Data Acquisition. Map Reduce Algorithm- Hadoop Storage [HDFS], Common Hadoop Shell commands - Anatomy of File Write and Read, NameNode, Secondary NameNode, and DataNode - Hadoop Configuration – Pig Configuration – Hive Configuration - HBase Configuration.

### Unit-II

Data Collection And Transmission: Big data collection – Strategies – Types of Data Sources – Structured Vs Unstructured data – ELT vs ETL – storage infrastructure requirements – Collection methods – Log files – sensors – Methods for acquiring network data (Libcap-based and zero-copy packet capture technology) – Specialized network monitoring softwares (Wireshark, Smartsniff and Winnetcap) – Mobile equipments, Transmission methods, Issues.

### Unit-III

Apache Pig - Introduction - Pig features - Pig Architecture - Pig Execution modes, Pig Grunt shell and Shell commands. Pig Latin Basics: Data model, Data Types, Operators - Pig Latin Commands - Load & Store , Diagnostic Operators, Grouping, Cogroup, Joining, Filtering, Sorting, Splitting - Built-In Functions, User define functions. Pig Execution Modes: Batch Mode – Embedded Mode – Pig Execution in Batch Mode –Use cases - Map Reduce programs with Pig – Pig Vs SQL

### Unit-IV

Hive: Introduction - Hive Features - Hive architecture -Hive Meta store - Hive data types - Hive Tables - Table types - Creating database, Altering database, Create table, alter table, Drop table, Built-In Functions - Built-In Operators, User defined functions(UDFs), View, Pig Vs Hive. HiveQL–Introduction, HiveQL Select, HiveQL – MapReduce using HiveQL OrderBy, Group By Joins, LIMIT, Distribute By , Cluster By - Sorting And Aggregation – Partitioning: Static & Dynamic partitioning – Index Creation - Bucketing – Analysis of MapReduce execution – Hive Optimization – Setting Hive Parameters. Comparison between MapReduce, Hive QL and SQL. UseCase: Implementation of MapReduce programs with HiveQL.

### Unit-V

Hbase : HBasics, Features of HBase, Concepts, Clients, Example, Hbase Versus RDBMS, Limitations of HBase Big Data Privacy And Applications: Data Masking – Privately identified Information (PII) – Privacy preservation in Big Data – Popular Big Data Techniques and tools –Applications Social Media Analytics – Fraud Detection.

### Suggested Readings

1. Bart Baesens, “Analytics in a Big Data World: The Essential Guide to Data Science and its Applications”, John Wiley & Sons, 2014.
2. Tom White “ Hadoop: The Definitive Guide” Third Edit on, O’reily Media, 2012.
3. Seema Acharya, Subhasini Chellappan, "Big Data Analytics" Wiley 2015.
4. Min Chen. Shiwen Mao, Yin Zhang. Victor CM Leung, Big Data: Related Technologies, Challenges and Future Prospects, Springer, 2014.
5. Michael Minelli, Michele Chambers Ambiga Dhiraj, “Big Data, Big Analytics : Emerging Business Intelligence and Analytic Trends”, John Wiley & Sons, 2013.



## Fin-Tech (MAJOR)

### MBT 405 FT 1

### INSURANCE AND RISK MANAGEMENT

#### Unit I

Introduction to Insurance Meaning and Importance of Insurance & Brief History of Insurance, Definition of risk and uncertainty; classification of risk; Sources of risk - external and Internal. Principles of life insurance. Contracts of Life Insurance: proposals and policy, assignment and nomination, title and claims, Life insurance products, pensions & Annuities.

#### Unit II

Overview of Risk Globalization of Insurance Sector, Reinsurance, Coinsurance, Assignment. Endowment. Risk – Introduction, Definition (market, credit, liquidity, operational), more specifically on the identification of different forms of risk (currency, interest rate, equity, commodity), Financial risk - An Overview, Evolution, and the Environment.

#### Unit III

Insurance Contract Nature of Insurance Contract, Principle of Utmost Good Faith, Insurable Interest, proximate cause, contribution and subrogation, Indemnity, Legal Aspects of Insurance Contract, Types of Insurance, Fire and Motor Insurance, Health Insurance, Marine Insurance, Automobile Insurance.

#### Unit IV

Role of Actuaries & IRDA Control of Malpractices, Negligence Loss Assessment and Loss Control, Exclusion of Perils, Actuaries, Computation of Insurance Premium. Regulatory Framework of Insurance: Role, Power and Functions of IRDA, Composition of IRDA, IRDA Act'1999.

#### Unit V

Quantitative Risk Measurement Measures of Risk, Introduction to Value-at-Risk, Expected Shortfall, Other popular measures Volatility Calculation and Forecasting, Expected/Unexpected Loss Estimation

#### Unit VI

Risk Modeling in Global Markets VaR concept, Trading limits, risk aggregation, Statistical measures of risk, Value at Risk (VaR) and its limitations, VaR models, Delta-normal (variance-covariance) VaR, Historical VaR, Monte Carlo VaR Exponential weighted average models

#### Unit VII

Regulatory norms for Capital and Market Risk Calculations Market Risk Capital Charge and RWA (Basel 2.5), Standardized Charges, Stressed VaR (SVaR), Incremental Risk Charge (IRC), Comprehensive Risk Measure (CRM), Basel 3, Capital ratios : Buffers and Procyclicality, Leverage Ratios, Liquidity Ratios : LCR and NSFR

#### Suggested Readings:

- Insurance Principles and Practice, Mathew M.J, RBSA Publishers, Jaipur
- Insurance Principles and Practice, Mishra M.N, S.Chand& Company Ltd



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- Insurance Fundamentals, Environment and Procedures, Dr.P.K.Gupta & K.P.Singh, Deep & Deep Publications, New Delhi
- Value-at-Risk, 3rd edition: The new benchmark for managing financial risk by Philip Jorion
- IRDAI website-[www.irdai.gov.in](http://www.irdai.gov.in)
- New Insurance Law, Nandan Singh, University Book Publishers
- Principles of Insurance Law, M.N. Srinivasan & K.Kannan, Wadhwa Book Company



**MBT 405 FT 2**  
**FINTECH ETHICS AND RISKS**

**Unit I**

Introduction to Business Ethics, Key Ethical principle- Trust, Proximity, Accountability, Cultural Lag, Privacy. Technologies and Ethics, Ethical concerns in Finance, Assessing ethical concerns of digital finance, Importance of Ethics in FinTech.

**Unit II**

Block Chain Ethical Design Framework The approach, Root issues-governance, identity, verification and authentication, access, data ownership, security, Ethical impacts of block chain-Micro level, Meso level and Macro-Level

**Unit III**

Micro-financial, Macro-financial Risks Micro-Financial Risks- -Maturity Mismatch, Liquidity Mismatch, Leverage Mismatch, Macro Financial Risk-Contagion, Procyclicality, excess volatility, Systemic Risks

**Unit IV**

Operational Risks Operational Risks-Governance/process control, Cyber risks (Data privacy Breach, fraud, DDOS attacks), Third party and fourth party concentration risks, legal/regulatory risk, Business Risk,

**Unit V**

Potential Risk Cases Retail Payments, Digital Wallets and Shadow Banking, FinTech Credit, Robo Advisor, DLT based Wholesale payment system, Digital currency, Crowdfunding, AI and Machine learning in financial services

**Suggested Readings:**

- Bishop, D. L., Lee, D., Ferrel, O. C., Fraedrich, J., & Ferrell, L. (2019). Business Ethics: Ethical Decision Making and Cases, An Asia Edition, 1st Edition. Cengage Learning Asia.
- Chishti, S., & Barberis, J. (2016). The FinTech book: the financial technology handbook for investors, entrepreneurs and visionaries. John Wiley & Sons.
- Marshall, K. P. (1999). Has Technology Introduced New Ethical Problems? Journal of Business Ethics, 19(1), 81-90.
- Scott, B. (2017). Hard Coding Ethics into Fintech. Finance & The Common Good.
- Cara Lapointe & Lara Fishbane (n.d.) The Blockchain Ethical framework, Beek Centre of Social impact and innovation at George Town University
- Bostrom, N. (2014). Superintelligence: Paths, dangers, and strategies. Oxford: Oxford University Press.
- Müller, J., & Kerényi, Á. (2019). The Need for Trust and Ethics in the Digital Age– Sunshine and Shadows in the FinTech World. Financial and Economic Review, 18(4), 5-34.



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- Dierksmeier, C., Seele, P. Cryptocurrencies and Business Ethics. *J Bus Ethics* 152, 1–14 (2018).
- Buckley, R. (2016). The Changing Nature of Banking and Why It Matters. In R. Buckley, E. Avgouleas, & D. Arner (Eds.), *Reconceptualising Global Finance and its Regulation* (pp. 9-27). Cambridge: Cambridge University Press.  
doi:10.1017/CBO9781316181553.002
- Financial Stability Board (2017) *Financial Stability Implications from FinTech*, June.
- Bogusz, C. I. (2018). Digital traces, ethics, and insight: Data-driven services in FinTech. In *The Rise and Development of FinTech (Open Access)* (pp. 207-222). Routledge.
- Shevlin R. (Oct, 2019) *Are Fintech Startups More Ethical Than Banks?*
- Vijayaprasad Gopichandran et al. Ethical challenges of digital health data in India. *Bulletin of the World Health Organization*; Type: Lessons from the field Article ID: BLT.19.237123
- Jain M. (May, 2019). *The Aadhaar Card: Cybersecurity Issues with India's Biometric Experiment.*
- Tang, Y., Xiong, J., Becerril-Arreola, R. and Iyer, L. (2019), "Ethics of blockchain: A framework of technology, applications, impacts, and research directions", *Information Technology & People*, Vol. 33 No. 2, pp. 602-632.



### MBT 405 FT 3

## CRYPTO CURRENCIES AND PAYMENTS

### Unit I

Introduction to Cryptocurrency Define Bitcoin and understand its popularity as a currency, Discuss the methodology behind transacting with Bitcoin, and Gain a deep understanding of the definition of currency and the critical importance of a shared common belief behind a unit of currency, Clearly defined understanding of why cryptocurrency and bitcoin is used as a cash-alternative method, and How Bitcoin derives its potential value in the current market.

### Unit II

Rules and Structure of Bitcoin Analyze the problems that a decentralized currency must solve in order to be successful, and how, Bitcoin meets these challenges using cryptology and blockchain technology, How Bitcoin utilizes digital signatures in their transactions to ensure privacy for individuals, Examine how blockchain technology employs Hash Functions to detect tampering attempts, Explore the creation and concept of Distributed Consensus Protocol and how Proof of Work incentivizes honest trading and stable currency creation. Identify the importance of digital signatures, Blockchain, and Proof of Work in the stability of Bitcoin as a currency.

### Unit III

Cryptocurrency as an Asset Class Examine Cryptocurrency as an asset class, and delve deeper into whether Cryptocurrency has a place in individual investment portfolios. Understand the risks and returns on Bitcoin and its place in a more stable and predictable portfolio. Learn about the Capital Asset Pricing Model, and key concepts of Modern Portfolio Theory such as Tangency Portfolio and the Sharpe Ratio. Estimate and analyze the values of Beta and Alpha in Cryptocurrency, and effectively optimize utility in incorporating Cryptocurrency as an asset for your portfolio.

### Unit IV

The Blockchain Ecosystem Explore the Blockchain Ecosystem and the numerous use cases for Blockchain in different industries. , Discover how Blockchain is built. Learn about the difference between Proof of Work and Proof of Stake, and the two interoperability of Blockchain. Through analyzing the different types of crypto finance, explore the different use cases of Blockchain in business, gaming, and investing. Build a deeper understanding of the fundamentals of Blockchain, be able to utilize Blockchain in many different contexts, and assess how Blockchain will affect both business and society in the future.

### Unit V

Payments Understand Digital wallets, Understand Individual Payments, Learn about Developing Countries and DFS: Regulation of Mobile Money, Develop understanding of RTGS Systems, Understand the ABCDs of Alternative Finance and Digital Finance, Learn the benefits from New Payment Stacks

### Suggested Readings

- Bitcoin and Cryptocurrency Technologies – A Comprehensive Introduction Hardcover by Arvind Narayanan (Author), Joseph Bonneau (Author), Edward Felten (Author), Andrew Miller (Author), Steven Goldfeder (Author). Publisher: Princeton University Press
- Mastering Bitcoin: Unlocking Digital Cryptocurrencies by Andreas M. Antonopoulos. Publisher: O'Reilly





## FIN-TECH (MINOR)

### **MBT 405 FT 4** **BLOCK CHAIN**

#### **Unit I**

Introduction, Blockchain-Definition, Network view of blockchain, Generic structure of blockchain, Generic elements of blockchain, features of blockchain, how blockchain accumulates blocks, Tier of blockchain, Types of blockchain,

#### **Unit II**

BlockChain CAP theorem in Blockchain, Decentralisation, Platforms for decentralization, Consensus in Blockchain, Benefits of blockchain, Challenges and limitations of blockchain-Scalability, Security, Privacy and confidentiality

#### **Unit III**

How Blockchain Works Hash functions, Puzzle friendly Hash, Collision resistant hash, digital signatures, public key crypto, verifiable random functions, Zero-knowledge systems

#### **Unit IV**

Blockchain 1.0: Bitcoin Issues with Digital Cash- Double spend and Byzantine Generals computing problem, Bitcoin blockchain, how a cryptocurrency works, The challenges-crypto security, merchant acceptance of crypto-currency, regulatory status

#### **Unit V**

Blockchain 2.0: Contracts Financial Services, Crowdfunding, Bitcoin Prediction markets, Smart Contracts, Smart Property, Blockchain 2.0 protocol projects, Wallet development projects, Blockchain Development Platforms, Blockchain Ecosystem, Ethereum, Dapps- Decentralized applications, DAOs/DACs-Decentralized autonomous organisations, DAS- Decentralized autonomous societies, Automatic markets

#### **Unit VI**

Blockchain 3.0 Hyperledger Project, Applications of blockchain in Science, Digital identity, Law, Governance, Healthcare, Online learning, Academic Publishing,

#### **Unit VII**

Block Chain Use cases in Finance Trusted Data Transfer, Trade Markets, Capital Markets, Supply chain Financing, Insurance, Trade Finance

#### **Suggested Readings:**

- Bashir I. (2017) Mastering Blockchain. Packt Publishing.
- Swan M. (2015) Blockchain. Publisher O' Rielly.
- Crosby et al. (2015) Blockchain Technology, Sutardja Center for Entrepreneurship & Technology Technical Report. Available at:  
<https://scet.berkeley.edu/wpcontent/uploads/BlockchainPaper.pdf>
- Yaga et al. (2018). Blockchain Technology overview. Available at:  
<https://nvlpubs.nist.gov/nistpubs/ir/2018/NIST.IR.8202.pdf> 3. PwC(n.d.) Blockchain a new catalyst for insurance. Available at:  
<https://www.pwc.com/gx/en/insurance/assets/blockchain-a-catalyst.pdf>



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DEHRADUN**

- Nakamoto, S. (2008). Bitcoin: A Peer-to-Peer Electronic Cash System. Available at: <https://bitcoin.org/bitcoin.pdf>
- Popper, N. (2018). Confused About Blockchains? Here's What You Need to Know. The New York Times. Retrieved from: <https://www.nytimes.com/2018/06/27/business/dealbook/blockchains-guideinformation.html>
- Davies, S., & Likens, S. (2018). Blockchain is Here. What's Your Next Move? PwC. Retrieved from <https://www.pwc.com/blockchainsurvey>
- Blockchain the India strategy. [https://niti.gov.in/sites/default/files/2020-01/Blockchain\\_The\\_India\\_Strategy\\_Part\\_I.pdf](https://niti.gov.in/sites/default/files/2020-01/Blockchain_The_India_Strategy_Part_I.pdf)



## ENTREPRENEURSHIP & VENTURE DEVELOPMENT (MAJOR) SUBJECT

### MBT 405 EVD1 Intellectual Property Rights

#### Course Outcome:

1. Assessing the fundamental legal principles relating to confidential information, copyright, patents, designs, trademarks and unfair competition.
2. Compare and contrast the different forms of intellectual property protection in terms of their key differences and similarities.
3. Identify, apply and assess ownership rights and marketing protection under intellectual property law as applicable to information, ideas, new products and product marketing
4. Assess current and emerging issues relating to the intellectual property protection, including those relating to indigenous knowledge or culture, information technology especially the distribution of material on the internet, biotechnology and international trade
5. Develop commitment to rules regarding disclosure of information to the appropriate authorities
6. Create a substantial piece of written work that engages in thoughtful analysis of an intellectual property issue

#### Unit 1

Overview of Intellectual Property: Introduction to IPR Need for intellectual property right (IPR) WTO provisions under TRIPs World Intellectual Property Organization (WIPO) IPR in India – Genesis and Development of IPR, Regulatory and institutional framework.

#### Unit 2

Patents: Need for patent, Macro-economic impact of the patent system, Classification of patents in India, Classification of patents by WIPO, Categories of Patent, Special Patents, Patent document, granting of patent, Rights of a patent, Patent Searching, Patent Drafting, filing of a patent, different layers of the international patent system, Utility models. Copyright: Overview of Copyright, Importance of Copyrights, Process for copyright, Related rights. Industrial Designs: Overview of Industrial Designs, Protection of Industrial Designs

#### Unit 3

Trademarks & Trade Secret: Overview of Trademarks & Trade Secret, Importance of Trademarks & Trade-secret, Rights of Trademark & Trade Secret, Types of Trademarks, Registration process for Trademark & Trade Secret, Duration of Trademark and trade secret. Geographical Indications: Overview of Geographical Indications, Importance of Geographical Indication Protection.

#### Unit 4

IPR for MSME in India. Enforcement of intellectual property rights: Infringement of intellectual property rights Enforcement Measures Intellectual property Audit Emerging Trends in IPR.



Unit 5

Practical: Students should identify Indian case studies and Indian Court cases filed by entrepreneurs in relation to IPRs.

Suggested Readings:

- 1 David Bainbridge Intellectual Property Pearson 2018
- 2 Dr. R. Karuppasamy, H.C. Bindusha A Practical Approach to Intellectual Property Rights Himalaya Latest Edition
3. Bharti S. Dole, Dilip M. Sarwate Management Perspectives on IPR Vishwakarma Publications 2016
4. Subbaram N.R. Handbook of Indian Patent Law and Practice S. Vishwanathan Latest Edition
5. R. Anita Rao & Bhanoji Rao Intellectual Property Rights – A Primer. Eastern Book Co. Latest Edition
6. Vishnu S. Warriar Understanding Patent Law Lexis Nexis Latest Edition
- 7 The Law Of Intellectual Property Rights Shiv Sahai Singh Eastern Book Co. Latest Edition



## **MBT 405 EVD2 Family Business Management**

### **Course Outcome:**

1. Demonstrate a detailed understanding of the various family business models and structures and their complexities
2. Ability to appreciate and inspect the interpersonal dynamics of family business, manage conflicts and bring professionalism to family business management.
3. Ability to manage the impact of the transgenerational values and culture on conduct of multigenerational family business
4. Display sensitivity towards the need to develop fundamental principles, values and norms that influence culture and business ethics of a family enterprise
5. Develop skills for unambiguous communication & interaction between family and non-family managers of the business.

### **Unit 1**

Family Business Management – Basics: Uniqueness & Dynamics – People, Women in Family Business, Systems & Life Cycles, Structural Management of the Family Business, Family Complexity, Culture and Value Systems, Business Complexity, Effects of Complexity on the Family Business Structure.

### **Unit 2**

Family Business Models: Captain Model, Emperor Model, Family Team Model, Professional Family Model, Corporation Model, Family Investment Group (FIG) Model, Comparative Analysis of the Models

Mindset and Structure: How Thoughts Influence Deeds?

### **Unit 3**

Professional Management of Family Business: Non-family Managers, Non-Executive Directors, Professional Advisors & Consultants, The role of balanced board of directors  
Family

Governance in multigenerational family firms: Change and adaptation in family business, Trans-generational value creation, Changing roles of family members

Conflict Management: Social Structure in family Business, Interpersonal dynamics in family business, Justice Perceptions, Types of conflicts, Conflict dynamics and conflict management strategies

### **Unit 4**

Succession Planning: Understanding Succession Planning, Defining Objectives, Choosing the Right Ownership Structure, Promoting Stewardship, Getting help from Board of Directors  
Management of Succession: Management Succession Issues, Employment of Family Members, Grooming Family Managers to be Successors, Assessing Family Member Managers, Compensation for Family Members, Managing Family Disagreements, Integrating the Family Component in Business Planning



Unit 5

Developing Successors: Preserving Company Values, Support for Senior Managers, Help for Employees, Suppliers, Customers, From Second to Third Generations

Transferring Control and Ownership: Match Ownership to Control, Tools for Transferring Ownership, Trusting the Firm to Trustees, Incentives for Nonfamily Caretakers

Letting Go: The Deep Reasons for Founders Resistance, Letting Go with Grace and Style  
Suggested Readings:

- 1 Zellweger Thomas Managing the Family Business – Theory & Practices Edward Elgar Publishing Ltd 2017
- 2 Peter Leach Family Businesses – The Essentials Profile Books Ltd. 2007
- 3 Alberto Gimeno, Gemma Baulenas & Joan Coma-Cros Family Business Models – Practical Solutions for the Family Business Palgrave Macmillan 2010
- 4 Mark Fischetti The Family Business Succession Handbook Family Business Publishing Co. Latest Edition
- 5 Tom Hubler The Soul of Family Business Lilja Press 2018
- 6 K. LeCouvie, J. Pendergast Family Business Succession Palgrave Macmillan 2014
- 7 Peter Leach, Tatwamasi Dixit Indian Family Business Mantras Rupa 2015



## MBT 405 EVD3 SOCIAL ENTREPRENEURSHIP

### Course Outcome:

This course will provide an opportunity to the students to understand - social entrepreneurship and entrepreneurial opportunities - culture, models and approaches of social entrepreneurship and - Scope for social Entrepreneurship in India and enterprise creation

### UNIT I:

**SOCIAL ENTREPRENEURSHIP** • Social entrepreneur – factors impacting transformation into social entrepreneur • The characteristics of social entrepreneurs • The four distinctions of social entrepreneurship

### UNIT II:

**FORMS OF SOCIAL ENTREPRISES** • Profit and non-profit Proprietorships – partnership - company

- Non-Governmental organisation - Society – Trust and Company (sec. 25) registration
- Factors determining selection of forms of registration

### UNIT III:

**SUSTAINABLE DEVELOPMENT** • Concept of Sustainable Development and its importance • Factors affecting sustainable development - Environmental costs and its economic value - The Political Challenge and development Issues in India • The Millennium Ecosystem Assessment - International Influences

### UNIT IV:

**OPPORTUNITIES FOR SOCIAL ENTREPRENEURS** • Methods of sensing opportunities and fields of opportunities • Assessing and prioritising opportunities • Enterprise launching and its procedures – start-ups – incubation – accessing venture capital – CSR funds - PPP

### UNIT V:

**SUCCESSFUL SOCIAL ENTREPRENEURSHIP INITIATIVES** • Study of successful models like Grameen Bank – Aravind Eye Care System's – LEDeG – TERI – Pasumai Payanam, Siruthuli – SEWA

– Amul – Evidence from OASiS, Case Study on SELCO, case study on Annapurna – Goonj

### Reference Text:

1. Bide Amar (2012), Entrepreneurship determinants: culture and capabilities, 12th Edition, Euro Stat, European Union, <http://ec.europa.eu/eurostat>
2. Dinanath Kaushik (2013) Studies in Indian Entrepreneurship, New Delhi, Cyber Tech Publications
3. Gopalkrishnan (2014) The Entrepreneur's Choice: Cases on Family Business in India, New Delh, Routledge Taylor & Francis Group.
4. Kaliyamoorthy and Chandrasekhar (Eds:2007), Entrepreneurial Training: Theory and Practice, New Delhi, Kanishka Publishers.
5. Robert Hisrich, Michael Peters and Dean Shepherd (2009) Entrepreneurship, New Delhi, Tata McGraw-Hill Publishing Company Limited.
6. Heggade (1998) Developing Rural Women Entrepreneurship, New Delhi, Mohit Publications



## ENTREPRENEURSHIP & VENTURE DEVELOPMENT (MINOR) SUBJECT

### MBT 405 EVD4 Entrepreneurial Finance

#### Course Outcome:

1. Students will be able to determine the sources of funds required at various stages of business.
2. Students will be able to analyse and forecast the financial performance of the business
3. Students will be able to comprehend the funding options available globally and apply the suitable options in Indian context
4. While applying the investment strategies, Students will have to think about the welfare of the stakeholders and maximise the wealth of shareholders
5. Students will be able to effectively communicate with the equity and debt investors

#### Unit 1

Introduction to Finance for Entrepreneurs: • Understanding the financing needs of the start-up • Stages and Types of Financing • Sources and types of capital • Introduction to Bootstrapping and Incubation

#### Unit 2

Basics of Financial Management from the start-up perspective: • Cost of Capital • Financial Statements and Ratio Analysis • Risk and Return

#### Unit 3

Sources of Funding: • Long term sources of funding such as equity capital, preference share capital, debentures and bonds, term loans • Raising entrepreneurial finance through angel investors, venture capital, crowdfunding, private equity etc. (Only basic understanding of these options. • Short term sources of funding for Working capital requirement such as trade finance, working capital loan, commercial paper, factoring etc. • Government Schemes for Financing the start-ups

#### Unit 4

Preparing the Integrated Financial Model including cost of capital, means of financing, projected profit and loss account, projected cash flow statement, projected balance sheet, key ratios and application of capital budgeting techniques (Payback period, NPV, IRR)

#### Unit 5

Practical: Students should be able to prepare an integrated financial model covering the concepts learnt throughout the course.

#### Suggested Readings:

- 1 Steven Rogers, Roza E. Makonen Entrepreneurial Finance McGraw Hill 2014 / 3rd
- 2 J. Chris Leach, Ronald W. Melicher Entrepreneurial Finance Cengage Learning 2017 / 6th
- 3 Janet Kiholm Smith, Richard L. Smith, Richard T. Bliss Entrepreneurial Finance: Strategy, Valuation and Deal Structure Stanford University Press 2011
- 4 Gary Gibbons, Robert D. Hisrich, Carlos M DaSilva Entrepreneurial Finance A Global Perspective SAGE Publishing 2014 / 1st
- 5 Prasanna Chandra Finance Management McGraw Hill 2017 / 9th
- 6 Vasant Desai The Dynamics of Entrepreneurial Development and Management Himalaya 2011 / 6th